

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 6TH NOVEMBER 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the
Public Bodies (Admission to Meetings) Act 1960, Section 1

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

17199: Apologies/Attendance:

- a. Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- b. All present are requested to sign the Attendance book.

17200: Interests: Chair to remind members to make any declarations of interest in any agenda items.

17201: Welcome: Chair to **welcome** Councillors, Clerk and visitors to the meeting.

17202: Minutes

- a. To resolve whether to accept Minutes of the meeting held on 2nd October 2017.
- b. If approved, Chairman to sign minutes as a true record.

17203: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)
Items received by the Clerk since the last meeting: None.

17204: To receive reports, for information only, from:

- a) County Councillor
- b) District Councillor

c) Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:
<https://www.northyorkshirecommunitymessaging.org/>

d) Other

17205: Planning: To resolve any comments on the following:

1. Applications:

- a. 2017/0782/FUL: Proposed conversion and extension of existing garage into a residential dwelling at Hawthorn Cottage, 24 Main Street, Escrick.
- b. 2017/1046/TPO: Fell and remove 1no oak at 5 Dower Chase, Escrick. Email responses from PWG/Cllrs of no objections.
- c. 2017/1064/TPO: Thin 1no oak at Mancroft, 7 Skipwith Road, Escrick. Email responses from PWG/Cllrs of no objections.
- d. 2017/1128/TPO: Application for consent to fell 1no Oak Tree covered by TPO 4/1977 at High Oak, 7 Dower Chase, Escrick. Email responses from PWG/Cllrs of no objections.

2. Decisions:

- a. 2017/0938/HPA: Single storey garden room extension to the rear of Lund House, 8 Wenlock Drive, Escrick - Approved.

3. Consultations/Other:

- a. Selby District Local Plan: Public consultation on a Pool of Sites will be running from 2nd October to 27th November 2017, to include plans and initial assessments of all possible sites that could be included in the Site Allocations Local Plan next year. All documentation (including a response form) is available on the SDC website: www.selby.gov.uk/PLANselby

17206: RFO to report on closing balances and recent payments.

a) **Account balances**

1. Current account balance TBC.
2. Savings account balance TBC.

b) **Payments made since last meeting under Clerk's delegated powers**

- | | |
|------------------------|-----------|
| 1. Npower | £0.29 |
| 2. Npower | £26.07 |
| 3. PWLB (direct debit) | £1,341.51 |

c) **Payments to be made**

- | | |
|---------------------------------------|--------|
| 1. R Rowson (reimburse Microsoft) | £54.72 |
| 2. To note payment of Clerk's salary. | |

d) **Receipts:**

None.

e) **S106 balance:** Information received that there is a credit balance of £604.80 due to Escrick Parish Council which needs to be used, or it will be returned to the developer. To resolve which project should utilise these monies.

f) NYCC Stronger Communities funding (information previously circulated to Councillors) - to discuss possible areas of relevance and to resolve any action.

g) Budget - Preliminary budget discussion.

To resolve whether to accept the report and payments made.

17207: Neighbourhood Plan:

1. Working Group to give any updates, then to resolve any action (Note: NDP service providers to be discussed in Confidential session).

17208: Battle's Over: Next year, it will be 100 Years since the end of the First World War: this is a tribute to the sacrifices made by our soldiers and fires are to be lit across the country as 'beacons of

light' in remembrance on the 11th November 2018. The Parish Council has already expressed an interest in this event and now to resolve membership of a Working Group to progress the events to be held on the day.

17209: Street Lighting: To resolve any action on the following:

1. Cllr Rowson to report on any updates regarding the possibility of mounting a light on an existing electricity post at the bus stop outside the Business Park.

17210: Autumn Village Tidy-Up: Cllrs Councill and Morley-Jones to report on arrangements made for carrying out an Autumn Tidy-Up on Saturday 11th November, then to resolve any actions.

17211: Councillor Vacancy: To note that the vacancy is open for co-option. Advert to be added to the website.

17212: Selby District Council:

- a. SDC Planning Services Parish Council Forum at the SDC Offices on Wednesday 15th November 2017 at 5.30pm. To resolve any attendance.
- b. SDC Council Tax Base for 2018/19: two meetings planned at the end of November (23rd & 29th) to discuss the Council Tax base for 2018/19. To resolve any attendance.
- c. Further to the dog fouling window stickers received and distributed to Councillors at the September meeting, the SDC Dog Warden has now supplied lamp post stickers for use in relevant areas.
- d. Don't be a waster campaign celebration lunch on 1st November.
- e. Taxi Safe Campaign by SDC - poster for website.
- f. Request to help to create an action plan for the visitor economy of Selby District.

17213: Correspondence received:

- a. News items received by email forwarded to Councillors.
- b. Library Theatre - touring plays offered.
- c. Various advertisements received.

17214: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17215: Minor Items (for information only).

17216: Comments from public present on agenda items – Note: decisions cannot be made on items brought to this stage of the meeting.

17217: Items for the next agenda.

17218: To note dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2017 - 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

Closure of Part 1 meeting.

Part 2

17219: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17220: Neighbourhood Development Plan (NDP) Consultant - Cllrs Rees and Coulson to report on findings and to resolve any actions.

17221: Staffing matters: To consider a meeting of the Finance & Admin Committee (or alternative) to discuss Clerks' annual appraisal, incremental pay rise and annual leave entitlement. To resolve any action.

17222: Tree Maintenance: Cllr M Casling to report on quotes received regarding tree maintenance. To resolve any action.

Closure of Part 2 meeting.

Signed Helen Guest

Clerk/RFO, Escrick Parish Council

Date : 1st November 2017