

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 8TH JANUARY 2018

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the
Public Bodies (Admission to Meetings) Act 1960, Section 1

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

17245: Apologies/Attendance:

- a. **Present:** Clerk to make a note of attendees.
- b. **Apologies:** Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- c. All present are requested to sign the Attendance book.

17246: Interests: Chair to remind members to make any declarations of interest in any agenda items.

17247: Welcome: Chair to welcome Councillors, Clerk and visitors to the meeting.

17248: Minutes

- a. To resolve whether to accept Minutes of the meeting held on 4th December 2017.
- b. If approved, Chairman to sign minutes as a true record.

17249: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

17250: To receive reports, for information only, from:

- a) County Councillor
- b) District Councillor

c) Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:
<https://www.northyorkshirecommunitymessaging.org/>

d) Other

17251: Planning: To resolve any comments on the following:

1. Applications:

a. 2017/1301/TPO: Crown raise by 2.5m over footpath and 5.2m over highway to 1no Evergreen Oak (T1) covered by TPO 4/1977 within the conservation area at 5 Dower Chase, Escrick.

2. Decisions:

a. 2017/1128/TPO: Application for consent to fell 1no Oak Tree covered by TPO 4/1977 at High Oak, 7 Dower Chase, Escrick. Approved.

3. Consultations/Other:

a. Plasmoor Quarrying application: It has been suggested that a visit to the active landfill site at the old Brickworks may be beneficial. Also to note letter received from Plasmoor's planning consultant. To resolve any action to take.

17252: RFO to report on closing balances and recent payments.

a) Account balances

1. Current account balance as at 3rd January 2018	£1,579.54
2. Savings account balance as at 31st December 2017	£15,925.31

b) Payments made since last meeting under Clerk's delegated powers

None.

c) Payments to be made

1. Autela Group Ltd	£38.40
2. Escrick Park Home Farm (PF rent)	£10.00
3. Hargreaves Industrial Services Ltd (grass cutting)	£2,316.00
4. To note payment of Clerk's salary.	

d) Receipts:

1. Interest	£1.77
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e) **S106 balance:** (Item brought from last meeting) Information received that there is a credit balance of £604.80 due to Escrick Parish. To discuss options and resolve a prioritised list of items.

f) **SDC Budget Consultation** - to discuss and resolve any response (deadline 19th January).

g) **HMRC response to VAT inquiry** - to note advice received from HMRC regarding reclaiming VAT for village groups.

To resolve whether to accept the report and payments made.

17253: Councillor Vacancy: The vacancy has been advertised - any interested parties to make themselves known. Councillors may wish to move their decision-making to the Confidential session.

17254: Neighbourhood Plan:

1. Working Group to give any updates, advise as to next steps, then to resolve any action, as necessary. Note that decision regarding consultant will be discussed in the confidential session.

17255: Battle's Over: (Item deferred from last meeting) Next year, it will be 100 Years since the end of the First World War: this is a tribute to the sacrifices made by our soldiers and fires are to be lit across the country as 'beacons of light' in remembrance on the 11th November 2018. The Parish Council has already expressed an interest in this event and now to resolve membership of a Working Group to progress the events to be held on the day.

17256: Street Lighting: To receive any updates.

17257: North Yorkshire Permit Scheme: This is due to come into effect in February 2018. The Clerk has received one Permit - to resolve what action to take upon receipt (if any).

17258: Village Maintenance

To resolve whether the PC should establish a village maintenance working group, and volunteers for members. To receive an update on the issues reported to SDC and NYCC following December's meeting.

17259: General Data Protection Regulation (GDPR): This is due to come into force in May and requires the Council to appoint a 'Data Protection Officer'. To resolve any action.

17260: Review of effectiveness of meetings and emails - to discuss frequency and any improvements. To resolve any action.

17261: Forward agenda: To agree the forward agenda for 2018.

17262: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. YLCA - White Rose Update (circulated to Councillors).
- c. Various advertisements received.

17263: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17264: Minor Items (for information only).

17265: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

17266: Items for the next agenda.

17267: To note dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2018 - 5th February, 5th March, 9th April and 14th May (APM & ACM).

To resolve meeting dates for the year 2018/19 as follows:

2018 - 4th June, 2nd July, 13th August, 3rd September, 1st October, 5th November and 3rd December.

2019 - 7th January, 4th February, 4th March.

Closure of Part 1 meeting.

Part 2

17268: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17269: Tree Maintenance: To discuss and resolve which of the tree maintenance quotes to accept.

17270: Grass Cutting: To discuss and resolve which of the grass cutting quotes to accept.

17271: Neighbourhood Development Plan: To discuss and resolve which Consultant to use.

17273: Bus Shelter War Memorial - To discuss and resolve next steps.

Closure of Part 2 meeting.

Signed Helen Guest

Clerk/RFO, Escrick Parish Council

Date : 3rd January 2018