

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 5TH SEPTEMBER 2016

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act
Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting following Minor Items and Items for Next Agenda (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

16091: Apologies/Attendance:

- a. Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- b. All present are requested to sign the Attendance book.

16092: Interests: Chair to remind members to make any declarations of interest in any agenda items.

16093: Welcome: Chair to welcome councillors, clerk and visitors to the meeting.

16094: Minutes

- a. To resolve whether to accept Minutes of the Council Meeting held on 4th July 2016.
- b. If approved, Chairman to sign minutes as a true record.

16095: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

To note Clerk's report on items raised as follows:

1. Wasps nest at the bottom/A19 end of the Playing Field - pest control were requested to remove.
2. Grass cutting contractors omitted to cut strips on Carrs Meadow with the small mower: Clerk contacted contractors to ensure this is not missed on future cuts.
3. 'No Cold Calling' sign removed from the lamp post outside No 1 The Glade during the upgrade programme has been replaced.

4. Complaint received that contractors had sprayed weedkiller on garden plants - contractors advised.
5. Complaint received that drains along Main Street were smelling. Resident to contact Environmental Health for advice.

16096: To receive reports, for information only, from:

- a) County Councillor
- b) District Councillor
- c) Police:
 - i) Community Messaging service to email residents with local crime updates - requires residents register for these.
 - ii) Request for email addresses of Cllrs so that bi-monthly newsletter can be sent out. Clerk provided these but Cllrs have choice of whether to 'opt out'.
 - iii) Neighbourhood Watch (NHW) AGM to be held on 19th July (forwarded to Cllrs).
 - iv) NHW members guides and window stickers available.
- d) Other representatives

16097: Planning: To note the following:

1. Applications:

- a. 16/01594/FUL: Two storey side extension, single storey side and front extensions following demolition of existing detached garage and domestic outbuilding at Chelsea Cottage, York Road, Deighton. This application is for a home within Escrick, but falls within the parish boundary of Deighton. Submitted no objections.

2. Decisions:

- a. 2016/0646/TPO: Application for consent to reduce by approximately 30% 1no. Holly Bush under TPO 16/1989 at Auchendoris, Skipwith Road, Escrick. Approved.

3. Consultations:

- a. **SDC Par Park Strategy update:** to move to Oct/Nov meeting as deadline is 12th December.
- b. **SDC's Planning Service Review:** Following forum held in June, final report due to be available after 5th September.
- c. **City of York Local Plan Preferred Sites Consultation:** The northern part of Escrick falls within CYC boundary as part of Deighton Parish Council. The document does not include any proposals for Deighton Parish, but Councillors may wish to comment on other areas.

16098: RFO to report on closing balances, preparation of accounts for audit and recent payments.

a) **Account balances**

1. Current account balance as at 31st August 2016 £1,878.83
(note: Clerk to transfer funds ahead of meeting to ensure payments).
2. Savings account balance as at 31st May 2016 (3 monthly) £20,955.16

b) **Payments made since last meeting under Clerk's delegated powers**

1. Burrows Davies (memorial cleaning) £1,364.40
2. Selby DC (VG waste collection) £34.80

c) **Payments to be made**

1. MJ Backhouse (pest control) Awaiting invoice
2. CH Guest (salary/overtime - Jul/Aug) £1,565.37
3. Escrick Club (donation towards defibrillator electricity costs for next two years) £40.00
4. Escrick Park Estate (Village Green rent) £10.00
5. Guest Walker & Co (legal expenses) £600.00

6. Cllrs Luscombe and Rowson (reimbursement for notice board lock replacement)	TBA
7. Came & Co (insurance - LTA)	£1,187.30

d) **Receipts:** None

e) **Internet/telephone banking:** To note that Clerk now has access to telephone banking, but not internet banking which is still awaited.

To resolve whether to accept report and payments made.

16099: Resignation of Cllrs Reader and Reynolds: To note resignation of two Councillors. Clerk has informed Electoral Services and vacancy notices have been displayed. After 1st September, SDC to inform whether co-options can be made.

16100: Co-option of Councillors: Candidates seeking co-option as Councillors to make themselves known. Process to follow to be advised by Clerk. At time of agenda preparation, there is one vacancy, but two further vacancies are to become available for co-option shortly. Council to resolve any co-options and successful candidate(s) to sign acceptance form and complete Register of Interests form.

16101: Grass Cutting: Contractors have carried out safety cuts on the A19 near the Parsonage exit at a cost of £40. The cost to continue cutting this for the rest of this year will be £70 and £140 for next year - to be added to the invoice. To include the whole strip outside Parsonage would cost £100, £140 and £280 under the same terms. To resolve any action.

16102: Making best use of time at Parish Council meetings: Cllr Rowson to offer and seek suggestions as to how this might best be achieved. To resolve any changes to meeting processes.

16103: Maintenance of Fish Monument: Cllrs Casling and Rowson to update the Council on costings and funding to refurbish the monument.

16104: Lighting issues: Cllr Rowson and Clerk to update Council on status of lighting upgrade programme. To consider and resolve additional lighting requirements throughout the village to be included either in the current programme, or in an additional programme.

16105: Council Policies: Ongoing review of policies/procedures update by Clerk. To resolve whether to accept the following:

- a. Discipline and Grievance.
- b. Data Protection.
- c. Code of Conduct.
- d. Planning Working Group Terms of Reference.
- e. Admin & Finance Committee Terms of Reference.
- f. Standing Orders.

16106: Community Speed Watch: Community Speed Watch: Escrick to be considered for this scheme which allows residents to address speed concerns. To resolve whether to take this forward.

16107: Highways issues: To resolve any action on the following:

- a) Speed Concerns on A19: To note residents complaint to Highways regarding the excessive speed of vehicles passing the Escrick Estate entrance.
- b) Cllrs Rowson and Casling to report on site meeting with Highways regarding speeding through the village.
- c) Relevant road closures added to website for the information of residents.

16108: Correspondence received:

- a. Upkeep of planters at the north/south aspects of the village.
- b. News items received by email forwarded to Councillors.
- c. Various advertisement received.

16109: Letters/Emails Sent or Action Taken Since Last Meeting:

- a. Eastern CEF Safari Cinema: interest expressed, awaiting details.
- b. To note that the war memorial at the Church has now been cleaned.

16110: Minor Items – none.

16111: Items for the next agenda

- a. **SDC Par Park Strategy update:** to move to Oct/Nov meeting as deadline is 12th December.

16112: To note dates of meetings for 2016/17 (all meetings are to be held on Monday evenings at 7.30pm (with the exception of 8th May 2017 meeting) at Escrick Club:

2016 – 3rd October, 7th November, 5th December.

2017 – 9th January, 6th February, 6th March, 3rd April, 8th May (APM & ACM).

Closure of Part 1 meeting.

Part 2

16113: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

16114: Minutes (Part 2)

- a. To resolve whether to accept Minutes of last Part 2 meeting.
- b. If approved, Chairman to sign minutes as a true record.

16090: Update on legal items.

Closure of Part 2 meeting.

Signed Helen Guest

Clerk/RFO, Escrick Parish Council

Date : 31st August 2016