

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 5TH FEBRUARY 2018

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Part 1

17274: Apologies/Attendance:

- a. **Present:** Cllrs Rowson, Forster, Coulson, Moran, Morley-Jones, Luscombe, M Casling, Cunningham, Rees and the Clerk.
- b. **Apologies:** None received.
- c. All present were requested to sign the Attendance book.

17275: Interests: Chair to remind members to make any declarations of interest in any agenda items.

17276: Welcome: Chair welcomed Councillors and Clerk to the meeting.

17277: Minutes

- a. It was resolved to accept Minutes of the meeting held on 8th January 2018.
- b. Chairman signed minutes as a true record.

17278: Council received comments on agenda items or other questions/comments from electors present - None.

Items received ahead of the meeting:

1. Resident commented that the new light near the bridge on Main Street is being obscured by shrubbery and asked whether this can be cut back. This is in hand, however, it is the responsibility of residents to keep their own vegetation cut back and this will be expected in the future.

17279: To receive reports, for information only, from:

- a) County Councillor - None.
- b) District Councillor - None.
- c) Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:
<https://www.northyorkshirecommunitymessaging.org/>
- d) Other - None.

17280: Planning: To resolve any comments on the following:

1. **Applications:**
 - a. 2017/1359/HPA: Proposed erection of orangery to side elevation at Lyngarth, 28 Main Street, Escrick. No objections
 - b. 2016/1503/COU: Change of use of land as an extension to an existing holiday park (caravan site) together with (in outline) a new laundry building and the construction of a package wastewater treatment plant: siting of caravans to provide classroom, cafe with WC accommodation

and potting/machinery shed, additional parking and package wastewater treatment plant. This is a further consultation due to amended/additional plans and amended/additional information. Previous comments by the Parish Council to stand.

c. 2018/0040/HPA: First floor rear extension over existing garage at 17 Dower Chase, Escrick. No objections.

2. Decisions:

None.

b. Minerals and Waste Joint Plan: A list of the Inspectors matters, issues and questions for this examination have been received, as well as a first draft of the timetable (circulated to Councillors). Planning Working Group to formulate response.

17281: RFO reported on closing balances and recent payments.

a) **Account balances**

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|---|------------|
| 1. Current account balance as at 1st February 2018 | £4,541.14 |
| 2. Savings account balance as at 1st February 2018 | £12,925.31 |
| 3. Noted transfer of £3000 from savings account to current account. | |

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

- | | |
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| 1. Escrick & Deighton VHC (room hire 3rd January). | £11.00 |
| 2. To note payment of Clerk's salary. | |

d) **Receipts:** None

e) **S106 balance:** There is a credit balance of £604.80 due to Escrick Parish. Decision as to next steps deferred until next meeting.

f) **VAT** reclaims: Information received that the current system is being updated - to await further information from HMRC. Noted.

g) **Grit Bins:** It was resolved not to purchase additional grit bins at this time. It was resolved to accept the report and payments made.

17282: Councillor Vacancy: Council noted the resignation of Cllr Council: Notice of Vacancy published and notification awaited from SDC as to whether this will be available for co-option. No interested parties made themselves known for the existing vacancy.

17283: Neighbourhood Plan: Working Group gave latest updates: Standard Ts & Cs have been received, as well as a letter of engagement. The Contractors will assist the PC to apply for grant funding, then there will be payment and delivery milestones to align with the grant payments. They will be asked to get the contract ready and give a presentation to Councillors (immediately before the next meeting, which will be a Finance & Admin Committee meeting) to advise regarding the process involved. In due course, a NDP Working Group to be created, to include villagers, as well as Parish Councillors. Noted.

17284: Battle's Over: Beacons of Light - It was noted that a steel receptacle has been sourced with the possible location being on the Village Green. Cllr Luscombe to attend the next VGA meeting to see whether this would be agreeable. It was suggested that the event should include ringing of the Church bells and one minute's silence in remembrance.

17285: Spring Clean: It was resolved that, due to a lack of volunteers attending the previous clean-ups, there will not be a Spring Clean-Up. A working group will be set up to attend to minor village maintenance issues and Cllr Morley-Jones to seek quotes to have relevant areas cleared.

17286: Street Lighting: It was noted that the installation of the light near the Business Park bus stop is in hand.

17287: General Data Protection Regulation (GDPR): This is due to come into force in May and requires the Council to appoint a 'Data Protection Officer'. Advice received from payroll provider that payroll information will be sent via post once this comes into effect. Email received from local Parish Council that one option might be for several Councils to group together to engage a Data Protection Officer, subject to further advice being received from YLCA. This item deferred to the F&A Committee meeting next month.

17288: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. YLCA - Seeking expressions of interest as to whether Councils would like to become Dementia Friendly Councils (in association with NALC and the Alzheimer's Society). Sessions to be planned dependent upon levels of interest.
- c. SDC Chairman's 'Forties Night' to be held at St Wilfrid's Church in Brayton on Saturday 3rd March 2018 (poster for website).
- d. Community Rights workshop to be held on Friday 23rd February in Tadcaster.
- e. YLCA Selby Branch meeting due to be held on Wednesday 14th February at Selby Town Hall, including a presentation by the Air Ambulance.
- c. Various advertisements received.

17289: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17290: Minor Items (for information only).

1. Rocks have been found on the A19 outside the Business Park - it is understood that after having their wheels washed, some trucks are parking up in a muddy area before going out onto the A19. Large concrete blocks have now been put in place to prevent trucks from accessing this area.
2. A visit to the tip area has provisionally been arranged during March - further details awaited.

17291: Comments from public present on agenda items – None.

17292: Items for the next agenda.

1. Vehicle damage to verges - to consider whether bollards, or similar would be appropriate.

17293: Dates of future meetings were noted (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2018 - 5th March (F&A Meeting - see below), 9th April and 14th May (APM & ACM), 4th June, 2nd July, 13th August, 3rd September, 1st October, 5th November and 3rd December.

2019 - 7th January, 4th February, 4th March.

It was resolved to hold a meeting of the Finance & Admin Committee in place of the meeting scheduled for 5th March 2018.

8.54pm: Closure of Part 1 meeting.

Part 2

17294: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17295: Tree Maintenance: Following discussions at the last meeting, there was a revision to the work required and a further quote obtained from the selected contractor. It was resolved to accept this and to instruct the contractor to proceed.

17296: Bus Shelter War Memorial - No progress made since the last meeting - it is anticipated that further updates will be available in the autumn.

8.58pm: Closure of Part 2 meeting.

Signed **R Rowson**

Chairman, Escrick Parish Council

Date : 9th April 2018