

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 5TH FEBRUARY 2018

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the
Public Bodies (Admission to Meetings) Act 1960, Section 1

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

17274: Apologies/Attendance:

- a. **Present:** Clerk to make a note of attendees.
- b. **Apologies:** Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- c. All present are requested to sign the Attendance book.

17275: Interests: Chair to remind members to make any declarations of interest in any agenda items.

17276: Welcome: Chair to welcome Councillors, Clerk and visitors to the meeting.

17277: Minutes

- a. To resolve whether to accept Minutes of the meeting held on 8th January 2018.
- b. If approved, Chairman to sign minutes as a true record.

17278: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

Items received ahead of the meeting:

1. Resident commented that the new light near the bridge on Main Street is being obscured by shrubbery and asked whether this can be cut back.

17279: To receive reports, for information only, from:

- a) County Councillor
- b) District Councillor
- c) Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:
<https://www.northyorkshirecommunitymessaging.org/>
- d) Other

17280: Planning: To resolve any comments on the following:

1. Applications:

- a. 2017/1359/HPA: Proposed erection of orangery to side elevation at Lyngarth, 28 Main Street, Escrick.
- b. 2016/1503/COU: Change of use of land as an extension to an existing holiday park (caravan site) together with (in outline) a new laundry building and the construction of a package wastewater treatment plant: siting of caravans to provide classroom, cafe with WC accommodation and potting/machinery shed, additional parking and package wastewater treatment plant. This is a further consultation due to amended/additional plans and amended/additional information.
- c. 2018/0040/HPA: First floor rear extension over existing garage at 17 Dower Chase, Escrick.

2. Decisions:

None.

- b. Minerals and Waste Joint Plan: A list of the Inspectors matters, issues and questions for this examination have been received, as well as a first draft of the timetable (circulated to Councillors).

17281: RFO to report on closing balances and recent payments.

a) **Account balances**

1. Current account balance as at 1st February 2018 £4,541.14
2. Savings account balance as at 1st February 2018 £12,925.31
3. Note transfer of £3000 from savings account to current account.

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

1. Escrick & Deighton VHC (room hire 3rd January). £11.00
2. To note payment of Clerk's salary.

d) **Receipts:** None

e) **S106 balance:** There is a credit balance of £604.80 due to Escrick Parish. To resolve next steps.

f) **VAT** reclaims: Information received that the current system is being updated - to await further information from HMRC.

g) **Grit Bins:** To discuss and resolve whether to purchase additional grit bins and, if so, identify locations.

To resolve whether to accept the report and payments made.

17282: Councillor Vacancy: Council to note the resignation of Cllr Council: Notice of Vacancy published and notification awaited from SDC as to whether this will be available for co-option. Any interested parties to make themselves known for the existing vacancy. Councillors may wish to move their decision-making to the Confidential session.

17283: Neighbourhood Plan: Working Group to give latest updates. To resolve/ratify appointment of consultants.

17284: Battle's Over: Beacons of Light - To discuss levels of interest and possible costs. To resolve whether to progress this and if so, membership of a Working Group.

17285: Spring Clean: To resolve whether to hold a Spring Clean in the village and determine who will organise.

17286: Street Lighting: To receive any update on the installation of the light near the Business Park bus stop; to resolve any action to take as a result of concerns raised regarding the new light on Main Street.

17287: General Data Protection Regulation (GDPR): This is due to come into force in May and requires the Council to appoint a 'Data Protection Officer'. Advice received from payroll provider that payroll information will be sent via post once this comes into effect. Email received from local Parish Council that one option might be for several Councils to group together to engage a Data Protection Officer, subject to further advice being received from YLCA. To note.

17288: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. YLCA - Seeking expressions of interest as to whether Councils would like to become Dementia Friendly Councils (in association with NALC and the Alzheimer's Society). Sessions to be planned dependent upon levels of interest.
- c. SDC Chairman's 'Forties Night' to be held at St Wilfrid's Church in Brayton on Saturday 3rd March 2018 (poster for website).
- d. Community Rights workshop to be held on Friday 23rd February in Tadcaster.
- e. YLCA Selby Branch meeting due to be held on Wednesday 14th February at Selby Town Hall, including a presentation by the Air Ambulance.
- c. Various advertisements received.

17289: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17290: Minor Items (for information only).

17291: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

17292: Items for the next agenda.

17293: To note dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2018 - 5th March, 9th April and 14th May (APM & ACM), 4th June, 2nd July, 13th August, 3rd September, 1st October, 5th November and 3rd December.

2019 - 7th January, 4th February, 4th March.

To resolve whether to hold a meeting of the Finance & Admin Committee in place of the meeting scheduled for 5th March 2018.

Closure of Part 1 meeting.

Part 2

17294: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17295: Tree Maintenance: Following discussions at the last meeting, there was a revision to the work required and a further quote obtained from the selected contractor. To resolve whether to accept this and to instruct the contractor to proceed.

17296: Bus Shelter War Memorial - To discuss any progress made since the last meeting.

Closure of Part 2 meeting.

Signed Helen Guest
Clerk/RFO, Escrick Parish Council
Date : 31st January 2018