

Escrick Parish Council

Minutes of Escrick Parish Council meeting held at 7.30pm in Escrick & Deighton Club on MONDAY
2nd DECEMBER 2019

Part 1

19191: **Welcome: Chair welcomed Councillors and members of public to the meeting.**

19192: **Apologies/Attendance:**

- a. Present: Cllr Coulson, Cllr Cunningham, Cllr Moran, Cllr J Reader, Cllr Rees, Cllr Rowson and 4 members of the public including County Cllr Musgrave, District Cllr N Reader and Sharon Fox (NYCC Highways).
- b. Apologies: Council received apologies from Cllr Bartle and resolved to accept reasons.

19193: **Declarations of interests:** Cllr J Reader declared an interest in 2019/0575/FUL.

19194: **Public correspondence received:**

- a. None received.

19195: **Public session:**

- Sharon Fox (NYCC Highways) addressed highways issues raised by the Parish Council;
- a. Surface water flooding; 593 gullies in Escrick, 86 cleared every two years and all others cleared annually. Dower Chase has been cleared recently. No funds for improvements. Councillors / public instructed to report flooding after 24 hours only.
 - b. No vehicles/no entry signage for Carrs Meadow footpath; advised for PC to purchase a 'no through road to motorised vehicles' sign for the grass verge.
 - c. Badly worn H bar marking at Main St/Carr Lane junction; Contractors have been given order for this but it is low priority as it is not enforceable. Should be done by end of March 2020.
 - d. Overgrown foliage on A19; letter sent out to property concerned on 20th November. Further letters to be sent out if no response / action.
 - e. Foliage in visibility splay at Carr Lane / Skipwith Road junction. Another letter to be sent to resident concerned. NYCC will follow this up and re-charge for the work to be done if necessary.
 - f. Poor footway surfaces on Wenlock Drive / Northlands / Southlands Close is attributable to trees and overhanging vegetation and sap / moss / algae which all cause deterioration due to insufficient street cleansing. It is acknowledged the condition is starting to fail so the Highways Officer submitted the locations for footway reconstruction but as yet not been allocated funding so no works as yet are programmed.
 - g. Bridge damage reported some time ago. Highways Officer to follow up.
 - h. Parish portal. Councillors requested more descriptive feedback upon job closure.

S Fox from NYCC Highways left the meeting.

19196: **District and County Councillor updates:**

- a. District Councillor N Reader to report pavement cleaning request to SDC.
- b. County Councillor Musgrave update:
 - i. Chicane suggested for Skipwith Road (example recently installed at Great Ouseburn). Cllr Musgrave to send Chairman details.
 - ii. Safety concerns at Old Glade Road junction raised at last meeting. Cllr Rowson to speak to estate regarding access gate.

19197: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting held on 4th November 2019 as a true and correct record.

Planning

19198: **Planning, new applications:**

- a. 2019/1156/HPA: 21 Dower Park, Escrick. Proposed erection of first floor extension. No objections, subject to planning officer satisfying him/herself that amenity of neighbours will not be adversely affected.
- b. 2019/1153/ADV: Land off Riccall Road, Escrick. Advertisement consent for proposed mesh banner on pole. No objections.
- c. 2019/0575/FUL: 2 Carr Lane, Escrick. Proposed demolition of existing extension and conservatory and erection of detached house. Concerns about non-compliance of parking standards, town cramming and insufficient garden. Resolved that the council should reiterate its objections to the application. Clerk to request further extension in order for District Councillor to speak to highways.
- d. 2019/1209/HPA: York House, 1 Dower Park, Escrick. Proposed erection of first floor side and single storey extension, alterations to fenestration and adjustment of vehicular access. Concerns raised about over development of plot. Councillors resolved to object. Response to be circulated before submission.

19199: **Planning determinations: Determinations made since last meeting.**

- a. 2019/1079/TCA: Oak Lodge, Skipwith Road, Escrick. Application for consent to dead wood the whole tree and reduce by 20% next to the house where it overhangs to 1no Oak tree within the conservation area. Permitted.
- b. 2019/1090/DOC: 2 Carrs Meadow Escrick. Discharge of condition 03 (materials) of approval 2018/1400/HPA Proposed erection of a side extension. Permitted. Condition decision noted.
- c. 2019/0867/HPA: Gilbertson House, Wheldrake Lane, Escrick. Proposed alternation including rebuilding of existing single storey side extension to include new second storey extension above providing new master bedroom at first floor, proposal also includes new orangery single storey extension to the rear replacing existing conservatory. Permitted. Decision noted.

19200: **Planning, ongoing:**

- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site. No update.
- b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry. Awaiting appeal decision. No update.
- c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. No update.
- d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
- e. 2019/0575/FUL: New dwelling adjacent 2 Carr Lane. As above.

- 19201: **Planning, Neighbourhood Plan: Update given from Cllr Rees.**
- i. Landowners have been sent an expression of interest form. Good response to date. 'Call for sites' form to be distributed in January with covering letter. February. The NDP plan period has been revised in recognition of SDC's work on a new local plan. It is now expected that the NDP would cover the period from adoption through to 2030 – 2035. A comprehensive update to be provided to February's meeting.
 - ii. Selby Local Plan (2020-40) consultation to be published in January.

Highways

- 19202: **Highways: A19/Skipwith Road traffic light scheme.** Cllr Musgrave to follow up.
- 19203: **Skipwith Road vehicle activated speed sign scheme.**
- a. Order has been placed. Awaiting installation.
- 19204: **Ongoing highways issues:**
- a. Discussed earlier in meeting, see item 19195.

Maintenance

- 19205: **Maintenance issues:**
- a. County Cllr N Reader to liaise with SDC Street Cleansing Services to check if works are scheduled for the village any time soon. Clerk to contact Lengthsman for quote to do ad hoc jobs in village including street sweeping.

Cllr R Musgrave and Cllr N Reader left the meeting.

Finance and Governance

- 19206: **Finance report (RFO):**
- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£6,239.39	£36,350.58
ii.	Payments made since last meeting		
	Cllr Rowson – reimburse MS Office	-£109.44	
	Ciq agency- Neighbourhood Plan consultancy fee	-£1200.00	
	PitBitz Ltd (VG gazebos)	-£1,832.22	
	Escrick & Deighton Club – room hire April to Sept 2019	-£120.00	
	Staff costs	-£284.68	
	PWLB (Public Works Loans Board)	-£1,467.74	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil

iv.	Receipts:	£1000.00	
	Duplicate credit from NYCC (reported)	£1000.00	
v.	Account balances as at 27 th Nov 2019:	£3,225.31	£36,350.58
vi.	Uncleared cheques:		
	CH Guest (October salary)	£365.20	

b. Routine payments to be made:

vii.	S Look (Clerk's November salary)	£ -
viii.	YLCA Internal Audit	-£140.00
ix.	PKF Littlejohn LLP - External Audit	-£240.00

c. Purchases / exceptional payments to be approved and made:

x.	Cllr Rees - NDP printing expenses	-£260.40
xi.	Clerks expenses – home working allowance, postage, mileage, overtime	-£227.64
xii.	NYCC streetlights Carr Lane 2 x column	-£3,285.92
xiii.	NYCC streetlights Main Street 2 x columns	-£2,954.58
xiv.	Ark Facilities Ltd – Grass cutting	-£2964

It was resolved that all transactions were proposed, seconded and accepted. To note on invoice for grass cutting 2018/2019 from Ark Facilities, amount charged for services queried as incorrect. Clerk to follow up and clarify prior to sending cheque out.

- d. Noted the following liabilities have been incurred but invoices not yet received:
- i. Annual street lighting electricity 2018/19 (NYCC).
- e. External audit feedback reported and noted.

19207: **2020/2021 Precept.**

- a. Budget options for 2020/21 considered. Agreed to delay raising precept until 2021/22 to pay for traffic light scheme. Resolved to set precept at £19,000.

19208: **Reconfirmed the payments covered by the Clerk's delegated authority under 5.6 of the Council's financial regulations (to pay routine budgeted invoices without prior approval):**

- i. Autela payroll
- ii. NYCC streetlighting electricity
- iii. PWLB street lighting loan repayments
- iv. Playing fields, village green and footpath leases

19209: **Policy and governance:**

- a. NALC have updated 'Discipline and Grievance' arrangements. Clerk to update Escrick policy for consideration at January meeting.
- b. Admin and finance committee to update policies January 2020.

Other items

19210: **Correspondence received:**

- a. Councillors agreed to invite a representative of Riccall & District Resilience Group to the February Parish Council meeting to present information on working together on a community emergency plan.
- b. NYCC confirmation of the urban grass cutting payment for 2020/21 will be £315.77.
- c. Home Office consultation on strengthening police powers to tackle unauthorised encampments. Noted.
- d. Death of a Senior Figure policy to be discussed at January Finance & Admin meeting.

19211: **Items for the next meeting**

- a. Confirmed the next ordinary meeting of the Parish Council is to be held on Monday 3rd February 2020 and a meeting of the Finance and Admin committee is to be held on Monday 6th January 2020.

Part 2

19212: **Confidential business:** Resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues under the Public Bodies (Admission to Meetings) Act 1960, Section 1.

19213: **War memorial bus shelter:**

- a. No further update.

Meeting closed at 21:15.

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 2nd February 2020