

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm in Escrick & Deighton Club on MONDAY 2nd DECEMBER 2019

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 19191: **Welcome: Chair to welcome Councillors and members of public to the meeting**
- 19192: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 19193: **Interests: Chair to remind members to make any declarations of interest in any agenda items.**
- 19194: **Public correspondence received: Council to note any correspondence received from members of the public prior to the meeting:**
- a. None received.
- 19195: **Public session: Council to receive comments on agenda items or other questions/comments from electors present.**
- 19196: **District and County Councillor updates: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
- 19197: **Minutes: To resolve whether to accept the minutes of the last meeting ordinary meeting on 4TH November 2019.**

Planning

- 19198: **Planning, new applications: To resolve comments on the following applications (see background papers from Planning Working Group):**
- a. 2019/1156/HPA: 21 Dower Park, Escrick. Proposed erection of first floor extension.
 - b. 2019/1153/ADV: Land off Riccall Road, Escrick. Advertisement consent for proposed mesh banner on pole. Comments by 3rd December 2019.

- c. 2019/0575/FUL: 2 Carr Lane, Escrick. Proposed demolition of existing extension and conservatory and erection of detached building. Comments by 3 December 2019.
- d. 2019/1209/HPA: York House, 1 Dower Park, Escrick. Proposed erection of first floor side and single storey extension, alterations to fenestration and adjustment of vehicular access. Comments by 12 December 2019.

19199: **Planning determinations: To note determinations made since last meeting.**

- a. 2019/1079/TCA: Oak Lodge, Skipwith Road, Escrick. Application for consent to dead wood the whole tree and reduce by 20% next to the house where it overhangs to 1no Oak tree within the conservation area. Permitted.
- b. 2019/1090/DOC: 2 Carrs Meadow Escrick. Discharge of condition 03 (materials) of approval 2018/1400/HPA Proposed erection of a side extension. Condition decision.
- c. 2019/0867/HPA: Gilbertson House, Wheldrake Lane, Escrick. Proposed alternation including rebuilding of existing single storey side extension to include new second storey extension above providing new master bedroom at first floor, proposal also includes new orangery single storey extension to the rear replacing existing conservatory. Permitted.

19200: **Planning, ongoing: To note any updates on the following and resolve any further actions:**

- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site.
- b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry
- c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine
- d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close
- e. 2019/0575/FUL: New dwelling adjacent 2 Carr Lane.

19201: **Planning, Neighbourhood Plan: To receive an update from Cllr Rees and resolve any further actions.**

Highways

19202: **Highways: County Cllr Musgrave/Chair to provide an update on the A19/Skipwith Road traffic light scheme, and to resolve any further actions.**

19203: **Highways: Chair to provide an update on the Skipwith Road vehicle activated speed sign scheme, and to resolve any further actions.**

19204: **Ongoing highways issues:**

- a. Consider response from NYCC highways regarding highways issues raised following the last meeting (listed below) and agree further actions.
 - i. Surface water flooding;
 - ii. No vehicles/no entry signage for Carrs Meadow footpath;
 - iii. Badly worn H bar marking at Main St/Carr Lane junction;
 - iv. Overgrown foliage on A19;
 - v. Foliage in visibility splay at Carr Lane / Skipwith Road junction.
- b. Consider issue raised regarding the old Glade Road junction near Glade Farm, and resolve any further actions.

Maintenance

19205: Maintenance issues:

- a. To receive an update from Cllr Reader and Cllr Moran.
- b. To resolve any further action.
- c. Consider whether to appoint a contractor to undertake additional pavement sweeping and to agree areas and/or criteria to be applied.

Finance and Governance

19206: Finance report (RFO):

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£6,239.39	£36,350.58
ii.	Payments made since last meeting		
	Cllr Rowson – reimburse MS Office	-£109.44	
	Ciq agency- Neighbourhood Plan consultancy fee	-£1200.00	
	PitBitz Ltd (VG gazebos)	-£1,832.22	
	Escrick & Deighton Club – room hire April to Sept 2019	-£120.00	
	Staff costs	-£284.68	
	PWLB (Public Works Loans Board)	-£1,467.74	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil
iv.	Receipts:	£1000.00	
	Duplicate credit from NYCC (reported)	£1000.00	
v.	Account balances as at 27 th Nov 2019:	£3,225.31	£36,350.58
vi.	Uncleared cheques:		
	CH Guest (October salary)	£365.20	

- b. Routine payments to be made:

vii.	S Look (Clerk's November salary)	£	-
viii.	YLCA Internal Audit		-£140.00
ix.	PKF Littlejohn LLP - External Audit		-£240.00

- c. Purchases / exceptional payments to be approved and made:

x.	Cllr Rees - NDP printing expenses		-£260.40
xi.	Clerks expenses – home working allowance, postage, mileage, overtime		-£227.64
xii.	NYCC streetlights Carr Lane 2 x column		-£3,285.92
xiii.	NYCC streetlights Main Street 2 x columns		-£2,954.58

- d. To note the following liabilities have been incurred but invoices not yet received:

- i. Grass cutting 2018/2019 (Ark Facilities).
 - ii. Annual street lighting electricity 2018/19 (NYCC).
- e. External Audit report and notice of conclusion of audit 2018/19.

19207: **2020/2021 Precept.**

- a. To consider and determine budget options for 2020/21 and decide precept (see separate paper)

19208: **To reconfirm the payments covered by the Clerk's delegated authority under 5.6 of the Council's financial regulations (to pay routine budgeted invoices without prior approval):**

- i. Autela payroll
- ii. NYCC streetlighting electricity
- iii. PWLB street lighting loan repayments
- iv. Playing fields, village green and footpath leases

19209: **Policy and governance:**

- a. NALC updated 'Discipline and Grievance' arrangements updates.
- b. Admin and finance committee to update policies January 2020.

Other items

19210: **Correspondence received:**

- a. Riccall and District Resilience Group. Consider request from group to present to councillors information on working together on a community emergency plan.
- b. NYCC confirmation of the urban grass cutting payment for 2020/21 will be £315.77.
- c. Home Office consultation on strengthening police powers to tackle unauthorised encampments.

19211: **Items for the next meeting**

- a. To note any items for the agenda of the next Parish Council meeting.
- b. To confirm the next ordinary meeting of the Parish Council is to be held on Monday 3rd February 2020 and a meeting of the Finance and Admin committee is to be held on Monday 6th January 2020.

Part 2

19212: **Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.**

19213: **War memorial bus shelter:**

- a. To discuss and resolve any further actions.

Signed: Sally Look

Clerk, Escrick Parish Council

Date: 27th November 2019