

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL FINANCE & ADMIN COMMITTEE MEETING ON MONDAY 1ST APRIL 2019

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

clerk@escrick.org

Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1

Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.

- Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
- Listeners may also speak at the end of the meeting (for information only).
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Members of the Finance and Admin Committee are summoned to attend the Meeting detailed above and to consider and resolve the business to be transacted on the agenda below.

AGENDA

Part 1

AFC19001: Attendance

- a. Apologies - to receive any apologies and reasons for absence from Councillors. To consider and resolve whether to accept reasons.
- b. Present - Clerk to record attendees.
- c. Attendance book - Councillors, Public and Press are requested to sign the Attendance book.

AFC19002: Welcome: Chairman to welcome Councillors and Public present at meeting.

AFC19003: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

AFC19004: Minutes: To note that the Minutes of the last Finance and Admin Meeting held on 26th September 2018 were approved by the full Council.

AFC19005: Electors' Comments: Committee to receive electors comments on agenda items for information only (Clerk to make a note of comments).

AFC 19006: Review of financial reporting: To discuss and resolve type and regularity of financial reporting.

AFC19007: Traffic light loan application requirements - Cllr Cunningham to report on requirements for a Public Works Loan Board application.

AFC19008: Review of financial position: This is needed for loan application.

AFC19009: Payments to be made

1. Lilies Water Gardens (retrospective for the purchase of plants for the Village Green pond to be made to Cllr Luscombe to reimburse payment). VGA to reimburse the Parish Council for this purchase. £229.98

Closure of Part 1 meeting.

Part 2

AFC19010: Confidential business: To consider and resolve whether to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

AFC19011: Staff matters: Clerk's appraisal and objectives.

Closure of meeting.

Signed: Helen Guest
Clerk/RFO, Escrick Parish Council

Date: 27th March 2019