

Escrick Parish Council

Minutes of Escrick Parish Council Annual meeting held in Escrick & Deighton Club at 7.30pm on MONDAY 1st NOVEMBER 2021.

- 21248: **Welcome: Chair welcomed Councillors and member of public to the meeting.**
- 21249: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Cunningham, Cllr Hawes, Cllr Hopkinson and Cllr Rowson. 1 member of the public. Clerk; S Look, County Cllr Musgrave.
 - b. Apologies: Cllr Coulson, Cllr J Reader and Cllr Rees. District Cllr N Reader.
- 21250: **Declarations of Interests: None.**
- 21251: **Public correspondence received:**
- a. Email requesting baffle plates on a streetlight on Main Street. Resolved to request one baffle plate for the lamp outside Littlemead subject to costing being within £50 budget.
 - b. Email regarding 2 Carr Lane and the siting of a fuel tank in front of the property building line. Complaint has been escalated to SDC planning enforcement by resident. Planning permission is required for the siting of the gas tank. Noted by councillors.
 - c. Concerns raised about planting on grass verge on Skipwith Road affecting sight line/visibility at the Carr Lane junction. It was noted by councillors that this matter has been reported to NYCC highways on several occasions and they confirmed in 2020 that *'Standing in the middle of Carr Lane and looking right from about 2.4m back from the junction, the terminal speed limit sign on the nearside beyond Derwent Court can easily be seen which gives a y-distance of 110-120m which is double the requirement for 'Manual for Streets'.*
 - d. Email suggesting competition for design ideas for a Queens Jubilee Garden. Noted and passed on to the resident who is coordinating the Queens Jubilee activities.
- 21252: **Public session:**
- a. No updates from member of the public present.
- 21253: **Updates from other authorities:**
- a. District Cllr N Reader not present.
 - b. County Cllr Musgrave confirmed he has received a request for funding from a resident to contribute towards the Queens Jubilee activities / project. Local Government Reorganisation is progressing at pace with Parish Council meetings Briefings on the new unitary council will be held in December.
 - c. Police report. No report received however, Neighbourhood Policing Team have confirmed that there are no major issues to report for Escrick over the past month.
- 21254: **Minutes:**
- It was resolved to accept the minutes of the Parish Council monthly meeting held on 4th October 2021.

21255: **Finance report:**

- a. It was resolved to note the following account balances and reconciliation and accept payments to be made:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 27 th September 2021):	£4,494.10	£23,194.24
ii.	Payments made since last meeting:		
	S Look – Sept salary	-£	
	HMRC payment Q2	-£9.20	
	S Look – Clerks Sept expenses	-£32.39	
	Autela payroll July-Sept	-£50.40	
	BHIB insurance	-£1021.99	
iii.	Payments made since last meeting under clerks delegated powers:		
	Unity bank plc- service charge	-£18.00	
iv.	Receipts:		
	Precept	£10,000.00	
	Escrick Village Green Association – festive lights	£468.00	
	Escrick Playing Fields Association - park bench	£467.97	
v.	Account balances as at 27 th October 2021:	£13,902.14	£23,194.24
vi.	Uncleared previously authorised payments:	Nil	

- b. Routine payments to be made:

viii.	S Look – Oct salary	-£
	S Look – Clerks Oct expenses	-£18.00
	J Massey - village maintenance June to Sept	-£90.00
	R Rowson – Microsoft 365 annual payment	-£135.36

- c. Purchases / exceptional payments to be approved and made:

ix.	Lewis Tree Surgery – Arboriculture work at Coronation Memorial	-£319.20
x.	NDP final stages on NDP preparation	-£2130.00

21256: **Draft Council budget for 2022/23**

- a. Councillors reviewed forecast outturn for 2021/22. Balance forecast for the year is as expected.
- b. Summary of budget options for 2022/23 were discussed (to allow a final budget to be developed and presented to December's meeting for adoption).

Highways

21257: **Highways: Skipwith Road**

- a. Order has been submitted for the village gateway on Skipwith Road. Still awaiting confirmation of installation date.

21258: **Ongoing highways issues:**

- a. Overgrown hedge at The Parsonage has been reported to NYCC again. No progress to date.
- b. NYCC have placed an order for disability access / dropped kerbs in the village on 16th June. Still awaiting confirmation of start date. Awaiting further update from NYCC.

- c. 20mph zone policy around schools. NYCC have confirmed that due to budget constraints they are not progressing this. Clerk has requested the cost for the Parish Council to consider carrying out the works. No response to date.
- 21259: **Bus stops:**
- a. CYC have now installed a litter bin at the A19 northbound bus stop. Clerk to request a bin in the new southbound shelter.
 - b. CYC have confirmed they have made a request to Arriva to change the bus fares. No progress / update received.
 - c. New cantilever bus shelter with perch bench at the Southbound bus stop on the A19 has been installed.
 - d. Streetlighting near the VAS sign at the bus stop on the A19. Clerk to contact residents at Greenacres with the new plan once received. Subject to no objections received, resolved to progress with the order based on the quote received of up to £2500. An additional £500-£600 may be payable for traffic management. To request that a location and installation plan is used to avoid this extra charge if at all possible.

Maintenance

- 21260: **Maintenance issues:**
- a. Clerk to contact village maintenance contractor to carry out leaf clearance and strimming in public areas of the village along parts of Skipwith Road, A19 and Main Street (including Hawthorn bush on Skipwith Road).
 - b. 'Appearance and environment' initiative. Residents working on developing ideas for a community garden.
- 21261: **Conservation Officer:**
- a. No update received from Escrick Park Estate conservation adviser on how to better manage our environmental assets. To follow up.
- 21262: **Streetlights:**
- a. NYCC have provided an estimate for the mandatory electrical safety checking of the Parish Council streetlights. Resolved to approve expenditure of up to £600.

Planning

- 21263: **Planning, new applications: To resolve comments on the following applications.**
- a. 2021/0967/FUL. Escrick Church Of England School, Carr Lane. Removal of low level (approx 1000mm high) dilapidated and unsecure timber fencing along the A19 and Carr Lane and replace with 1800mm high metal weldmesh fencing, installation of automated vehicle and pedestrian entrance gates, works are to improve site security and pupil safeguarding. Councillors have no objections to the proposals but would request a condition be included in any consent specifying the materials set out in the application should be used, including naming the colour as specified. Councillors would also like the planning officer to check the location of all fencing and gates match that existing. To request the planting of a Hawthorn hedge to screen the fencing on the A19 and Carr Lane. To recommend that a traffic management plan is put in place to prevent traffic issues associated with the electric gates when queuing to get into the school from Carr Lane.

- b. 2021/1048/HPA. 7 Derwent Court, Skipwith Road. Creation of additional lounge Window. Councillors have no objections providing the neighbours amenity is protected by trees as suggested and that materials (i.e. the window) match existing.
- 21264: **Planning determinations: To note determinations made since last meeting.**
- a. 2021/0966/TPO. North House, Skipwith Road. Application for consent to crown lift by 20%, crown reduce by 30% and crown thin by 30% to 1No Holly tree covered by TPO 16/1989 in the conservation area. Approved.
 - b. NY/2016/0251/FUL. Proposed waste transfer station at former Stillingfleet Mine. Refusal decision notice was dated 17th March 2021. The *Rights of Appeal* are reproduced on every *Notice* which informs appeals must be made “*within 6 months of the date of [the] notice*”. Confirmation received of no appeal lodged.
- 21265: **Planning working group**
- a. No further update from the planning working group.
- 21266: **Planning, Neighbourhood Plan:**
- a. Cllr Hawes gave an update on the NDP. Final document to be submitted to SDC w/c 1st November with covering letter and all required supporting documents. Copy to be then circulated to councillors. Update to be published on Parish Council website and NDP Facebook page. It was noted that Cllr Coulson requested a further review of the documents however councillors agreed that this was not required as feedback has been incorporated and amendments have already been made. It was also noted that due process as resolved at the last Parish Council meeting needed to be followed.

Other items

- 21267: **Village Green and Playing Fields terms of reference:**
- a. Terms have been agreed with the EPFA. Still to confirm terms with EVGA. Agreed to consider the updated terms of reference of the EPFA and EVGA at the December Parish Council meeting.
- 21268: **County Council locality fund:**
- a. Councillors have not got any funding requirements at present.
- 21269: **Village shop:**
- a. Cllr Hawes gave an update on investigations into establishing a shop in the village. Councillor agreed that the Parish Council would act as a support role for a village shop project if it were to be established rather than running the project. Further meeting to be held on Friday 5th November with the interested parties involved.
- 21270: **Queen’s Jubilee Celebrations 2022:**
- a. Group of residents to meet on 2nd November to discuss events for the Queen’s Platinum Jubilee celebrations in June 2022. Events to be held over the 4-day bank holiday.
- 21271: **Tree Preservation Order update:**
- a. Councillors to consider assessing the trees in the parish. Carried over from October meeting. No further update.

21272: **Correspondence received:**

- a. YLCA; White Rose Update and training. Noted.
- b. Update circulated from Cllr Carl Les on progress being made for new governance arrangements in the County and to discuss the concerns, needs and wants of the parish sector from the new unitary authority.

21273: **Comments from public present on agenda items:**

- a. No comments from members of the public present.
- b. To note January Parish Council meeting will be held on 10th January 2022 due to the bank holiday on 3rd January.

Meeting closed at 20:40

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 6th December 2021