

# Escrick Parish Council

Minutes of Escrick Parish Council meeting held in The Wenlock Room at The Parsonage Hotel at 7pm on MONDAY 3<sup>rd</sup> APRIL 2023.

## Part 1

23078: **Welcome:** Chair welcomed councillors and members of the public to the meeting.

23079: **Apologies/Attendance:**

- a. Present: Cllr M Allen, Cllr S Allen, Cllr Chambers (Chair), Cllr Cunningham, Cllr Fairbairn, Cllr Hawes, Cllr Karbani, Cllr King. Member of the public.
- b. Apologies: Cllr Hopkinson and Clerk; S Look.

23080: **Declarations of Interests:** None.

23081: **Public correspondence received:**

- a. Public correspondence received regarding the Factco poles on Wenlock Drive.
- b. Public correspondence received regarding the footpath next to the school.

23082: **Public session:**

- a. No comments.

23083: **Updates from other authorities:**

- a. County Councillor Cattanach not present. Update sent by email shared with councillors. Clerk has contacted Cllr Cattenach for information regarding the contacts at SDC who have authorised the Factco roll out in the village. No response prior to the meeting. Concerns raised by Councillors about the lack of Parish Council involvement from Cllr Cattanach given he has only attended one meeting since he was elected in May 2022. It was decided to make a formal approach to NYC to express our disappointment and concerns and to see if we can improve this situation.

23084: **Minutes:**

It was resolved to accept the minutes of the Parish Council monthly meeting held on 6<sup>th</sup> March 2023.

## Finance and Governance

23085: **Finance report:**

- a. The year end annual accounts was noted for submission to the internal auditor.
- b. Account balances and reconciliation

		<b>Community account</b>	<b>BMM account</b>
i.	Account balances as at 1 <sup>st</sup> March 2023:	£3581.53	£28,145.17
ii.	Payments made since last meeting:		
	S Look – Clerks Feb expenses	-£18.00	
	S Look – Defibrillator pads	-£71.94	
	Annual Data Protection fee – D/D	-£35.00	
	AVS – Jubilee Garden (Community Funding)	-£450.02	
	Mr MG Taylor – Club electrics (Community Funding)	-£1250.00	

iii.	Payments made since last meeting under clerks delegated powers:		
	Groundwork -NDP return unspent funding	-£375.00	
	D Harris - Escrick Club annual room hire	-£235.00	
	Ark Facilities -annual grass cutting	-£3062.40	
iv.	Receipts:		
	Internal transfer from savings to current A/C	£2000.00	-£2000.00
	Internal transfer from savings to current A/C	£4000.00	-£4000.00
v.	Account balances as at 28 <sup>th</sup> March 2023:	£4084.17	£22,145.17
vi.	Uncleared previously authorised payments:		
	Nil		

c. Routine payments to be made:

viii.	S Look – March salary	As agreed
	S Look – Clerks March expenses	-£18.00
	HMRC – Clerks salary	-£15.80
	Autela Payroll services	-£69.13

d. Purchases / exceptional payments to be approved and made:

ix.	Nil
-----	-----

Resolved to accept the payments as stated above.

## Policies and Procedures

### 23086: Standing Orders and Financial Regulations:

- Resolved to accept the amendment to the Standing Orders and Financial Regulations. The Public Contracts Regulations lower threshold for tendering has been altered to £30,000 from £25,000.

## Maintenance

### 23087: Maintenance issues:

- Update on maintenance issues given by Chair; The paving slabs on the footpath at the top of Carrs Meadow have been levelled by Joseph Rowntrees Housing Trust.
- Litter picking has been done on Skipwith Road by SDC and Escrick Park Estate at the beginning of March. It was reported that there is still a lot to do. SDC have added it to their worksheet to do again.
- Update was given on the Walnut trees on the village green. Proposal to lift the trees (rather than crowning them) in line with highway statutory clearance levels which is 5.2 metres above ground level. Resolve to agree timing of the works. It was resolved to recommend that the work is carried out in the Autumn as suggested by the VGA.

## Playing Field / Play Area

### 23088: Playing field update:

- Maintenance inspections have been done and no further issues in the play area to report. Mole / rabbit holes have been reported to the Playing Fields Association who are going to take action.
- No further update on the proposed coppicing in the Playing Fields woodland area. Was due to start work on 28<sup>th</sup> March. No progress to date.

## Planning

### 23089: **Planning, new applications:**

- a. 22023/0126/HPA. The Old School, Escrick Park Gardens, Escrick. Alterations to principal elevation to remove door opening, and to convert two windows to full height glazing in keeping with the existing property. Extension for comments granted to 7<sup>th</sup> April 2023. No objections or comments raised.
- b. 2023/0110/FUL. Traves A, Abattoir, Main Street. Residential conversion of existing buildings into 4 No 2 bedroom dwellings, erection of 1 No 3 bedroom and 3 No 4 bedroom dwellings together with associated garages and alterations to an existing building to form a store/garage for Langrigg, together with associated works including an improved access to Main Street. Councillors have no objections to the application however they request that the developer gives due consideration to the type of vehicles allowed on property drives (cars not commercial vans) and in particular limitations on street parking rules for all future residents of this cul-de-sac. This is especially relevant given the limited vehicle space available on this development.

### 23090: **Planning ongoing:**

- a. 2022/1280/FUL. Black Bull, 91 Main Street, Escrick. Conversion of existing public house with landlords accommodation and lettable rooms to 3 No dwellings with parking to rear. The PC objection has been submitted to SDC. Awaiting decision. No further update.

### 23091: **Planning determinations:**

- a. No planning determinations received.

### 23092: **Planning working group:**

- a. Nothing to report.

### 23093: **Selby Local Plan and Heronby proposal:**

- a. Planning update received from North Yorkshire Council; Elected members have agreed that there will be one overarching strategic committee and six committees aligned to the MP constituency-focused area committees. Work to set up each committee is under way. At the moment the policy basis will be the existing district plans, however, the council is in the process of embarking on the development of a new local plan for the whole county within a five-year period. The Assistant Director for Planning is Trevor Watson and the area sits in Community Development.

## Other items

### 23094: **Village shop:**

- a. Cllr Hawes gave an update on the Village Shop project. New door has been installed. A change of use application to be submitted by the parties involved if required.

### 23095: **Installation of full fibre optic networks in the village:**

- a. Factco have confirmed that the plans are going ahead which still include the pole installation on Wenlock drive. Residents of Wenlock area have met with the Nigel Adams MP and Howard Ferguson to express their concerns about the installation of poles. Clerk to write to Nigel Adams MP with a timeline of events stating that the Parish Council have not received any plans from Factco as requested. Factco have not tendered Superfast North Yorkshire for any work in Escrick. Residents have been advised to write and object to the poles. Concerns have been raised that Factco have not given 28 days' notice to install the poles. It was reported that poles are also going to be installed in Dower Chase.

### 23096: **Escrick Primary School:**

- a. Cllr Chambers has had a meeting with the Head of Estates for the SYMAT and the Chair of Governors to discuss management and access for the footpath next to the school. It was agreed that there will be no legal agreement drawn up and the Parish Council will not take responsibility for any of the trees. Volunteers organised by both the Parish Council and parents of school children will tidy the path 2-4 times a year.

**23097: Correspondence received:**

- a. YLCA; White Rose Updates and general correspondence noted.
- b. YLCA: No resolutions proposed for debate to the YLCA joint annual meeting 2023.
- c. North Yorkshire UK shared prosperity funding information. Communities are invited to bid for a share of the £22m fund. Noted.
- d. North Yorkshire Council update. Noted.
- e. North Yorkshire Council climate change campaign. Noted.
- f. Escrick Village Green Association audited accounts 2022-23. For Information only. Noted.
- g. Improvements to the property buying process in the area. Update from SDC. Noted.

**23098: Comments from public present on agenda items:**

- a. No further comments.

**23099: Items for the next meeting:**

- a. It was confirmed that the Annual Parish Council meeting and Annual meeting will be held on Monday 15<sup>th</sup> May 2023 in The Wenlock Room at The Pasonage Hotel. June meeting to be cancelled unless any urgent business to discuss.

Meeting closed to members of the public.

Meeting closed at 20:30hrs.

Signed: Cllr T Chambers

Chair, Escrick Parish Council

Date: 15<sup>th</sup> May 2023