

Escrick Parish Council

Official notice of Escrick Parish Council meeting to be held at 7pm on MONDAY 5th September 2022. The meeting will be held in Escrick & Deighton Club. Members of the public are welcome to join for part 1 of the meeting.

Councillors are summoned to attend the monthly Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

*Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making. Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
Contact: Chair – Terry Chambers, chair@escrick.org; Clerk – Sally Look, clerk@escrick.org, 72 Main Street, Wheldrake, York, YO19 6AA*

Part 1

- 22171: **Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 22172: **To consider the co-option of new councillors in attendance.**
- 22173: **Apologies/Attendance:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- 22174: **Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 22175: **Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting.
- a. Email received regarding the visibility splay on the junction of Wheldrake Lane/Skipwith Road.
 - b. Correspondence from members of the public regarding the Local Plan / Heronby.
 - c. Land and Escrick railway cutting - Confirmation received that North Yorkshire County Council have issued an Enforcement Notice on Escrick Cuttings to stop further depositing materials and infilling on the land.
- 22176: **Public session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 22177: **Updates from other authorities:**
- a. District Councillor
 - b. County Councillor
- 22178: **Minutes:** To resolve whether to accept the minutes of the meeting of the Parish Council held on 4th July 2022 and the EGM held on 18th August 2022.

Finance and Governance

- 22179: **Finance report (RFO):**
- a. To confirm arrangements for external audit for the next five years. To resolve to continue as part of the SAAA sector led auditor appointment regime and remain part of central scheme.
 - b. Notice of conclusion of audit received. To note Annual Governance Statement 2021/22 external audit report and completion certificate.

- c. To confirm BHIB annual insurance renewal 2022/23 of £1069.35 (long term agreement in place).
d. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting (as at 23 rd June 2022)	£11,854.56	£26,901.92
ii.	Payments made since last meeting:		
	S Look – Clerks June expenses	-£35.29	
	S Look – clerks June salary	-£	
	HMRC	-£4.80	
	T Chambers – noticeboard & flowerbeds	-£49.62	
	Fairfax – Roller hire for the playing fields	-£120.00	
iii.	Payments made since last meeting under clerks delegated powers:		
	Unity service charge	-£18	
	S Look – Clerks July salary	-£	
	Autela payroll	-£64.02	
iv.	Receipts:		
	Savings account interest		£23.21
v.	Account balances as at 30 August 2022:	£10,728.84	£26,925.13
vi.	Uncleared previously authorised payments:		
	Nil		

- e. Routine payments to be made:

viii.	S Look – Clerks July & August expenses	-£89.60
	S Look – Clerks August salary	-£
	PKF Littlejohn; Annual Governance & Accountability Return	-£240.00
	Escrick & Deighton Club - Defibrillator electricity backdated 4 years	-£80.00
	BHIB annual insurance 2022-23	-£1069.35

- f. Purchases / exceptional payments to be approved and made:

ix.	D Harris – Electric box	-£10.00
x.	Gardencare – portable toilet hire for dinner on the green 15-18 July 2022	-£142.80
xi.	Ciq Agency -NDP	-£840.00
xii.	S Look – Welmedical battery for the defibrillator	-£204.00

Highways

22180: Highways: Skipwith Road

- a. To receive any update on request for village gateways on Skipwith Road.

Maintenance

22181: Maintenance issues:

- a. To receive update on any maintenance issues arising. To resolve any further action.
b. To receive an update on work to reduce the Sycamore tree on the path next to Escrick Park Gardens.
c. To consider tree maintenance required in the playing fields.
d. To confirm software update for the defibrillator and new battery requirement.

Planning

- 22182: **Planning, new applications: To resolve comments on the following applications.**
- a. 2019/0045/EIA. Land Between New Road and Wheldrake Lane, Wheldrake Lane Escrick. Outline application for redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravan and static caravans with associated facilities. Amended plans, amended description and additional information. Comments by 21st September 2022.
 - b. 2022/0964/FUL. Bell Farm, Riccall Road, Escrick. Erection of a single building for the manufacture of wooden sheds and outbuildings. Comments by 13 September 2022.
- 22183: **Planning ongoing:**
- a. 2021/1375/HPA. Grove House, Skipwith Road, Escrick. Placement of gas tank in garden (retrospective).
 - b. 2022/0357/TCA. Hellings House, 73 Main Street, Escrick. Application for consent to crown reduce 2No Beech trees (T1 & T2) by 33% and crown thin 1No Fir tree (T3) by 10 - 30% in the conservation area.
- 22184: **Planning determinations: To note determinations made since last meeting.**
- a. 2021/1484/HPA. Field View, Skipwith Road, Escrick. Rear single storey extension. Permission granted.
 - b. 2022/0414/FUL. Three Haggas Woodmeadow, Hollicars to Scorce Bridge, Escrick. Erection of part polythene covered/part shading mesh covered polytunnel. Permission granted.
- 22185: **Planning working group:**
- a. To receive an update from the planning working group and resolve any further actions.
- 22186: **Selby Local Plan and Heronby proposal:**
- a. To receive an update on the local Parish Councils with regard to this subject.
 - b. Review of Escrick Parish Council feedback to SDC in March 2021 and debate on proposed feedback in this latest consultation period.
 - c. Agree our timescales and deadline for signing off and submitting out latest feedback to SDC, completion of document for next PC meeting.
 - d. Resident information to be added to PC website to aid their response to SDC including alternative options to express dissatisfaction with the process.
- Halt Heronby Action group update;**
- e. To receive an update on organisation contacts, responsibilities, group structure.
 - f. To consider future needs from Escrick Parish Council and plans. Unless matched funding from other parishes is provided, any grant money donated by EPC & spent on material goods must be for goods to be located within EPC parish.
 - g. To consider funding requirements and options to meet proposed budget requests.
 - h. To consider mechanism for EPC to provide the agreed maximum grant of £500 - to be lump sum or drawdown and to which account. If a lump sum is agreed this amount should be ring fenced from other donations with condition of payback of unused funds, along with an account of expenditure.
- Planning meeting with SDC;**
- i. Consider our approach, strategy and aims for the SDC Planners meeting on 8/10.
 - j. To review the spreadsheet of planning application queries where SDC have not responded.
- 22187: **Planning, Neighbourhood Plan:**
- a. To receive an update from Cllr Rees on the NDP.
- 22188: **Conservation Review:**
- a. To receive any update from SDC on the Conservation Review.

Other items

- 22189: **Village shop and pop-up Post Office:**
- a. To receive an update from Cllr Hawes on investigations into establishing a shop in the village.
 - b. To receive and update from Cllr Rees on the pop-up Post Office.
- 22190: **Playing field**
- a. To confirm that Wheldrake Junior Football Club will continue to use the playing field for the 2022/23 season.
- 22191: **Defibrillator**
- a. To confirm annual payment of electricity to Escrick Club towards the electricity for the defibrillator.
 - b. To confirm the installation of a replacement socket for the defibrillator and approve associated costs.
- 22192: **Jubilee garden initiative:**
- a. To receive any update on the Jubilee Garden initiative.
- 22193: **Black Bull public house:**
- a. To receive any update on the sale of the Black Bull public house.
 - b. To receive any update on registering the Black Bull as a Community Asset.
- 22194: **Correspondence received:**
- a. YLCA: White Rose Update and training.
 - b. Highways confirmed that the two Vehicle Activated Sign assemblies on the A19 are going to be replaced in August.
 - c. Email from Cllr Cattanach regarding Selby District Vision.
 - d. Review and Renewal of North Yorkshire County Council Subsidised Local Bus Services in the Areas of Selby and Scarborough. Consultation ends on 30th September 2022.
 - e. York & North Yorkshire County Council Local Government Reform update and devolution presentation.
 - f. To consider the Citizens Advice Selby donation request.
 - g. Council Tax reduction scheme. Consultation ends 18th September 2022.
- 22195: **Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.**
- 22196: **Items for the next meeting:**
- a. To note any items for the agenda of the next Parish Council meeting to be held on Monday 3rd October 2022.

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 30th August 2022