

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 4TH FEBRUARY 2019

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Part 1

19001: Apologies/Attendance:

- a. **Present:** Cllrs Rowson, Coulson, Cunningham, Luscombe, Rees, County Cllr Musgrave, the Clerk and five members of the public.
- b. **Apologies:** Council received apologies from Cllrs M Casling and Moran. It was resolved to accept reasons given.
- c. All present were requested to sign the Attendance book.

19002: Interests: Chair reminded members to make any declarations of interest in any agenda items. Cllr Rees expressed an interest in item 19007b as a neighbour of the property.

19003: Welcome: Chair welcomed Councillors, Clerk and visitors to the meeting.

19004: Minutes

- a. It was resolved to accept Minutes of the Council Meetings held on 5th November and 3rd December 2018 and Finance & Admin meeting held on 26th September 2018.
- b. Chairman signed minutes as approved.

19005: Council received comments on agenda items or other questions/comments from electors present. Items received ahead of the meeting: All items listed on agenda.

1. A member of the public raised objections to the planning application at 1 Northlands: There were concerns about the location, size and design of the proposed double garage, which will be located 1 metre from a neighbouring fence and will involve the removal of two trees and some bushes, despite the planning application stating that no trees will be removed. The size and design of it will make it visible from the whole rear of the neighbouring property and the large balcony proposed on the back will overlook all of the neighbour's rear rooms. The proposed floor above the garage has full plumbing, which means that it could be used for accommodation in the future. These issues, combined with the loss of rear garden for driveway/parking up to the garage will impact upon the privacy/amenity of the neighbour. The materials proposed include mock timber, which is not in keeping with other properties in the area. Additionally, a visit from the Planning Officer to view the area has not yet received a response from Selby District Council Planning.
2. A member of the public agreed with the comments made by the previous speaker and stated that this development would result in a loss of rural atmosphere in that area.

19006: Reports received from:

- a) County Councillor:
 1. Stillingfleet former mine site not going to Committee in February - now likely in April. NYCC are taking further legal advice regarding whether the site is brown field or green field.

2. A decision regarding Vehicle Activated Speed Signs (VAS) should be made by NYCC in April.

3. Cllr Musgrave's budget for this year cannot now be used, but he expects that the bulk of his highways budget in the forthcoming year may be used to purchase VAS signs for Parish Councils. He has another portion of his budget for community/local funding in addition. A £5,000 pot of money will be available and he is open to suggestions for this. Clerk to add to next agenda for discussion.

4. Cllr Luscombe asked about the levels of infrastructure at the Stillingfleet Mine site. During a brief discussion, it was established that there is less in terms of buildings, etc, at the North Selby Mine site. It was highlighted that the designation of 'Green Field' differs from 'Green Belt'.

b) District Councillor: No update. It was noted that the elections will be held in May, when a new District Councillor will be anticipated.

19007: Planning: Comments were resolved as follows:

1. Applications:

a. 2018/1406/FUL: Proposed demolition of existing rear extension and rebuild for kitchen, common room and shower/WC room at Red House Cottage, Escrick Park Gardens. Response agreed and drafted by PWG for submission by Clerk stating no objections provided that materials match existing and to maintain amenity of neighbours.

b. 2018/1434/HPA: Demolition of existing garage, proposed two storey side extension, front extension, house modernisation and detached garage at 1 Northlands Close. Deadline for PC response extended to 8th February. To object on a number of grounds: Although in a discreet location, a number of neighbours have raised concerns relating to the size and location of the proposed garage - believed to be too close to neighbours and far in excess of the size required for a garage. The sky/velux window is requested to be moved to the opposite side so that any noise does not go straight to neighbours. Existing landscaping should be retained to prevent loss of neighbour amenity.

At Chairman's discretion, the meeting was briefly opened for attending members of the public to make any further comments. None received and so meeting closed to public.

c. 2018/1400/HPA: Proposed erection of side extension at 2 Carrs Meadow. Deadline for PC response extended to 8th February. Issues raised regarding parking space allocated - otherwise, no further objections. PWG to construct a response to be sent by Clerk.

d. 2019/0045/EIA: Proposed redevelopment of former mine to leisure development comprising of a range of touring and glamping uses, static caravans and self-contained lodges with associated facilities at Land between New Road and Wheldrake Lane, Escrick. Deadline for PC responses extended to 15th February. During discussions, Cllrs suggested that it may be the best option for the ex-mine site seen so far. Need to verify that residents on site would not be classed as 'permanent' and so take up school places, etc. No reason to object to on site facilities (e.g. shop) as these will reduce the need for vehicle movements and impact upon village. Concerns identified for access to A19 for vehicles turning northwards from the end of New Road. Also concerns about taking a portion of Spring Wood and SINC area, noting the designated was recently confirmed. PWG to construct a response to be sent by Clerk.

e. NY/2018/0229/73: Consultation on planning application for the purposes of the Variation of Condition No2 of Planning Permission Ref C8/10/3AC/CPO which relates to raising landfill levels on land at The Old Brick and Tile Works, Riccall Road, Escrick. Deadline for responses 15th February. Current application allows for around 2 more years of filling on the site. Application is to import additional material to raise the levels up for a mountain bike facility, but concern that this may be a vehicle for allowing tipping for a eight more years, with associated traffic volume. Separately, Plasmor has another application pending for clay extraction in the vicinity. PWG to construct a response to be sent by Clerk.

2. Decisions:

- a. 2018/0703/HPA: Proposed two storey side extension and dropped kerb at 1 Church Cottages. Approved.
- b. 2018/1186/HPA: Proposed erection of first floor rear extension and single storey rear extension to replace existing conservatory at Bridge House, 12 Carr Lane. Approved.
- c. Additional item at Chairman's discretion: Old Escrick railway sidings: There has been a concern raised that tipping may be about to resume. The Chairman has spoken to NYCC and they confirm planning permission for tipping has expired. However, the landowner has been clearing the area in anticipation of constructing agricultural premises. A planning application is expected in due course. Noted.

3. Other:

- a. NY/2016/0251/FUL - Stillingfleet Mine Waste Sorting Centre: Covered earlier in agenda.
- b. North Selby Mine redevelopment: Updates: Previous comments noted.
- c. Brickworks clay extraction: Application still expected in the near future. The applicant is hoping that all vehicles will go in and out of the Business Park, then south to Heck and avoid Escrick Village. Sustrans need to give their permission for this.
- d. Leeds East Airport Airspace Change Process consultation with Parish Councils: The airport wishes to establish a procedure to enable pilots to land at the airport using aircraft instruments rather than by purely visual means. Deadline for responses 27th March. It was resolved that no comments will be submitted.

19008: Highways:

1. The Parish Council had received a request from a resident to support his application for double yellow lines on Skipwith Road opposite Derwent Court to prevent parking blocking the pavement and dangerously obscuring oncoming traffic. Cllrs resolved to support this application..
2. Request for double yellow lines on Carr Lane, opposite access to Nos 16-20. The resident advises that when people park on Carr Lane opposite their driveway that oil delivery tankers can't turn onto their bridge to deliver. The Parish Council has no objections to residents contacting Highways to request parking restrictions.
3. Update on Vehicle Activated Speed signs from Cllr Musgrave - already covered earlier in meeting.
4. Update from Chairman regarding A19/Skipwith Road project: Chairman stated that a certainty was needed regarding the costs, then to establish the amount of a loan and repayment schedule. It is understood that a figure in the region of £150k would be necessary. Cllr Cunningham and the Clerk to look into this and bring to the next meeting.
5. Highways consultancy quotes: It was resolved that Cllr Rees look into whether the NDP grants may provide a source of funding.

19009: Neighbourhood Plan: Cllr Rees reported that there are five key areas to address. Transport and Housing are the two biggest and he proposed a workshop to cover these. He asked for Councillors to volunteer to cover the various areas: Cllr Rowson to cover Transport, Cllr Coulson to cover Housing and Cllr Luscombe to cover Community issues. Cllr Rees to speak to larger employers/concerns within the Village. There were lots of public volunteers as a result of the public meeting, which he will pick up on and suggested a time frame of 4 to 8 weeks to establish who will be dealing with which sections of the Plan.

19010: RFO reported on closing balances and recent payments:

a) Account balances

1. Current account balance as at 30th January 2019 £8,402.80

2. Savings account balance as at 30th January 2018	£17,316.74
3. Noted transfer of £13,000 from business account to current account	
b) Payments made since last meeting under Clerk's delegated powers	
1. PitBitz Ltd (Village green gazebos)	£3,806.88
2. Escrick & Deighton VHC (NDP & CPR)	£40.00
3. S Smowton (laptop support)	£60.00
4. Escrick Park Home Farm (Playing fields rent)	£10.00
c) Payments to be made	
1. Autela Group Ltd (payroll)	£46.80
2. To note payment of Clerk's salary.	
d) Receipts:	
1. S106 (2nd payment)	£302.40
2. Village Green Association (Green improvements)	£7094.54
3. Interest (BMM account)	£9.81
4. Playing Fields Association (maintenance)	£650.00
e) Other:	
1. NYCC Budget Consultation - response sent following agreement (via email) of Councillors, noting the impact of cuts upon residents and suggesting that where cuts are unavoidable, consideration could be given for other funding sources.	
2. Clerk to update Cllrs on status of VAT reclaim was noted and to await payment.	
3. Chairman gave update on street lighting electricity that the supply is to be moved from NPower to NYCC as previously resolved.	
4. It was resolved to migrate the festive lighting supply to Eon.	
5. It was resolved to approve the transition of the grass cutting contract to Arc Facilities.	
6. It was resolved to update bank mandate for Clerk to submit.	

19011: Maintenance Issues: This item deferred due to Cllr Moran's absence.

19012: Parish Council Vacancies: The vacancies have been advertised - any interested parties were requested to make themselves known. Mr John Reader was co-opted and signed an Acceptance of Office form which was witnessed by the Clerk.

19013: Tour de Yorkshire: A discussion was held regarding the potential impact upon the Village and the PC role in facilitating any public events. The event is to take place on 2nd May 2019. The Church would like to be involved, as would the Yorkshire Countrywomen's Association. It was resolved that Cllr Luscombe liaise with villages groups and the School - he will add to the VGA meeting agenda and report back to the next Parish Council meeting.

19014: Football Pitch Request: Update from Chairman: Escrick Estate have offered the field next to the cricket pavilion. It is anticipated that the Football Club would pay all costs involved, including for establishing the pitch, grass cutting and white lines. Cllr Reader to liaise and report back to the next meeting.

19015: Commemorative Bench: The Council has received a request from a resident to install a bench or tree in memory of a long term resident. The Chairman reported that the family would be happy for a tree to be placed somewhere. Cllrs Luscombe and Reader to discuss and price up a tree and plaque. Cllr Luscombe to discuss possible location at the next meeting of the Village Green Association.

19016: Village Green Licensing: Chairman gave an update on information received from SDC Licensing Team. It was noted that an event plan is needed for the 10k race as usual, but SDC have also stated that the village green requires a Temporary Events Notice for the various events held on the green. The chair is querying this assertion, as the events appear to fall in scope of the documented exemptions. Noted.

19017: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. Gashouse Woods - The PC has received a request from the Estate to help attract volunteers for a day of clearing Himalayan Balsam later in the year. It was resolved that an item will be added to the Parish Magazine and Parish Council website.
- c. SDC Democratic Services have invited all Parish Clerks and Chairs to a briefing on the election process on 18th February. Chairman and Clerk to attend.
- d. Request from Church for old Parish Council records relating to Naburn Hospital on behalf of Heritage Volunteers. Clerk to pass old Minutes book to Chairman to read through and pass on information.
- e. Eastern CEF Notice Boards - The CEF are looking into the possibility of purchasing notice boards to display CEF material and have asked whether the Parish would like to take advantage of this. It was resolved that we do not need another notice board in the Village.
- f. News from Allerton Waste Recovery Park - their Visitor Centre offers talks and tours for community groups. Noted.
- g. SDC Chairman's Charity Race Night on 1st March. Noted.
- h. Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates: <https://www.northyorkshirecommunitymessaging.org/> . During discussion, the question was asked as to whether we are still happy with the Neighbourhood Watch and other policing initiatives. It was highlighted that local farmers have recently started a big farm watch initiative which is doing well. It was suggested to add an item to a future agenda. Noted.
- i. Various advertisements received.

19018: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

19019: Items for the next agenda. To establish a timetable for staff appraisals. Finance and Admin Committee to report to next meeting.

19020: Dates of future meetings noted (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club: 4th March, 1st April, 13th May.

Future meeting dates resolved as follows - the first (non-bank holiday) Monday of forthcoming months are: 3rd June, 1st July, 5th August, 2nd September, 7th October, 4th November, 2nd December. Then in 2020: 6th January, 3rd February, 2nd March.

19021: Comments from public present on agenda items –

1. A member of the public asked whether the field near the pavilion was going to be taken over by QMS. Cllrs believed not.
2. A member of the public asked who is responsible for New Road leading to the old mine site. It is understood that Harworth Estates are responsible.

Closure of Part 1 meeting.

19022: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

19023: Bus shelter lease: Concerns that licence documentation received does not reflect what has been discussed. It was resolved that Cllrs Luscombe and Coulson and the Clerk carry out some research into historical documentation. It was resolved to get further legal advice up to a maximum cost of £1000. Cllr Rowson to have a 'without prejudice' discussion with the property owners to say that the Council is not able to accept the documents in the current for pending further legal advice.

9.18pm: Closure of Part 2 meeting.

Signed **R Rowson**
Chairman, Escrick Parish Council
Date : 4th March 2019