

ESCRICK PARISH COUNCIL

OFFICIAL NOTICE OF ESCRICK PARISH COUNCIL FINANCE AND ADMIN COMMITTEE MEETING ON MONDAY 28TH NOVEMBER 2016

The Finance and Admin Meeting will be held in Escrick Village Hall, Main Street, Escrick, YO19 6LQ, on Monday 28th November 2016, at 6.15pm (note: restricted to one hour). Meetings are open to the Press and Public except any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1961, Section 1.

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND
clerk@escrick.org

Members of the Finance and Admin Committee are summoned to attend the Meeting detailed above and to consider and resolve the business to be transacted on the agenda below.

AGENDA

Press and Public may not speak whilst the Committee is in session

- Any Parishioner is entitled to attend this meeting.
- Any concerns/questions will be taken at agenda item 'Electors Comments'.
- Decisions cannot be made on items not on the agenda, except in exceptional circumstances and only at the Chairman's discretion.

Part 1

AFC16019: Attendance

- a. Apologies - to receive any apologies and reasons for absence from Councillors. To consider and resolve whether to accept reasons.
- b. Present - Clerk to record attendees.
- c. Attendance book - Councillors, Public and Press are requested to sign the Attendance book.

AFC16020: Welcome: Chairman to welcome Councillors and Public present at meeting.

AFC16021: Interests: Chairman to remind members of the need to make any declarations of interest in any agenda items.

AFC16022: Minutes: To note the Minutes of the Finance and Admin Meeting held on 24th June 2016.

AFC16023: Electors' Comments: Committee to receive electors comments on agenda items for information only (Clerk to make a note of comments).

AFC16024: Budget: To consider the budgetary requirements for the year 2017 - 2018 and resulting precept requirements. This to include comments submitted from electors, both on

the questionnaire recently distributed and comments made throughout the past year, as well as recommendations made by the internal and external auditors.
To resolve what recommendations to make to the full Council at the next meeting.

Closure of meeting.

Signed: *Helen Guest*
Clerk/RFO
Escrick Parish Council

Date: 23rd November 2016