

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 2ND OCTOBER 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act
Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

17174: Apologies/Attendance:

- a. Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- b. All present are requested to sign the Attendance book.

17175: Interests: Chair to remind members to make any declarations of interest in any agenda items.

17176: Welcome: Chair to **welcome** Councillors, Clerk and visitors to the meeting.

17177: Minutes

- a. To resolve whether to accept Minutes of the meeting held on 3rd July 2017, then the Finance & Admin Committee meeting minutes from 26th July 2017.
- b. If approved, Chairman to sign minutes as a true record.

17178: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

Items received by the Clerk since the last meeting:

1. See item 17188.3. below.

17179: To receive reports, for information only, from:

- a) County Councillor

- b) District Councillor
- c) Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:
<https://www.northyorkshirecommunitymessaging.org/>
- d) Other

17180: Planning: To resolve any comments on the following:

1. Applications:

a. 2017/0938/HPA: Single storey garden room extension to the rear of Lund House, 8 Wenlock Drive, Escrick. Extension of time for comments applied for until 13th October.

2. Decisions:

a. None.

3. Consultations/Other:

a. York Local Plan: The 'Local Plan – Pre-Publication draft Local Plan (2017)' document has been produced and the consultation period runs from Monday 18th September until midnight on Monday 30th October 2017. There are a number of drop-in sessions arranged throughout the area. All documentation (including a response form) is available on the City of York Council website: www.york.gov.uk/localplan.

b. Selby District Local Plan: Public consultation on a Pool of Sites will be running from 2nd October to 27th November 2017, to include plans and initial assessments of all possible sites that could be included in the Site Allocations Local Plan next year. All documentation (including a response form) is available on the SDC website: www.selby.gov.uk/PLANselby SDC are holding briefing sessions for Parish Councils on 5th and 9th October: to resolve any attendance.

17181: RFO to report on closing balances and recent payments.

a) Account balances

- | | |
|---|-----------|
| 1. Current account balance as at 27th September 2017 | £4,555.36 |
| 2. Savings account balance as at 27th September 2017 | £6,422.36 |
| 3. To note: | |
| (i) Transfer of £4,000 from Savings account to Current account. | |
| (ii) Precept due into account on 30th September. | |

b) Payments made since last meeting under Clerk's delegated powers

None.

c) Payments to be made

- | | |
|---------------------------------------|--------|
| 1. Autela Ltd (payroll) | £38.40 |
| 2. To note payment of Clerk's salary. | |

d) Receipts:

- | | |
|-----------------------------|-----------|
| 1. Precept (2nd instalment) | £9,500.00 |
|-----------------------------|-----------|

e) **External Audit:** To note that the external auditors have approved the accounts as submitted. Clerk to publish the 'Notice of Conclusion of Audit' with effect from 28th September.

To resolve whether to accept the report and payments made.

17182: Neighbourhood Plan:

1. Working Group to give any updates, then to resolve any action.
2. To note that SDC have advertised a 'Notice of Consultation for Designation of a Neighbourhood Area' to take place between 14th September and 26th October. Proposed boundaries and supporting statements can be seen at: www.selby.gov.uk/neighbourhood-planning or the application and map can be seen at Escrick Village Hall during the consultation period.

17183: Plasmor Planning Application to extract clay: Councillors to report on site meeting to discuss quarrying plans, then to resolve any resulting actions. Note that this item may be moved into the Confidential session at the end of the meeting.

17184: Street Lighting: To resolve any action on the following:

1. Cllr Rowson to report on any updates regarding the possibility of mounting a light on an existing electricity post at the bus stop outside the Business Park.

17185: Autumn Village Tidy-Up: Cllrs Cuncell and Morley-Jones to report on arrangements made for carrying out an Autumn Tidy-Up on Saturday 11th November, then to resolve any actions.

17186: Councillor Vacancy: To note that the vacancy is open for co-option. Advert to be added to the website.

17187: Grass Cutting Contract: To discuss and resolve the approach to retendering the Grass Cutting contract.

17188: Highways Issues:

1. Cllrs Rowson, Luscombe and Coulson to give any available update on the possibility of a pedestrian crossing on the A19. If update available, to resolve any action.

2. Parking on Carr Lane and Main Street at School start/finish times: whilst the School has issued parking information to parents, the problem is continuing. The yellow lines and zig zags are usually clear, but parking on Carr Lane where there are double white lines reduces the road to single lane. The police are in the process of confirming the precise details of the restriction on Carr Lane, with a view to issuing warning letters initially and then enforcement which could lead to large fines and points on a driving licence.

3. A complaint was received regarding speeding vehicles on Skipwith Road. The resident noted that the Police camera van attends the site, but requested that a VAS (Vehicle Activated Sign) be considered. To discuss and resolve any action.

17189: Correspondence received:

a. News items received by email forwarded to Councillors.

b. The start date for the NYCC Permit Scheme (for Road and Street works) has been rescheduled from October 2017 to February 2018.

c. Leeds Library Theatre programme of touring plays throughout 2018 received and passed onto Village Hall for their information.

d. Selby District Association of Voluntary Service (AVS) is to hold its' AGM on 5th October at 5pm at Community House, Portholme Road, Selby.

e. Information from Selby AVS regarding a Service of Thanksgiving for the work of volunteers in the local community. The service will be hosted by the Archbishop of York and held at St Mary's Church, Hemingbrough on Friday 6th October, 7pm.

f. Various advertisements received.

17190: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17191: Minor Items (for information only).

17192: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

17193: Items for the next agenda.

1. Budget principles discussion.

17194: To note dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2017 - 6th November and 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

Closure of Part 1 meeting.

Part 2

17195: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17196: Legal items: To resolve whether to defer this item.

17197: Staffing matters: To consider a meeting of the Finance & Admin Committee (or alternative) to discuss Clerks' annual appraisal, incremental pay rise and annual leave entitlement. To resolve any action.

17198: Tree Maintenance: Cllr M Casling to report on quotes received regarding tree maintenance. To resolve any action.

Closure of Part 2 meeting.

Signed Helen Guest

Clerk/RFO, Escrick Parish Council

Date : 27th September 2017