

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL MEETING TO BE HELD AT 7.30PM IN
ESCRICK VILLAGE CLUB ON MONDAY 9TH JANUARY 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act
Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

Agenda items

Part 1

17001: Apologies/Attendance:

- a. Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
- b. All present are requested to sign the Attendance book.

17002: Interests: Chair to remind members to make any declarations of interest in any agenda items.

17003: Welcome: Chair to **welcome** councillors, clerk and visitors to the meeting.

17004: Minutes

- a. To resolve whether to accept Minutes of the Council Meeting held on 5th December 2016.
- b. If approved, Chairman to sign minutes as a true record.

17005: Council to receive comments on agenda items or other questions/comments from electors present.
(For information only; clerk to make notes of comments; no answers or discussion at this meeting)

Items received by the Clerk since the last meeting:

1. Street cleaning on The Glade - complaint received that the footpath has not been cleaned: resident advised to contact Selby District Council who have the responsibility for this work.

2. A resident asked whether the recent Parish Council budget consultation had been made available to all residents - Clerk advised that a questionnaire had been hand delivered to every house in the Parish and was also available on the website.
3. A resident commented that the Register of Interests forms on the website were not up to date - Clerk advised that publication of these is the responsibility of SDC and that the forms for newly co-opted Councillors would be published in due course.
4. Comments received that the bus shelter on the northbound side of the A19 near to Escrick Business Park would benefit from a light and that the path it sits on is covered in debris. Resident advised to contact Highways whose responsibility this is.
5. A complaint was received regarding the bus timetable for Escrick village - there are times listed for the Designer Outlet and then for Riccall, but no times given for Escrick. It is understood that the exact times cannot be notified due to traffic levels on the route. Upon advice from the District/County Cllr, resident was informed that unless there was a breach of contract, no action could be taken.

17006: To receive reports, for information only, from:

- a) County Councillor
- b) District Councillor
- c) Police
- d) Other

17007: Planning: To resolve any comments on the following:

1. **Applications:**
 - a. None.
2. **Decisions:**
 - a. 2016/1245/TPO: Crown reduce by 20% on 1No Evergreen Oak covered by TPO 4/1977 at 3 Dower Chase. Permitted.
 - b. 2016/1275/HPA: Proposed erection of single storey rear extension at Harvest Moon, Hollicarrs Close. Permitted.
3. **Consultations:**
 - a. SDC Council budget consultation - deadline for comments 24th January 2017.
 - b. North Yorkshire Police precept consultation: deadline for comments 11th January 2017.

17008: RFO to report on closing balances and recent payments.

- a) **Account balances**
 1. Current account balance as at 4th January 2017 £1,909.14
 2. Savings account balance as at 4th January 2017 £13,333.40
- b) **Payments made since last meeting under Clerk's delegated powers**
None.
- c) **Payments to be made**
 1. HMRC (Q3) £201.40
 2. CH Guest (salary - Dec) £348.20
 3. Escrick Park Estate (Playing Fields rent) £10.00
 4. Autela Group Ltd (Q3 payroll process) £30.00
 5. North Yorkshire County Council (grit bins) £180.00
 6. S Smowton (laptop repairs) £80.00
 7. S Smowton (ongoing support for laptop - 1 year) £60.00
- d) **Receipts:** None.
- e) **Budget:** In light of further information received, Councillors to discuss and resolve any amendments to precept requirements.

f) **Grass cutting payment from NYCC:** To note that the Clerk, upon advice from Area 7 Selby, a revised grass cutting invoice has been submitted to NYCC for 2016 of £270.00 excluding VAT.

g) **Insurance - additional cover:** Further to discussions regarding cover for additional items (memorials/VGC store), a quote has been received from the insurers for £345.10 for the remainder of the year. To resolve whether to purchase the additional cover.

h) **Loan Extension:** To note that the Clerk has applied for an extension to the permitted period within which the loan for the lighting upgrade programme can be paid to the Council. The new deadline for requesting the funds is now 19th November 2017.

16176: YLCA

a) White Rose Update: to note items on Declarations of Interest, Tour de Yorkshire 2017 Roadshows, Chancellors' Autumn Statement, North Yorkshire online reporting system, Neighbourhood Planning Grants and Grants for War Memorials upkeep.

b) No extension of referendum principles: these have not been extended to Parish Councils for the year 2017/18.

c) Grants and Funding bulletin - information about a number of grant funding bodies.

16177: A19 speeding issues: To discuss response from Highways and offer of a site meeting. To resolve any action.

16178: Community Speed Watch: Cllr Rowson to report on progress to date.

16179: Highways issues: None at time of agenda preparation.

16180: Correspondence received:

a. News items received by email forwarded to Councillors.

b. Energy advice for Eastern CEF villages - not for profit organisation offering advice to Escrick residents. Local advice sessions offered.

b. Various advertisement received.

16181: Letters/Emails Sent or Action Taken Since Last Meeting:

a) Register of Interests forms for new Councillors forwarded to Selby DC. Clerk noted errors/omissions on the SDC website and has had these corrected. Councillors to be aware that it is a personal responsibility to ensure that their ROI forms are up to date to include any changes as they occur.

16182: Minor Items – none.

16183: Comments from public present on agenda items (note that no new items may be brought to the Council at this point in the meeting).

16184: Items for the next agenda

16185: To note dates of future meetings (all meetings are to be held on Monday evenings at 7.30pm (with the exception of 8th May 2017 meeting) at Escrick Club:

2017 – 6th February, 6th March, 3rd April, 8th May (APM & ACM).

Closure of Part 1 meeting.

Part 2

16186: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

16187: Minutes (Part 2)

- a. To resolve whether to accept Minutes of last Part 2 meeting.
- b. If approved, Chairman to sign minutes as a true record.

Closure of Part 2 meeting.

Signed Helen Guest

Clerk/RFO, Escrick Parish Council

Date : 4th January 2017