

# ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN  
ESCRICK VILLAGE CLUB ON MONDAY 4TH FEBRUARY 2019

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND  
[clerk@escrick.org](mailto:clerk@escrick.org)

**Meetings are open to the Press and Public except for any item labelled as part 2 under the  
Public Bodies (Admission to Meetings) Act 1960, Section 1**

**Press and public may not speak when the council is in progress; when councillors are discussing council business; when  
councillors are in the process of decision making.**

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and  
resolve the business to be transacted on the agenda below.**

## Agenda items

### Part 1

#### 19001: Apologies/Attendance:

- a. **Present:** Clerk to make a note of attendees.
- b. **Apologies:** Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- c. All present are requested to sign the Attendance book.

**19002: Interests:** Chair to remind members to make any declarations of interest in any agenda items.

**19003: Welcome:** Chair to welcome Councillors, Clerk and visitors to the meeting.

#### 19004: Minutes

- a. To resolve whether to accept Minutes of the Council Meetings held on 5<sup>th</sup> November and 3rd December 2018 and Finance & Admin meeting held on 26th September 2018.
- b. If approved, Chairman to sign minutes as a true record.

**19005: Council** to receive comments on agenda items or other questions/comments from electors present.  
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)  
Items received ahead of the meeting: All items listed on agenda.

**19006: To receive reports**, for information only, from:

- a) County Councillor
- b) District Councillor

**19007: Planning:** To resolve any comments on the following:

**1. Applications:**

a. 2018/1406/FUL: Proposed demolition of existing rear extension and rebuild for kitchen, common room and shower/WC room at Red House Cottage, Escrick Park Gardens. Response agreed and drafted by PWG for submission by Clerk stating no objections provided that materials match existing and to maintain amenity of neighbours.

b. 2018/1434/HPA: Demolition of existing garage, proposed two storey side extension, front extension, house modernisation and detached garage at 1 Northlands Close. Deadline for PC response extended to 8th February.

c. 2018/1400/HPA: Proposed erection of side extension at 2 Carrs Meadow. Deadline for PC response extended to 8th February.

d. 2019/0045/EIA: Proposed redevelopment of former mine to leisure development comprising of a range of touring and glamping uses, static caravans and self-contained lodges with associated facilities at Land between New Road and Wheldrake Lane, Escrick. Deadline for PC responses extended to 15th February.

e. NY/2018/0229/73: Consultation on planning application for the purposes of the Variation of Condition No2 of Planning Permission Ref C8/10/3AC/CPO which relates to raising landfill levels on land at The Old Brick and Tile Works, Riccall Road, Escrick. Deadline for responses 15th February.

**2. Decisions:**

a. 2018/0703/HPA: Proposed two storey side extension and dropped kerb at 1 Church Cottages. Approved.

b. 2018/1186/HPA: Proposed erection of first floor rear extension and single storey rear extension to replace existing conservatory at Bridge House, 12 Carr Lane. Approved.

**3. Other:**

a. NY/2016/0251/FUL - Stillingfleet Mine Waste Sorting Centre: To receive any updates (note due to be considered by Committee on 26th February).

b. North Selby Mine redevelopment (2019/0045/EIA): To receive any updates.

c. Clay extraction west of A19 (NY/2017/0121/SCO): To receive any updates.

d. Leeds East Airport Airspace Change Process consultation with Parish Councils: CAA wishes to establish a procedure to enable pilots to land at the airport using aircraft instruments rather than by purely visual means. Deadline for responses 27th March.

**19008: Highways:**

1. Request for double yellow lines on Skipwith Road opposite Derwent Court.
2. Request for double yellow lines on Carr Lane, opposite access to Nos 16-20.
3. To receive any updates on Vehicle Activated Speed signs from Cllr Musgrave and to resolve next steps.
4. To receive any updates from Chairman regarding A19/Skipwith Road project and to resolve next steps.
5. Highways consultancy quotes - to receive update from Chairman and resolve next steps.

**19009: Neighbourhood Plan:** To receive update from Cllr Rees.

**19010: RFO to report** on closing balances and recent payments.

**a) Account balances**

1. Current account balance as at 30th January 2019 £8,402.80
2. Savings account balance as at 30th January 2018 £17,316.74
3. To note transfer of £13,000 from business account to current account

**b) Payments made since last meeting under Clerk's delegated powers**

|  |           |
|--|-----------|
| 1. PitBitz Ltd (VG gazebos)  | £3,806.88 |
| 2. Escrick & Deighton VHC (NDP & CPR)  | £40.00    |
| 3. S Smowton (laptop support)  | £60.00    |
| 4. Escrick Park Home Farm (PF rent)  | £10.00    |
| <b>c) Payments to be made</b>  |           |
| 1. Autela Group Ltd (payroll)  | £46.80    |
| 2. To note payment of Clerk's salary.  |           |
| <b>d) Receipts:</b>  |           |
| 1. S106 (2nd payment)  | £302.40   |
| 2. Village Green Association (Green improvements)  | £7094.54  |
| 3. Interest (BMM account)  | £9.81     |
| 4. Playing Fields Association (maintenance)  | £650.00   |
| <b>e) Other:</b>   |           |
| 1. NYCC Budget Consultation - response sent following agreement (via email) of Councillors, noting the impact of cuts upon residents and suggesting that where cuts are unavoidable, consideration could be given for other funding sources. |           |
| 2. Clerk to update Cllrs on status of VAT reclaim.   |           |
| 3. Chairman to give update on street lighting electricity.   |           |
| 4. To resolve whether to migrate the festive lighting supply to Eon.   |           |
| 5. To resolve whether to approve the transition of the grass cutting contract to Ark Facilities.   |           |
| 6. To resolve whether to update bank mandate for Clerk to submit.  |           |

**19011: Maintenance Issues:** Cllr Moran to give any updates.

**19012: Parish Council Vacancies:** The vacancies have been advertised - any interested parties to make themselves known. (Councillors may wish to move their decision-making to the Confidential session.) Council to resolve whether to co-opt Council members, who should then sign an Acceptance of Office form which is witnessed by the Clerk and a Register of Interests form (this within 28 days of the meeting).

**19013: Tour de Yorkshire:** To discuss impact upon the Village and the PC role in facilitating any public events.

**19014: Football Pitch Request:** To receive update from Chairman and resolve any actions.

**19015: Commemorative Bench:** The Council has received a request from a resident to install a bench or tree in memory of a long term resident. To resolve whether this would be possible.

**19016: Village Green Licensing:** Chairman to give update on information received from SDC Licensing Team.

**19017: Correspondence received:**

- a. News items received by email forwarded to Councillors.
- b. Gashouse Woods - The PC has received a request from the Estate to help attract volunteers for a day of clearing Himalayan Balsam later in the year.
- c. SDC Democratic Services have invited all Parish Clerks and Chairs to a briefing on the election process on 18th February.
- d. Request from Church for old Parish Council records relating to Naburn Hospital on behalf of Heritage Volunteers.

- e. Eastern CEF Notice Boards - The CEF are looking into the possibility of purchasing notice boards to display CEF material and have asked whether the Parish would like to take advantage of this.
- f. News from Allerton Waste Recovery Park - their Visitor Centre offers talks and tours for community groups.
- g. SDC Chairman's Charity Race Night on 1st March.
- h. Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:  
<https://www.northyorkshirecommunitymessaging.org/>
- i. Various advertisements received.

**19018: Letters/Emails Sent or Action Taken Since Last Meeting:** Nothing additional.

**19019: Items for the next agenda.**

**19020: To note dates of future meetings** (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club: 4th March, 1<sup>st</sup> April, 13<sup>th</sup> May.

**To resolve future meeting dates** - the first (non-bank holiday) Monday of forthcoming months are: 3rd June, 1st July, 5th August, 2nd September, 7th October, 4th November, 2nd December. Then in 2020: 6th January, 3rd February, 2nd March.

**19021: Comments from public present on agenda items** – Note: decisions cannot be made on items brought to this stage of the meeting.

**Closure of meeting.**

**Signed Helen Guest**

Clerk/RFO, Escrick Parish Council

**Date :** 30th January 2019