

Minutes of the Annual Meeting of Escrick Parish Council on Monday 6th May 2013 at 7.00pm held at Escrick and Deighton Social Club

Present: Councillor E Casling (Chair)
Councillor I Reynolds
Councillor S Cunningham
Councillor M Luscombe
Councillor A Lamont
Councillor L Coulson
Councillor A Bowman
Councillor B Forster
Councillor J Reader
Councillor S Smowton
Councillor J Goode

Mrs L Reader (Clerk)

5 members of the public

1. Receipt of Declarations of Acceptance of Office

The signed and endorsed Declarations of Acceptance of Office from all Councillors present who had not already returned them were received.

2. Election of a Chairman for the Ensuing Year

Prior to the election of the Chairman for the ensuing year, a signed ballot was proposed, seconded and unanimously agreed. Cllr Casling and Cllr Smowton were both proposed and seconded as candidates for Chairman. Both candidates agreed upon request to say a few words about what they felt they could offer the Parish Council as Chairman.

The result of the signed vote was as follows:-

Cllr Casling 7 votes
Cllr Smowton 4 votes

Cllr Casling was duly elected chairman.

3. Receipt of Declaration of Acceptance of Office of Chairman

Cllr Casling's signed and endorsed Declaration of Acceptance of Office of Chairman was received.

4. Agree Location of Future Meetings

Cllr Casling read out a statement from Selby District Council

"Dear Councillor Casling

I can confirm that Section 10 (1) of Schedule 12 to the Local Government Act 1972 states that meetings of a parish council shall be held at such place, either within or without their area, as [the parish council] may direct, but shall not be held in premises licensed for the sale of intoxicating liquor unless no other suitable room is available either free of charge or at a reasonable cost. The Parish Council needs to take a view on whether there are other premises available. I think it is also reasonable to take into account if the room you use is within the same premises but separate from a room in which the sale of "intoxicating liquor" is taking place.

Overall meeting in licensed premises is best avoided, but not unlawful provided alternatives have been considered and justifiably discounted."

The possible venues for the location of meetings were as follows:

Escrick Village Hall
Escrick C of E Primary School Hall
St Helen's Church, Escrick

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Escrick & Deighton Club

Cllr Casling proposed that the meetings remained in the Escrick & Deighton Club, where they had been held for many years. This was seconded and unanimously agreed.

5. Apologies for Absence

There were no Apologies.

6. Election of Vice Chairman

There were no candidates for the position of Vice Chairman and it was decided not to elect a Vice Chairman at this time.

7. Receipt of Declarations of Interest Forms

The clerk reported that signed Declarations of Interest forms had been received from all Councillors.

8. Appointment of an Internal Auditor

The clerk reported that whilst there was no suggestion of impropriety, YLCA had advised that Mrs Jill Snowton could not be considered truly impartial. However, due to the lack of time available to complete the Internal Audit, it was proposed, seconded and agreed that Mrs Jill Snowton was asked to undertake the Internal Audit as she had done previously. Cllr Snowton agreed that he would ask Mrs Snowton whether she was prepared to do the Internal Audit this year.

9. Review of Financial Regulations and Financial Risk Assessment

It was agreed that the clerk would send budget details and a link to the NALC Model Standing Orders documentation in order to initiate the implementation of Standing Orders for Escrick Parish Council.

10. Election of Representatives to Various Bodies

10.1 Parish Council Committees and Sub-Committees

10.1.1 Village Green Committee

It was proposed, seconded and agreed that the members of this committee would remain the same, with Cllr Luscombe and Cllr Snowton representing the Parish Council.

10.1.2 Planning

Cllr Forster was happy to stay on this committee but he resigned as Chairman. Cllr Coulson agreed to stand as Chairman and Cllr Bowman and Cllr Luscombe were both happy to go on this committee. Cllr Luscombe pointed out that there may be occasions where he would need to declare an interest in certain planning applications but he would do this as and when required. It was proposed, seconded and agreed that these councillors would go on this committee.

10.1.3 Finance and Admin Sub-Committee

It was proposed, seconded and agreed that an Admin and Finance Committee was set up. Cllr Casling, Cllr Cunningham, Cllr Luscombe and Cllr Goode all agreed to join this committee.

10.2 Outside Bodies

10.2.1 Eastern Community Engagement Forum

Cllr Casling agreed to find out more information about this Forum, such as when the meetings were held. It was reported that there were 4 meetings per year. Cllr Cunningham offered to go on this Forum. Other councillors agreed to wait until more information was known before volunteering.

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10.2.2 Escrick Playing Fields Committee

Cllr Lamont and Cllr Reader were happy to remain on this committee.

10.2.3 YLCA Selby Branch

It was agreed that more information was required about this body, for example how many meetings there were, how frequent and which night of the week were they held. The clerk/Cllr Casling (?) agreed to find out about this.

10.2.4 Any other bodies

There were none.

11. Determine the Dates and Times of Meetings for the Ensuing Year

It was proposed, seconded and agreed that the dates and times for the meetings for the ensuing year should be as follows:

June 3rd

July 1st

September 2nd

October 7th

November 4th

December 2nd

There being no further business, the meeting closed at 7.35pm