

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 7th February 2022 in Escrick & Deighton Club.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 22001: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 22002: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 22003: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 22004: **IPV Flexjen Ltd:** Presentation about a potential solar farm on land within the Escrick Parish Council boundary.
- 22005: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Request to put white lines on the access road to Glebe Farm, Escrick Surgery, Church Car park and the Fat Abbott to ensure motorists know it is a two-way road.
 - b. Email regarding 2021/1375/HPA Placement of gas tank in garden (retrospective) Grove House Skipwith Road Escrick.
 - c. Email requesting any update on Escrick Sidings.
 - d. Objections to planning application reference 2021/1466/FUL. Post Office Row. Erection of dwelling and formation of access.
 - e. Complaint received about Parish Council response to planning reference 2021/1375/HPA. Grove House, Skipwith Road. Placement of gas tank in garden (retrospective).
- 22006: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 22007: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
 - c. Police report.

- 22008: **Minutes:** To resolve whether to accept the minutes of the last ordinary monthly parish council meeting held on 6th December 2021. The January meeting was cancelled due to Covid.

Finance and Governance

22009: **Information Commissioners Date Protection**

- a. To authorise direct debit in order to pay GDPR/Data Protection Act 2018. Data protection fee renewal is £40 per year. Action required by 05/03/2022.

22010: **Finance report (RFO):**

- a. Account balances and reconciliation:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 1 st December 2021):	£6,451.66	£23,194.24
ii.	Payments made since last meeting:		
	S Look – Nov Salary	-£	
	S Look – Clerks Nov expenses	£21.42	
iii.	Payments made since last meeting under clerks delegated powers:		
	Ark annual grass cutting	-£3556.80	
	Autela payroll Oct-Dec	-£50.40	
	HMRC – clerks’ salary	-£35.60	
	Eon Festive Lighting electricity	-£2.55	
	Unity bank service charge	-£18.00	
	S Look – Dec salary and 1hr overtime	-£	
	S Look – Clerks Dec expenses	-£18	
iv.	Receipts:		
	Credit interest		£1.43
	Internal bank transfer from savings to current a/c	£3000.00	-£3000.00
v.	Account balances as at 26 th Feb 2022:	£4,929.61	£20,195.67
vi.	Uncleared previously authorised payments:	Nil	

- b. Routine payments to be made:

viii.	Escrick Park Estate- Escrick Playing Field rent	-£10.00
	S Look – Jan salary and 2 hr overtime	-£
	S Look – Clerks Jan expenses	-£18.00

- c. Purchases / exceptional payments to be approved and made:

ix.	Nil
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Highways

22011: **Highways: Skipwith Road**

- a. To receive an update on request for village gateway on Skipwith Road.

22012: **Ongoing highways issues:**

- a. To review overgrown foliage on A19 outside the Parsonage.

- b. Update on request for disability access / dropped kerbs in the village.
- c. To note the response to the request to relocate the 30mph sign on the corner of A19 and Main Street near the fountain and consider any further action.

22013: Bus stops:

- a. To receive an update on request made to CYC for litter bin at the new southbound bus stop.
- b. To receive an update on the request to amend the CYC bus fares.
- c. To resolve next steps on street lighting for the bus stops.

Streetlights

22014: Streetlight, Main Street

- a. To receive an update on the request for a baffle plate on a streetlight on Main Street.

Maintenance

22015: Maintenance issues:

- a. To receive update from Cllr Reader on any other maintenance issues arising. To resolve any further action.
- b. To receive verbal update on the 'appearance and environment' initiative.
- c. To receive an update on reports by a resident of a damaged fence next to the village green.
- d. To consider quotes received for tree work on the village green and consider if the Parish Council or the Village Green Association will fund the work.

Planning

22016: Planning, new applications: To resolve comments on the following applications:

- a. 2021/1466/FUL. Post Office Row, 7 Main Street, Escrick. Erection of dwelling and formation of access. Comments due before end of January.
- b. 2021/1460/HPA. The Old School, Escrick Park Gardens, Escrick. Single-storey extension to former school house in Conservation Area. Comments determined by PWG.
- c. 2021/1485/HPA. Field View, Skipwith Road, Escrick. Conversion of garage into home office. Comments by 14 February 2022.
- d. 2022/0015/HPA. 15 Carrs Meadow, Escrick. Internal alterations and the erection of a single storey extension to the rear to provide additional living accommodation. Comments by 11th February 2022.
- e. 2022/0014/COU. Saddlers Cottage, 43 Main Street, Escrick. Change of use from a hair and beauty salon to residential dwelling. Comments by 11 February 2022.
- f. 2021/1375/HPA. Grove House, Skipwith Road, Escrick. Placement of gas tank in garden (retrospective). To note PWG resolved to object to the application on the basis of its location. To consider retracting some of the comments submitted.

22017: Planning determinations: To note determinations made since last meeting:

- a. 2021/0967/FUL. Escrick School, Carr Lane Escrick. Removal of low level (approx 1000mm high) dilapidated and unsecure timber fencing along the A19 and Carr Lane and replace with 1800mm high metal weldmesh fencing, installation of automated vehicle and pedestrian entrance gates, works are to improve site security and pupil safeguarding. Permission granted.
- b. 2021/1046/TPO. Broadacres, 22 Main Street, Escrick. Application for consent to remove 2no Sycamore tree (T1 & T8), 1no Crab Apple tree (T2), 4no Purple Leafed Cherry Plum Trees (T4,

T5, T6, T7), 1no Holly tree (T9) and 1no Spruce tree (T10), reduce overall height 3.6m aboveground level to Leylandii hedge (H1), reduce canopy height in line with low level leylandii height to 1no Holly tree (T11) and to remove front section to the front of the beech tree to Laurel hedge (H2) within the conservation area and crown clean canopy of 1no Beech tree (T3) covered by TPO 1/1993. Permission granted.

- 22018: **Planning working group:**
- a. To receive an update from the planning working group and resolve any further actions.
- 22019: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.

Other items

- 22020: **Village shop:**
- a. To receive an update from Cllr Hawes on investigations into establishing a shop in the village.
 - b. Review options for a pop-up village Post Office service and consider any further action.
- 22021: **Queens Platinum Jubilee:**
- a. To receive an update on plans for Queen's Jubilee celebrations and resolve next steps.
 - b. To agree responsibility for the jubilee garden going forward and entering into a peppercorn lease of the land from the estate and agree liability for the mature trees. To note volunteers should then be covered by the PC's public / employee insurance, subject to following the correct process (risk assessments etc).
 - c. To consider applying for grant funding for the project from the National Lottery, Selby AVS and other organisations on behalf of the volunteers.
- 22022: **Current perception of Parish Council being seen to represent local issues and opinion:**
- a. To consider the survey designed by Cllr Hawes and agree next steps.
- 22023: **Councillor conduct:**
- a. To consider ways of working together more effectively.
- 22024: **Resignation of Councillor:**
- a. To note that Cllr N Bartle resigned as a Councillor in January. Notice of Vacancy published and notification awaited from SDC as to whether this will be available for co-option.
- 22025: **Correspondence received:**
- a. YLCA; White Rose Updates and general correspondence regarding the Queens Jubilee.
 - b. Selby District Council Taxi Licensing Policy Consultation 10 January – 21 February 2022.
 - c. Selby District Council Gambling Policy Consultation 10 January – 21 February 2022.
 - d. Update received from the office of Nigel Adams MP regarding the Yorkshire Water investigations into the flooding issues raised in Escrick.
 - e. Update from Selby District Council on the May elections.
- 22026: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- 22027: **Items for the next meeting:**

- a. To note any items for the agenda of the next Parish Council meeting.
- b. To confirm next meeting to be held on Monday 7th March 2022.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 2nd February 2022.