

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7.30pm on MONDAY 5th July 2021 in Escrick Village Hall. Due to Covid restrictions members of the public must register to attend the meeting by contacting clerk@escrick.org / 01904 449495 by 3rd July 2021.

Councillors are summoned to attend the meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.

Contact: Chair – Richard Rowson, chair@escrick.org;

Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA

Part 1

- 21160: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 21161: **Resolve to rescind delegation of powers to the clerk which were temporarily put in place due to COVID restrictions when not meeting remotely.**
- 21162: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 21163: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 21164: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Escrick Park Estate – Seeking assistance with Himalayan Balsam control in Gashouse Wood.
 - b. Emails from a resident regarding overgrown hedges on Skipwith Road/Wenlock Drive. On agenda.
 - c. Email from a resident of Carrs Meadow reporting damage to fence. On agenda.
 - d. Several contacts enquiring whether the Parish Council was organising anything for the Queen’s Jubilee in June 2022. On agenda.
 - e. Email from resident asking the Parish Council to request that people do not use New Road for dog walking or learning to drive and provide suitable signage to restrict access.
- 21165: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 21166: **Updates from other authorities: To receive updates from:**
- a. District Councillor.
 - b. County Councillor.
 - c. Police report.

- 21167: **Minutes:** To resolve whether to accept the minutes of the annual meeting and the last ordinary monthly parish council meeting held on 4th May 2021.

Finance and Governance

21168: **Finance report (RFO):**

- a. Account balances and reconciliation:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 27 th April 2021):	£6,053.24	£15,063.47
ii.	Payments made since last meeting:		
	B Hopper – Internal Audit 2020/21	-£120.00	
	S Look – Clerks expenses	-£47.42	
	NYCC streetlighting energy 2020-21	-£795.41	
	S Look – Clerks April salary inc. 8.5 o/t	-£	
	T Chambers – expenses	-£37.09	
	PWLB – streetlight loan (to be paid by DD on 04/05/21)	-£1467.74	
iii.	S Look - Clerks May salary inc. 4.5 hrs o/t	-£	
iv.	Payments made since last meeting under clerks delegated powers:		
	Tiger print – NDP printing	-£212.40	
v.	Receipts:		
	Transfer from current to savings account	-£9,000.00	£9,000.00
	Selby District Council precept 1 st instalment	£10,000.00	
	NYCC grass cutting payment		£315.77
	Groundwork grant for NDP		£2815.00
	Interest from HSBC account closure	£0.29	
vi.	Account balances as at 27 th June 2021:	£3466.17	£27195.24
vii.	Uncleared previously authorised payments:		
	Nil		

- b. Routine payments to be made:

viii.	R Rowson – Defibrillator pads	-£52.00
ix.	S Look – Clerks May & June expenses	-£125.47
x.	S Look – 5.5 hrs May & June overtime	-£

- c. Purchases / exceptional payments to be approved and made:

xi.	Tiger Print – NDP printing	-£212.40
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21169: **Policy & Governance:**

- a. Clerk to confirm whether weekly playground inspections and other quarterly H&S inspections have taken place. To resolve any remedial action.
- b. To note the risk assessments completed.

Highways

21170: **Highways: Skipwith Road**

- a. To receive any update on request for village gateway on Skipwith Road.
- b. To discuss concerns raised by a resident regarding restricted visibility when exiting the Wenlock Drive (north junction) on to Skipwith Road.

21171: Highways: A19 traffic concerns

- a. Proposed pedestrian crossing scheme on A19 near Skipwith Road. To consider any further action.

21172: Ongoing highways issues:

- a. To review overgrown foliage on A19 outside the Parsonage (agreed at February 2021 meeting to review in May).
- b. Update on request for disability access / dropped kerbs in the village.
- c. To receive any update from NYCC on 20mph zone policy around schools.

21173: Bus stops:

- a. To receive an update on request made to CYC for litter bin at the bus stop.
- b. To receive an update on the request to amend the CYC bus fares.
- c. Consider request to install a bench at the Southbound bus stop on the A19.

Maintenance

21174: Maintenance issues:

- a. To note correspondence received from a resident regarding overgrown hedges on Skipwith Road. To agree next steps.
- b. To agree protocol for handling issues where the resident reports that there is an urgent danger to highways users from overgrown hedges.
- c. To note correspondence received from a resident raising concerns of rabbit scrapes at the playground and risk of injury to users. To agree next steps.
- d. Consider the offer from Escrick Park Estate conservation adviser for some consultancy to help us understand how to better manage our environmental assets and resolve any further action.
- e. To receive update on proposals for the trees/bushes behind the Coronation Memorial and resolve any further action and expenditure.
- f. Boundary fence along footpath from Carrs Meadow to Gashouse Woods in poor condition. To receive an update on responsibilities and agree any further action.
- g. To note receipt of correspondence regarding damage to a resident's fence on Carrs Meadow from tree(s) growing on the village green. To agree next steps.
- h. To receive update on feedback from residents in the vicinity of the former 'twin oaks' verge on Wenlock Drive, and agree next steps.
- i. Consider escalating further repeated Main St sewer collapses and other sewage leaks (reported to Yorkshire Water 24th May 2021).
- j. To note that the defibrillator has been used. Replacement pads have been purchased and it is back in use.
- k. To receive update from Cllr Reader on any other maintenance issues arising. To resolve any further action.
- l. To receive verbal update on the 'appearance and environment' initiative.

Planning

21175: Planning, new applications: To resolve comments on the following applications.

- a. 2021/0532/HPA. Charnwood. 27 Wenlock Drive, Escrick. Two storey/single storey rear extension. Comments agreed by the Planning working group. No objections.
 - b. 2021/0322/HPA. Hellings House, 73 Main Street, Escrick. Proposed two storey side extension partly built over existing single storey offshoot. Comments agreed by Planning Working Group. No objections.
 - c. 2021/0673/FUL. Escrick Park Estate, Escrick Park Gardens. Excavation of 3No. wildlife ponds, creation of low berm and fencing. Comments by 12th July 2021.
 - d. 2021/0695/HPA. Rosegarth, 9 Wenlock Drive, Escrick. Erection of a first floor side extension and formation of a new access. Comments by 14th July 2021.
- 21176: **Planning determinations: To note determinations made since last meeting.**
- a. 2021/0284/HPA. Lund House, 8 Wenlock Drive, Escrick. Erection of first floor ensuite side extension. Permission granted.
 - b. 2021/0081/HPA: 2 The Glade, Escrick. Erection of rear/side extensions to existing detached bungalow and garage and internal alterations to create additional living accommodation. Permission granted.
 - c. 2021/0306/S73: Wendlo House, 38 Main Street, Escrick. Section 73 application vary condition 18 (approved plans) of approval 2018/0711/FUL Section 73 application to vary condition 18 (approved plans) of approval 2017/0788/FUL for Section 73 application for variation of condition 10 (highways) to amend radius kerb from 6 metres to 3 metres of approval 2017/0005/FUL for proposed erection of 1 No. dwelling in the garden of Runmidd with shared access from Main Street, relocation of existing garage and minor alterations to existing dwelling. Permission granted.
 - d. 2021/0325/HPA. 7 Escrick Park Gardens. Single storey extension. Permission granted.
- 21177: **Planning, ongoing: To note any updates on the following and resolve any further actions:**
- a. 2019/0698/OUT: Land Adjacent To About Thyme Hollicarrs Close, Escrick. Outline application for the erection of 1no affordable dwelling including access (all other matters reserved). Awaiting decision.
 - b. 2019/0045/EIA: Land Between New Road and Wheldrake Lane, Wheldrake Lane Escrick. Outline application for proposed redevelopment of former mine to leisure development comprising of a range of touring and glamping uses, static caravans and self-contained lodges with associated facilities including details of access. All other matters reserved. Awaiting decision.
 - c. 2020/1007/FUL: The Parsonage Country House Hotel, Escrick. Creation of 10 parking spaces.
- 21178: **Planning working group**
- a. To receive an update from Cllr Coulson and resolve any further actions.
- 21179: **Planning, Conservation Area Review**
- a. To receive any update on the Conservation Area Review. To consider responding to the SDC consultation.
- 21180: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.
 - b. To approve expenditure for overtime for the clerk to assist in the completion of the NDP work.

Other items

- 21181: **Queen's Jubilee Celebrations 2022**

- a. To discuss plans for the Queen’s Platinum Jubilee in June 2022. To resolve any further action.
- 21182: **County Council locality fund**
- a. Councillors to table any proposals for County Council locality budget funding. To resolve whether make an application, and if so which project/projects.
- 21183: **Shop**
- a. To receive an update from Cllr Hawes on investigations into establishing a shop in the village.
- 21184: **Current perception of Parish Council being seen to represent local issues and opinion.**
- a. At the January Parish Council meeting it was agreed to carry out a programme of engagement with residents, including a survey, to identify issues that residents feel the Parish Council should focus upon. To consider the survey designed by Cllr Hawes and agree next steps.
- 21185: **COVID-19**
- a. To review COVID-19 risk assessment for Council services and facilities. To resolve any amendments.
- 21186: **Correspondence received:**
- a. Rural Housing Enabler; To consider affordable housing needs in the area and if the parish would benefit from a Housing Needs Survey. Deferred from last meeting.
 - b. YLCA; White Rose Update.
 - c. NYCC Passenger Transport; Review and Renewal of North Yorkshire County Council Subsidised Local Bus Services in the Areas of Selby and Scarborough.
 - d. YLCA; The Queens Platinum Jubilee Beacons, 2nd June 2022 information received.
- 21187: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- 21188: **Items for the next meeting:**
- a. To note any items for the agenda of the next Parish Council meeting.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 30th June 2021.