

Escrick Parish Council

Minutes of Escrick Parish Council Annual meeting held in Escrick Village Hall at 7.30pm on
MONDAY 5th JULY 2021.

21160: **Welcome: Chair welcomed Councillors and member of public to the meeting.**

21161: **It was resolved to rescind delegation of powers to the clerk which were temporarily put in place due to COVID restrictions when not meeting remotely.**

21162: **Apologies/Attendance:**

- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Hopkinson, Cllr J Reader, Cllr Rees and Cllr Rowson. 2 members of the public. Clerk; S Look. District Councillor N Reader.
- b. Apologies: Cllr Cunningham and Hawes. County Councillor Musgrave.

21163: **Declarations of Interests:** None received.

21164: **Public correspondence received:**

- a. Escrick Park Estate – Seeking assistance with Himalayan Balsam control in Gashouse Wood. Posters have been displayed in the Parish and requests have been put on the Parish Council website and social media.
- b. Emails from a resident regarding overgrown hedges on Skipwith Road/Wenlock Drive. On agenda.
- c. Email from a resident of Carrs Meadow reporting damage to fence. On agenda.
- d. Several contacts enquiring whether the Parish Council was organising anything for the Queen’s Jubilee in June 2022. On agenda.
- e. Email from resident asking the Parish Council to request that people do not use New Road for dog walking or learning to drive and provide suitable signage to restrict access. Resolved to refer matter to Deighton Parish Council.

21165: **Public session:**

- a. Resident in attendance offered support to help maintain the appearance of the village around his property which is located near the fountain. The 30mph sign is hidden within the overgrown hedge. Resolved that the resident will cut the hedge back to at least the double yellow lines and clerk to make a request to Highways to move the 30mph sign to the lamppost or onto a bracket so it is more visible. Resident agreed for plants to be put in the wall by volunteers around the fountain and is going to arrange for some trees to be taken out due to disease.

21166: **Updates from other authorities:**

- a. District Cllr N Reader informed councillors that the decision on the local government reorganisation is due imminently. CEF (Community Engagement Forum) is no longer operating. Now District Councillors have a budget for funding. County Cllr Musgrave sent report to the PC in advance of the meeting which included; Selby will be running an additional 6 week Local Plan consultation in the summer on circa 43 new potential sites which have been put forward for consideration. This consultation will not include any further details about the preferred option for a new settlement in the district, which was the original intention, as intensive work is ongoing but not ready for publication yet.

Highways work on Skipwith Road and the 20mph zone near the school has been delayed due to the creation of the new NY Highways company in June, all Highways work has been delayed but will resume soon.

- b. Police report circulated to councillors prior to the meeting. No reports of crime in Escrick.

21167: Minutes:

It was resolved to accept the minutes of the Parish Council monthly meeting held on 4th May 2021.

Finance and Governance

21168: Finance report (RFO):

- a. It was resolved to note the following account balances and reconciliation and accept payments to be made:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 27 th April 2021):	£6,053.24	£15,063.47
ii.	Payments made since last meeting:		
	B Hopper – Internal Audit 2020/21	-£120.00	
	S Look – Clerks expenses	-£47.42	
	NYCC streetlighting energy 2020-21	-£795.41	
	S Look – Clerks April salary inc. 8.5 o/t	-£	
	T Chambers – expenses	-£37.09	
	PWLB – streetlight loan (to be paid by DD on 04/05/21)	-£1467.74	
iii.	S Look - Clerks May salary inc. 4.5 hrs o/t	-£	
iv.	Payments made since last meeting under clerks delegated powers:		
	Tiger print – NDP printing	-£212.40	
v.	Receipts:		
	Transfer from current to savings account	-£9,000.00	£9,000.00
	Selby District Council precept 1 st instalment	£10,000.00	
	NYCC grass cutting payment		£315.77
	Groundwork grant for NDP		£2815.00
	Interest from HSBC account closure	£0.29	
vi.	Account balances as at 27 th June 2021:	£3466.17	£27195.24
vii.	Uncleared previously authorised payments:		
	Nil		

- b. Routine payments to be made:

viii.	R Rowson – Defibrillator pads	-£52.00
ix.	S Look – Clerks May & June expenses	-£125.47
x.	S Look – 5.5 hrs May & June overtime	-£
xi.	Autela – April to June payroll	-£52.20

- c. Purchases / exceptional payments to be approved and made:

xii.	Tiger Print – NDP printing	-£212.40
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- 21169: **Policy & Governance:**
- a. Clerk confirmed the weekly playground inspections and other quarterly H&S inspections have taken place. Cllr Reader to follow up on the remedial action raised in play area annual inspection. To discuss further requirements for the play area at the September Parish Council meeting including any new/replacement equipment required.
Village Green inspections to be discussed at VGA meeting on 13th July. In the interim Cllr Rowson has been doing to inspections.
 - b. To note the risk assessments completed.

Highways

- 21170: **Highways: Skipwith Road**
- a. Request for a village gateway on Skipwith Road is on hold pending new contractor changes.
 - b. Concerns raised by a resident regarding restricted visibility when exiting Wenlock Drive (north junction) on to Skipwith Road due to a large Leylandii hedge. Councillors noted the concerns raised but agreed that it does not obstruct the highway or visibility sufficiently enough to take further action. To request resident reports it to NYCC Highways if they feel further action is required.
- 21171: **Highways: A19 traffic concerns**
- a. Resolved to defer further action until the Local Government Reform changes have taken place due to the two boundaries involved.
- 21172: **Ongoing highways issues:**
- a. Resolved for Cllr Chambers to contact the general manager of the Parsonage regarding their overgrown foliage on the A19. If action has not been taken by 19th July clerk to report concerns to Highways again.
 - b. NYCC have placed an order for disability access / dropped kerbs in the village. Progress has been delayed due to contractor changes.
 - c. No progress from NYCC on 20mph zone policy around schools.
- 21173: **Bus stops:**
- a. CYC have confirmed they will install a litter bin at the A19 northbound bus stop. Clerk to follow up.
 - b. CYC have confirmed they have made a request to Arriva to change the bus fares. No progress. Clerk to follow up.
 - c. Councillors agreed to request a bus shelter with bench at the Southbound bus stop on the A19 from CYC. Resolved to consider streetlighting in the area at a later date.

Maintenance

- 21174: **Maintenance issues:**
- a. Correspondence received from a resident regarding overgrown hedges on Skipwith Road. This has now been cut back by a resident.
 - b. Councillors agreed the protocol for handling issues where the resident reports that there is an urgent danger to highways users from overgrown hedges. To advise

- residents to contact NYCC Highways due to liability issues. It was noted that they have the staff to deal with issues that require immediate attention.
- c. Correspondence received from a resident raising concerns of rabbit scrapes at the playground and risk of injury to users. Wheldrake Junior Football Club have been helping to fill some in. It was agreed to add signage to warn members of the public about them.
 - d. Resolved to accept the offer from Escrick Park Estate conservation adviser for some consultancy to help us understand how to better manage our environmental assets. To report back to the council in September.
 - e. Resolved to get quotes to cut back the Yew tree behind the Coronation Memorial. Resident to tidy up the bushes. Clerk to get quotes.
 - f. Boundary fence along footpath from Carrs Meadow to Gashouse Woods in poor condition. Confirmed that this fence does not belong to the Parish Council. Escrick Park Estate have also confirmed they are not responsible for it. To contact resident.
 - g. Correspondence received regarding damage to a resident's fence on Carrs Meadow from tree(s) growing on the village green. Cllr Rowson has made contact with the resident to try and arrange a mutually convenient time to do a site visit. Clerk to formally write to resident to agree next steps.
 - h. Feedback received from residents in the vicinity of the former 'twin oaks' verge on Wenlock Drive. All five properties have agreed that they would like to leave a grass verge.
 - i. Further repeated Main St sewer collapses and other sewage leaks (reported to Yorkshire Water 24th May 2021). Resolved to write to Yorkshire Water to request that barriers, steel plate and cones are removed if work is complete.
 - j. Noted that the defibrillator has been used. Replacement pads have been purchased and it is back in use. To reimburse Cllr Rowson for the replacement pads.
 - k. No further update from Cllr Reader on any other maintenance issues arising.
 - l. No update on the 'appearance and environment' initiative.

Planning

- 21175: **Planning, new applications: To resolve comments on the following applications.**
- a. 2021/0532/HPA. Charnwood, 27 Wenlock Drive, Escrick. Two storey/single storey rear extension. Comments agreed by the Planning working group. No objections.
 - b. 2021/0322/HPA. Hellings House, 73 Main Street, Escrick. Proposed two storey side extension partly built over existing single storey offshoot. Comments agreed by Planning Working Group. No objections.
 - c. 2021/0673/FUL. Escrick Park Estate, Escrick Park Gardens. Excavation of 3No. wildlife ponds, creation of low berm and fencing. No response.
 - d. 2021/0695/HPA. Rosegarth, 9 Wenlock Drive, Escrick. Erection of a first floor side extension and formation of a new access. No objections.
- 21176: **Planning determinations: To note determinations made since last meeting.**
- a. 2021/0284/HPA. Lund House, 8 Wenlock Drive, Escrick. Erection of first floor ensuite side extension. Permission granted.
 - b. 2021/0081/HPA: 2 The Glade, Escrick. Erection of rear/side extensions to existing detached bungalow and garage and internal alterations to create additional living accommodation. Permission granted.
 - c. 2021/0306/S73: Wendlo House, 38 Main Street, Escrick. Section 73 application vary condition 18 (approved plans) of approval 2018/0711/FUL Section 73 application to vary condition 18 (approved plans) of approval 2017/0788/FUL for Section 73 application for variation of condition 10 (highways) to amend radius kerb from 6

- metres to 3 metres of approval 2017/0005/FUL for proposed erection of 1 No. dwelling in the garden of Runmidd with shared access from Main Street, relocation of existing garage and minor alterations to existing dwelling. Permission granted.
- d. 2021/0325/HPA. 7 Escrick Park Gardens. Single storey extension. Permission granted.
- 21177: **Planning, ongoing:**
- a. 2019/0698/OUT: Land Adjacent To About Thyme Hollicarrs Close, Escrick. Outline application for the erection of 1no affordable dwelling including access (all other matters reserved). Awaiting decision. To take off the agenda until further information is received.
- b. 2019/0045/EIA: Land Between New Road and Wheldrake Lane, Wheldrake Lane Escrick. Outline application for proposed redevelopment of former mine to leisure development comprising of a range of touring and glamping uses, static caravans and self-contained lodges with associated facilities including details of access. All other matters reserved. Awaiting decision. To take off the agenda until further information is received.
- c. 2020/1007/FUL: The Parsonage Country House Hotel, Escrick. Creation of 10 parking spaces. It was noted that comments submitted on this application by The Parsonage have been taken out of context. It refers to a prior meeting with EPC agreeing to additional parking but this is referring to a previous application dating back to 2012. Clerk to clarify the PC position which is they object to the additional parking and object to painting the car park green.
- 21178: **Planning working group**
- a. No further update from the planning working group.
- 21179: **Selby Planning, Conservation Area appraisal review:**
- a. District Councils draft Conservation Area Appraisal is currently out for consultation. It was noted that the document only takes into account 7 of the 14 issues raised by the Parish Council in the pre-consultation. Clerk to respond to consultation reiterating previous issues raised.
- 21180: **Planning, Neighbourhood Plan:**
- a. Update received from Cllr Rees on the NDP confirming it is just over halfway through the pre submission consultation which ends on 18th July. Public engagement has involved displaying posters in the village, a 'zoom' Q&A, a public meeting in the village hall and social media/website activity. All comments and feedback to be discussed with the Parish Council at the September meeting. Aim to sign the completed document off mid-October.
- b. It was resolved to approve the clerk overtime to assist in the completion of the NDP work.
- 21181: **Queen's Jubilee Celebrations 2022:**
- a. Plans for the Queen's Platinum Jubilee in June 2022 discussed. VGA are planning to organise an event. Other suggestions include Jubilee mugs, carnival floats, a jubilee community garden area on a piece of land across the road from the village green. Councillors are supportive of working groups organising events/activities and agreed that some ideas may need formal approval by the Parish Council at a later date.
- 21182: **County Council locality fund:**

- a. Councillors considered proposals for County Council locality budget funding. Suggestion made to install bollards / fencing close to the footway on the A19 near the Parsonage to make it safer for pedestrians. Concerns raised about obscuring visibility for motorists from nearby driveways. Clerk to contact Highways to request a survey of that section of footway to see if this is possible.
- b. Resolved to contact the VGA and PFA to see if they have got any schemes that would benefit from the funding.

21183: Shop

- a. Update received from Cllr Hawes on investigations into establishing a shop in the village. Various proposals were discussed. Councillors resolved to allow Cllr Hawes and Mr Hardy to move forward with investigations in viable options.

21184: Current perception of Parish Council being seen to represent local issues and opinion.

- a. At the January Parish Council meeting it was agreed to carry out a programme of engagement with residents, including a survey, to identify issues that residents feel the Parish Council should focus upon. Survey presented to councillors by Cllr Hawes. Resolved to add details of further discussion on the post office/shop idea and agree final draft at the September meeting for distribution in October.

Other items

21185: COVID-19

- a. Councillors reviewed COVID-19 risk assessment for Council services and facilities. Resolved to remove playground restrictions from 19th July in line with national changes. It was resolved to hold the next meeting in the club providing restrictions have not changed again.

21186: Correspondence received:

- a. Rural Housing Enabler; Councillors resolved not to carry out an affordable housing needs survey for the area as this is covered in the NDP.
- b. YLCA; White Rose Update. Noted.
- c. NYCC Passenger Transport; Review and Renewal of North Yorkshire County Council Subsidised Local Bus Services in the Areas of Selby and Scarborough. Noted.
- d. YLCA; The Queens Platinum Jubilee Beacons, 2nd June 2022 information received.

21187: Comments from public present on agenda items:

- a. No comments.

Meeting closed at 21.25.

Signed: Richard Rowson

Chair, Escrick Parish Council
Date: 6th September 2021