

# Escrick Parish Council

Minutes of Escrick Parish Council meeting held in Escrick & Deighton Club at 7.30pm on MONDAY 4<sup>th</sup> APRIL 2022.

22057: **Welcome: Chair welcomed Councillors and member of public to the meeting.**

22058: **Apologies/Attendance:**

- a. Present: Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Hawes, Cllr Hopkinson, Cllr J Reader, Cllr Rees and Cllr Rowson (Chair). Members of the public. District Cllr N Reader. Clerk; S Look,
- b. Apologies: None.

22059: **Declarations of Interests:** None.

22060: **Public correspondence received:**

- a. Further correspondence regarding landfill operation at Escrick Sidings. Noted.
- b. Correspondence regarding the removal of the mature trees in the Jubilee Garden. Noted.
- c. Correspondence regarding ownership of the Black Bull public house. Noted and on the agenda.
- d. Correspondence received regarding parking issues on Carr Lane. Noted.
- e. Correspondence received requesting grass cutting on Wenlock Drive. Noted and on the agenda.

22061: **Public session:**

- a. No comments.

22062: **Updates from other authorities:**

- a. District Councillor N Reader reported that he has received correspondence about the removal of the trees in the Jubilee Garden and has responded direct to the resident.
- b. County Councillor Musgrave not present.
- c. Police report. No report received.

22063: **Minutes:**

It was resolved to accept the minutes of the Parish Council monthly meeting held on 7<sup>th</sup> March 2022.

## Finance and Governance

22064: **Finance report:**

- a. Resolved to add Cllr Rees as signatories to the parish council internet banking account with authorisation access to view the accounts and authorise payments. Cllr Chambers and Cllr Rees signed the mandate.
- b. End of year accounts noted.
- c. It was resolved to note the following account balances and reconciliation and accept payments to be made:

		Current account	Savings account
i.	Account balances as reported at last meeting (as at 26 <sup>th</sup> February 2022):	£4,277.05	£20,195.67
ii.	Payments made since last meeting:		
	Escrick & Deighton Club – room rental Sept-March	-£90	
	S Look – Clerks Feb expenses	-£21.42	
	S Look – Feb salary	-£	
	Information commissioners fee	-£35	

iii.	Payments made since last meeting under clerks delegated powers:		
	Ciq Agency - NDP	-£600.00	
	S Look – March salary and back pay	-£	
	Internal bank transfer	£2,000.00	-£2,000.00
	Unity quarterly fee	-£18.00	
iv.	Receipts:		
	HMRC VAT refund		£1979.39
	Bank interest		£11.09
	SDC grant for Jubilee Garden	£500.00	
v.	Account balances as at 31 <sup>st</sup> March 2022:	<b>£5,163.37</b>	<b>£20,186.15</b>
vi.	Uncleared previously authorised payments:	Nil	

d. Routine payments to be made:

viii.	S Look – Clerks March expenses & 2hr O/T(April salary)	-£21.42
	S Look – Clerks laptop	-£463.99
	YLCA subscription 2022/23	-£415.00
	Groundworks – NDP grant repayment	-£159

e. Purchases / exceptional payments to be approved and made:

ix.	Nil
-----	-----

22065: **Admin & Finance committee:**

- a. Update from the Admin & Finance committee received. Committee confirmed Health & Safety and Administration Risk Assessment procedures are being followed, compliance of insurance requirements and end of year financials are all in order. Accounts to be submitted to the internal auditor.
- b. Resolved to adopt the LGA model code of conduct at the May parish council meeting as recommended by the Admin & Finance committee.

## Highways

22066: **Highways: Skipwith Road**

- a. Village Gateway Scheme is progressing. Signs are now installed. Still awaiting the line markings.

22067: **Ongoing highways issues:**

- a. Awaiting a response from the General Manager of The Parsonage about the request to install white lines/ road markings on the road up to Glebe Farm, Escrick surgery, the church car park and the Fat Abbot.
- b. Four out of the five dropped kerbs requested have been done. Clerk to follow up again with NYCC. One remaining is across Carr Lane at the junction of Skipwith Road still to be installed.

22068: **Bus stops:**

- a. CYC have installed the lighting column near the bus stop. Awaiting completion.

## Maintenance

22069: **Maintenance issues:**

- a. Cllr Reader reported that the grit bins are fine and he will continue to store the spare grit.

Cllr Reader to arrange hire of a roller for the football pitch as agreed at the February meeting. Cost will be approximately £100.

- b. Councillors considered any action required for the grassed areas and 'no mow May'. It was noted that some residents have previously requested 'no mow May' whereas some others like to maintain verges close to their homes to ensure they are cut more regularly than the contractors do it. Councillors agreed that they are happy with the current arrangements for some residents to cut verges and the contractors to do the rest. No further action.
- c. No update on the 'Appearance and environment' initiative.

## Planning

### 22070: **Planning, new applications: To resolve comments on the following applications.**

- a. No new planning applications received.

### 22071: **Planning determinations: To note determinations made since last meeting.**

- a. 2022/0014/COU. Saddlers Cottage, 43 Main Street, Escrick Change of use from a hair and beauty salon to residential dwelling (retrospective). Permission granted.

### 22072: **Planning working group**

- a. Cllr Coulson noted that for the proposed new dwelling at Post Office Row, the revised plans have not yet been submitted to SDC and there has been no further update from SDC on the gas tank at 2 Carr Lane.
- b. Some members of the Parish Council confirmed that they attended the presentation for a proposed solar farm in the village.

### 22073: **Planning, Neighbourhood Plan:**

- a. Cllr Rees gave an update on the NDP. Formal public consultation finished on 4<sup>th</sup> April. No feedback has been given by SDC yet. IPE have been appointed as the independent external examiner. A repayment of £159 has been made to Groundwork for the 2021-22 grant. To apply for a new grant for the remaining consultation work.

### 22074: **Conservation Review:**

- a. No further official information received by SDC on the Conservation Area review. Cllr Rowson confirmed he has been in contact with SDC as a resident and they confirmed that they will be doing further work on the Escrick appraisal before taking it for approval.

## Other items

### 22075: **Village shop and pop-up Post Office:**

- a. Village shop update given by Cllr Hawes. Progress has been made. Concern raised about who will pay for the installation of electricity to the building and the further electrical work internally. External work will cost approximately £3000. Cllr Hawes to report full costings to Cllr N Reader as some grant funding may be available from SDC. Cllr J Reader agreed to dig a trench for the external cabling.
- b. Cllr Rees is making progress arranging for a pop-up village Post Office service to be held in the committee room of the village hall for one hour per week. Post Office Counters to do all the publicity. Awaiting broadband connection.

### 22076: **Queen's Platinum Jubilee:**

- a. **Jubilee events;**  
Cllr Cunningham confirmed arrangements and activity for the jubilee over the bank holiday weekend. Councillors resolved to allow the jubilee events to take place on the village green if organised by the village green events working group or a newly formed Parish Council Jubilee working group.

Councillors resolved to pay for the portable toilets for the above event. Amount agreed in the 2022-23 budget for Jubilee activities/events was £500.

b. **Jubilee Garden initiative;**

Update received on the Jubilee Garden initiative. The Parish Council have received two grants for the project; £500 from Selby AVS and £6400 from the National Lottery Community Fund.

Complaint received about the proposed removal for the mature trees on the site of the Jubilee Garden. Jubilee Garden organisers have responded that: "experts have advised that the trees are unsafe and provided very few environmental benefits in terms of attracting wildlife and promoting plant growth". It is proposed that the trees will be replaced by native species. Resident has been advised that representations can be made to SDC when plans are submitted by Escrick Park Estate.

**22077: Village Green Association:**

- a. It was resolved to allow the Village Green Events Working Group to hold a charity summer event on the village green on 16<sup>th</sup> July 2022 in aid of the Ukrainian Disaster fund.

**22078: Website:**

- a. It was resolved to split the website and village website, to ease compliance with regulations for public sector websites.

**22079: Black Bull public house:**

- a. Councillors discussed proposals from a resident that the Parish Council should facilitate the purchase of the Black Bull pub as a community asset if a buyer is not found. Resolved to contact the agent dealing with the sale to ascertain further details of the sale and if fixtures and fittings are included. Clerk to apply for it to be designated a community asset with SDC. Resolved to arrange a community public meeting to ascertain interest in the village if required.

**22080: Correspondence received:**

- a. YLCA; White Rose Updates and general correspondence. Noted.

**22081: Comments from public present on agenda items:**

- a. Cllr N Reader thanked Cllr Rowson for all his hard work as Chair of the Parish Council.

**22082: Items for the next meeting:**

- a. No further items noted to be added to the next meeting.
- b. Noted the next Parish Council meeting and the Annual meeting will be held on Monday 9<sup>th</sup> May 2022 (due the bank holiday on 2<sup>nd</sup> May).

Meeting closed at 21.00hrs

Signed: Cllr Richard Rowson

Chair, Escrick Parish Council

Date: 9<sup>th</sup> May 2022