

Escrick Parish Council

Minutes of Escrick Parish Council ANNUAL meeting held in The Wenlock Room at The Parsonage Hotel at 7pm on Monday 13th May 2024.

24085: **Welcome: Chair welcomed councillors and members of the public to the meeting.**

24086: **Co-option of a new councillor.** A member of the public present registered an interest in becoming a councillor. To complete application in preparation for the June Parish Council meeting.

24087: **Apologies/Attendance:**

- a. Present: Cllr S Allen, Cllr Chambers (Chair), Cllr Cunningham Cllr Fairbairn, Cllr Hawes, and Cllr King. Clerk; S Look. Members of the public.
- b. Apologies: Cllr M Allen and Cllr Hopkinson.

24088: **Declarations of Interests:** None.

24089: **Meeting venue;**

- a. Councillors considered options for the venue of meetings for the forthcoming year. It was resolved to continue to hold meetings in The Parsonage, Wenlock Room.

24090: **Statutory Annual Parish Council meeting business:**

- a. Election of the Chairman of the Parish Council. Resolved to re-elect Cllr Chambers as Chairman.
- b. Election of Vice Chairman. Resolved to re-elect Cllr Hawes as Vice Chairman.

24091: **Membership of committees, working groups and external bodies:**

Resolved the necessity and membership of the following committees, working groups, volunteer groups:

- a. Committees;
Finance & Admin Committee; Cllr Chambers, Cllr Cunningham and Cllr Hawes.
- b. Working Groups;
Planning Working Group; Cllr S Allen, Cllr Hawes, Cllr Hopkinson and Cllr Fairbairn.
Resolved that a Neighbourhood Plan Working Group is no longer required.
- c. Representation on external bodies:
No representations on the Village Green Association elected. Clerk to keep in regular correspondence with the VGA.
Cllr Fairbairn to represent the Parish Council on the Playing Fields Association.
- d. Other responsibilities;
Defibrillator checks to be carried out as agreed by Richard Rowson
Periodic maintenance of the War Memorials and Jubilee Fountain to be carried out by Richard Rowson
Website; Clerk and R Rowson
Grit bins; Cllr Chambers.

24092: **Schedule of meetings for the coming year;**

- a. Monthly Parish Council meetings ordinarily take place on the 1st Monday of the month at 7.00pm.
- b. Councillors confirmed dates of meetings as Monday 3rd June 2024, 1st July 2024, Monday 9th Sept 2024, Monday 7th Oct 2024, Monday 4th Nov 2024, Monday 2nd Dec 2024, Monday 6th Jan 2025, Monday 3rd February 2025, Monday 3rd March 2025, Monday 7th April 2025 and Monday 12th May 2025. Annual Parish Council meeting to be held on Monday 12th May 2025.

24093: **Public correspondence received:**

- a. Email from member of the public with concerns about sewerage capacity and the North Selby Mine development. North Selby Mine planning application 23/01309/REMM to be determined by committee on 16 May 2024 with the recommendation to approve it. It was resolved to write to CYC to request additional conditions / comments be added to the report for the committee meeting. Councillors did not raise any further concerns regarding the sewerage capacity as assurances have been given by the IDB & Yorkshire Water in the consultation process.
- b. Concerns raised by member of the public about application made by Escrick Park Estate (ref ZG2024/0297/TCA) to fell 2 x Ash trees on the village green (Land Off Carrs Meadow). Noted.

24094: Public session:

- a. Concerns raised by a member of the public regarding ZG2023/0476/FUL. Black Bull 91 Main Street Escrick. Conversion of existing double garage into 1 No 2 person house with parking. It was noted that the roofline and its slope and design on the two main sides of the building are different. Councillors resolved to request clarification of the dimensions from the planning department at NYC.

24095: Updates from other authorities:

- a. Divisional Councillor Cattanach not present. Funding information from NYC forwarded for information.

24096: Minutes:

It was resolved to accept the minutes of the Parish Council meeting held on Monday 8th April 2024.

Finance and Governance

24097: Policy & Governance:

- a. Noted the Annual Internal Audit Report for 2023/24 included at page 3 of the Annual Governance and Accountability Return (AGAR).
- b. Councillors approved Section 1 – Annual Governance Statement 2023/24 on page 4 of the AGAR.
- c. Councillors approved Section 2 – Accounting Statements 2023/24 on page 5 of the AGAR.
- d. Councillors approved publication of the documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

24098: Finance report:

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as at 2 April 2024:	£4841.68	£29,224.07
ii.	Payments made since last meeting:		
	S Look – March expenses	-£20.75	
	S Look – March salary	As agreed	
	R Rowson – domain fee VAT	-£3.20	
	YLCA Annual membership fee	-£246.00	
	PWLB – Streetlight loan	-£1467.74	
iii.	Payments made since last meeting under clerks delegated powers:		
	Autela – payroll Q4 2023-24 Jan- March	-£73.73	
	S Look – April salary	As agreed	
iv.	Internal Transfer		
	Nil		
v.	Receipts:		
			£11,280.47

	Account balances as at 6 May 2024:	£2096.74	£40,504.54
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b. Routine payments to be made:

viii.		
	S Look – April expenses	-£18.00
	B Hopper- Annual Internal Audit	-£110.00

c. Purchases / exceptional payments to be approved and made:

ix.	Nil	
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It was resolved to accept the payments as stated above.

Maintenance

24099: Maintenance issues:

- No new maintenance issues raised. War Memorial has been swept and tidied up. The two village sign flower boxes have been tidied up.
- No further update from NYC on the S106 funding to replace the small fence posts surrounding the Dolphin fish fountain.

Playing Field / Play Area

24100: Playing field update:

- Inspections done. Nothing to report. It was noted that the Escrick 10K will not take place in 2024. The next 10K is planned for 2025. More volunteers needed to help organise.
- Playing Fields Association meeting held on 30 April 2024. Minutes received and noted. Next meeting 4 June 2024.

Planning

24101: Planning, new applications:

- 2023/0110/FUL. Traves A Abattoir Main Street. Residential conversion of existing buildings into 4 No 2 bedroom dwellings, erection of 1 No 3 bedroom and 3 No 4 bedroom dwellings together with associated garages and alterations to an existing building to form a store/garage for Langrigg, together with associated works including an improved access to Main St. Amended plans noted. No comments.
- ZG2023/0476/FUL. Black Bull 91 Main Street Escrick. Conversion of existing double garage into 1 No 2 person house with parking. Clerk to contact planning to seek further clarification of dimensions.

24102: Planning ongoing:

- No further update from Hannah Blackburn in the area planning department regarding the corporate complaint raised in November 2022 with them in relation to 2022/0357/TCA. Hellings House, 73 Main Street, Escrick - the tree work and 2021/1375/HPA.
- ZG2023/0691/HPA. Grove House Skipwith Road. Gas tank relocation. No progress made to remove/relocate the gas tank. No further response from NYC planning. NYC previously reported that there is unresolved issues raised by the IDB. There is dialogue between the applicant and the IDB to address the issues raised and NYC are expecting a revised plan to be submitted to account for these discussions once resolved.
- 2023/0110/FUL - Traves A, Abattoir, Main Street, Escrick, YO19 6JP. Revised plans noted.
- ZG2023/1110/FUL. Post Office Row, 7 Main Street. Erection of dwelling and formation of access. The planning officer confirmed that the Escrick NDP and Escrick Design Code were considered in determination of the application and referenced in the planning officers report.

24103: Planning determinations:

- a. ZG2024/0143/TPO. 6 Skipwith Road, Escrick. Application for consent to reduce by approximately 2m and shape to trim back from the road to 1No Holly tree (T1) and trim all new growth by 30% and leave as a ball to 1No Yew tree (T2) covered by TPO 25/1990 in the conservation area. APPROVED.
- b. ZG2024/0118/TPO. 10 Dower Park, Escrick. Application for consent to crown lift to 2.5m and lateral reduce to give 1.5m clearance from the adjacent structure to 1No Himalaya Birch tree covered by TPO 5/1984. APPROVED.
- c. ZG2023/0712/FUL. Bell Farm, Riccall Road, Escrick. Erection of a single building for the manufacture of wooden sheds and outbuildings (Resubmission of 2022/0964/FUL). REFUSED

24104: Other planning matters:

- a. Selby Local Plan. No further update.
- b. North Yorkshire Council Local Plan. Call for sites issued.

Highways items

24105: Streetlighting:

- a. No further update on street light fault / bollard on the junction of Skipwith Road / A19 (Parish Council light, Skipwith Road, post 1).

24106: A19 traffic:

- a. Pedestrian safety crossing the A19 at the junction of Skipwith Road. NYC are looking into the possibility of installing a barrier on the pedestrian refuge. Awaiting to see if a barrier meets technical approval.
- b. Cllr King is investigating installing a high powered solar powered light at the York bound bus stop on the A19. To send details to CYC when received and report back to councillors.

24107: Parking issues near the primary school:

- a. A map advising parents where to park safely near the school has been issued by the school to parents. It was noted that the area has been visited by the police to monitor any illegal parking.

Other items

24108: Correspondence received:

- a. YLCA; White Rose updates and general correspondence noted.
- b. Notification of A645 / A19 S278 Highway improvements noted.
- c. NYC Standards Bulletin noted.

24109: Comments from public present on agenda items:

- a. Clarification of tree ownership made to a member of the public regarding item 24093b.
- b. No further comments from members of the public present.

24110: Items for the next meeting:

- a. It was confirmed that the next meeting of the Parish Council will be held on **Monday 3rd June 2024, 7pm** in The Wenlock Room at The Parsonage Hotel.

Meeting closed at 21.20.

Signed: Cllr T Chambers

Chair, Escrick Parish Council

Date: 3rd June 2024