

Escrick Parish Council

Minutes of Escrick Parish Council meeting held at 7.30pm in Escrick & Deighton Club on MONDAY
4th NOVEMBER 2019

Part 1

- 19166: **Welcome:** Chair welcomed Councillors and members of public to the meeting.
- 19167: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Coulson, Cllr Luscombe, Cllr Moran, Cllr Rowson, Cllr Rees and 3 members of the public including County Cllr Musgrave and District Cllr N Reader.
 - b. Apologies: Council received apologies from Cllr Cunningham and Cllr J Reader and resolved to accept reasons.
- 19168: **Interests:** Chair reminded members to make any declarations of interest in any agenda items. None received.
- 19169: **Public correspondence received:**
- a. A resident has raised concerns about a light standard out on the island by the national speed limit sign travelling from York to Selby on the Selby side and both bollards are dirty and/or not working. Clerk reported to highways. Issues resolved.
 - b. A resident has raised a further complaint about the hedges outside the Parsonage. Raised at point 19179 on the agenda.
 - c. A resident has raised concerns about surface water flooding around the entrance to Dower Chase. Raised at as item 19179 on the agenda.
- 19170: **Public session:**
- a. Member of the public requested minutes to be published on website prior to meeting. Changes in administration have led to delays. Agreed to publish draft minutes as soon as it has been circulated to councillors prior to next meeting.
 - b. Member of the public also requested parish magazine is distributed to farms. Explained that that the parish magazine is not a parish council publication. It may be that more volunteers may be required to distribute to farms. Copies may be available from church.
 - c. Member of the public expressed concerns about dangerous crossing point opposite entrance of Hollicarrs on A19 near Glade Farm (Old Glade Road). Has been raised with highways in the past. To add to December agenda and it can be raised by residents with highways.
- 19171: **District and County Councillor updates:**
- a. District Councillor N Reader. Nothing to report.
 - b. County Councillor Musgrave update:
 - i. Following up the progress with the County Council regarding traffic light scheme. Officer dealing with it has been absent for two weeks. Awaiting response.

- ii. Planning application for former Stillingfleet Mine is with the NYCC legal team who will be providing an updated view and Cllr Musgrave will meet officers to follow up. Not expected to be in front of the planning committee until January at the earliest.
- iii. Transport assessment for the district will be undertaken under the new SDC local plan. Concerns to be raised with the executive regarding long term future of A19 as it is felt it is at capacity with current traffic.

19172: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting held on 7th October 2019 as a true and correct record.

Planning

19173: **Planning, new applications:**

- a. 2019/1013/ADV: Bell Farm, Riccall Road, Escrick. Advertisement consent for 15 No signs on fence, 4 banner signs and 2 No raised signs. PWG suggest that a comprehensive design led approach would be preferable to the current plethora of ad hoc signs on the A19, and still attract the required customers and clients. It is recommended that this option be discussed with the applicant. Response agreed by councillors.
- b. 2019/1009/TPO: Wild Acre, 19 Wenlock Drive, Escrick. Proposed reduction of limb over highway by 3.6-4 meters to 1 No Oak (T7) covered by TPO 1/1993. No objections.
- c. 2019/0867/HPA: Gilbertson House, Wheldrake Lane, Escrick. Proposed alternation including rebuilding of existing single storey side extension to include new second storey extension above providing new master bedroom at first floor, proposal also includes new orangery single storey extension to the rear replacing existing conservatory. No objections, subject to planning officer satisfying him/herself that amenity of neighbours will not be adversely affected.

19174: **Planning responses submitted as agreed at meeting on 7th October:**

- a. NY/2019/0136/ENV: Proposed clay extraction adjacent to former Escrick quarry. Response outlined in Parish Council minutes dated 7th October 2019 and comments submitted. Noted.
- b. CYC/2019/00078/OUTM: Outline application for redevelopment of the former North Selby Mine Site to a leisure development comprising of touring caravan and glamping uses, static caravans and self-contained lodges with associated facilities (revised scheme). It was agreed to support the application in principle but with the following conditions to take into consideration:
 - i. A reduction of the scale of the development to delete those areas of accommodation located within the SINC and established woodland; the highways impact of the development on the A19 needs to be more thoroughly understood and mitigated as appropriate;
 - ii. Improvements to the A19/New Road junction may be required to ensure that cars pulling caravans do not overhang the A19 central reservation when waiting to turn and cause a safety hazard; to encourage sustainable travel, a footpath/cycleway should be installed from the site along the length of New Road and within the A19 verge from its junction to the BP garage/Spar shop on the edge of Escrick;
 - iii. The area of grass verge adjoining the length of the access road should be suitably set out to provide a shared surface footpath / cycleway / bridleway

that would provide a safe access away from the roadway and its cars and caravans.

- iv. It is also noted that noise implications of the development have not yet been assessed or mitigated.

The Parish Council agreed that it is important to be kept fully informed by CYC and SDC of any further proposed changes to this application given the local knowledge and its close proximity to parishioners. PWG proposed response agreed by councillors.

19175: Planning determinations: Determinations made since last meeting.

- a. 2019/0710/HPA, Lilac Cottage, Stillingfleet Lane, Escrick. Erection of 1.5 storey self-contained annexe, to replace previously approved garage/stable block under ref 2010/117/HPA. Permission granted. Noted.

19176: Planning, ongoing:

- a. NY/2018/0229/73: Variation to infill conditions at old brick works quarry. On the NYCC planning committee agenda for 12 November 2019. No councillors available to speak. Recommended refusal.
- b. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. Update from Cllr Musgrave earlier in meeting.
- c. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
- d. 2019/0575/FUL: New dwelling adjacent 2 Carr Lane. No update.

19177: Planning, Neighbourhood Plan: Update given from Cllr Rees.

- i. Making good progress. Transport and communities drop in workshop held on 20th October, feedback confirmed most of the points already picked up.
- ii. Housing; raising the profile to find out who has got potential development land they would like to be taken into consideration. Contact will then be made with them asking if they are interested in receiving a tender document. 'Call for sites' doc to be considered at December meeting.
- iii. Meeting held with Planning Officer at SDC to discuss revised local plan and strategic decisions as a result of some plans that have not come to fruition (i.e Olympia Park). As a result of Selby DC re-planning - Escrick Parish NDP will cover a period from 2020 to 2030 or 2035.
- iv. Environmental impact; have made contact with Woodland Trust and Wood Meadow Trust.
- v. Heritage Group would like the Parish Councils support in a photography competition they are going to launch and may be made into a calendar. Councillors agreed.

Highways

19178: Highways: Skipwith Road vehicle activated speed sign scheme.

- a. Revised cost now includes solar panel.
- b. Total cost of £3460.25 + VAT agreed by councillors. Resolved to place the order.

19179: Ongoing highways issues:

- a. Surface water flooding in heavy rain, request for drainage arrangements and pavement/road cambers be reviewed. Issues on Dower Chase, Main Street/Carr Lane Junction, Main Street/A19 junction, Skipwith Road (just south of entrance to Woodlands Close), Carr Lane (opposite entrance to Carrs Meadow) and Carr Lane (opposite entrance of school car park).
- b. Request for cul-de-sac / 'pedestrian only' signage for Carrs Meadow.
- c. Worn out H Bar near the school raised a year ago with highways.
- d. Recurring problems with hedges overhanging (particularly near The Parsonage).
- e. Pavement maintenance issues raised.

Concerns raised about all of the ongoing problems highlighted. Issues reported to NYCC Highways and Yorkshire Water previously. MP's office is gathering evidence of problems with Yorkshire Water issues. Resolved to make contact and report problems in Escrick. Cllr Musgrave to escalate recurring highways issues with NYCC and arrange a site visit with the Regional Manager.

County Cllr Musgrave and District Cllr Reader left the meeting.

Maintenance

19180: Maintenance issues:

- a. Cllr Moran reported no issues to update councillors on.

Finance and Governance

19181: Finance report (RFO):

- a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£8,157.70	£36,350.58
ii.	Payments made since last meeting		
	Autela (payroll Apr-Jun)	£39.23	
	Autela (payroll Jul-Sept)	£47.08	
	Clerks salary (Jul-Sep)	£1,095.60	
	Npower Festive 2018 (account 3)	£42.15	
	Npower Festive 2018 (account 4)	£42.15	
	Escrick Park Estate – Village Green rent 19/20	£10	
	Clerk's salary underpayment correction	£608.14	
	Cllr Rowson – maintenance expenses	£33.96	
iii.	Payments made since last meeting under clerks delegated powers:	Nil	Nil
iv.	Receipts:	Nil	
v.	Account balances as at 30 th Oct 2019:	£6,239.39	£36,350.58
vi.	Uncleared cheques:		
	CH Guest (October salary)	£365.20	
	PitBitz Ltd (VG gazebos)	£1,832.22	

- b. Routine payments to be made:

vii.	S Look (Clerk's October salary)	£ -
viii.	PWLB (Public Works Loans Board)	£1,467.74

c. Purchases / exceptional payments to be approved and made:

ix.	Escrick & Deighton Club – room hire April to Sept 2019	£120
x.	Cllr Rowson – reimburse MS Office	£109.44
xi.	Ciq agency- Neighbourhood Plan consultancy fee	£1200

It was resolved that all transactions were proposed, seconded and accepted.

- d. To note the following liabilities have been incurred but invoices not yet received:
- i. Grass cutting 2018/2019 (Ark Facilities)
 - ii. 2 x new streetlights on Carr Lane installed 2018 (NYCC). Received invoice for consideration at December meeting.
 - iii. 2 x new streetlights on Main St installed 2019 (NYCC)
 - iv. Annual street lighting electricity 2018/19 (NYCC)
 - v. Internal auditor.

19182: Bank accounts:

- a. Resolved to add clerk onto bank mandate as a signatory. Agreed that Cllr Rowson to continue to have access to internet banking to view statements and transfer money between Parish Council accounts only.

19183: Policy and governance:

- a. No Annual Internal Audit report for 2018/19 received yet.
- b. No report back from the external auditor. Clerk to follow up.

19184: Preliminary precept discussion for 2020/21:

- a. Current financial position reviewed. Councillors considered likely budget priorities for year 2020/21 (ahead of aiming to set precept at December's meeting). Clerk to seek advice from YLCA about raising precept prior to loan agreement. Additional items to consider in budget for 2020/21 are WW1 memorial cleaning and tree maintenance. Any other items to be considered to be raised with clerk prior to December meeting.

Other items

19185: Correspondence received:

- a. AGE UK Selby District door to door bus service to take residents to supermarkets on Mondays or Tuesdays each week. Noted.
- b. Friends of the Earth correspondence with 20 actions parish and town councils can take on the climate and nature emergency. Noted.
- c. North Yorkshire County Council 2020-2024 council plan consultation. Online survey deadline 18th November 2019. www.northyorks.gov.uk/yourervicesyoursay
- d. Selby District Council new long-term plan up until 2030. [You can read the full details of the plan here and take part in the survey.](#)
- e. VE Day 75 celebrations, 8th to 10th May 2020. Noted.
- f. White Rose update and training courses available from YLCA. Noted.
- g. North Yorkshire strategy for tackling loneliness consultation. Noted.

h. Eastern CEF forum 13th November 2019, 6.30pm. Cawood Primary School. Noted.

19186: **Meeting dates for May 2020.**

- a. Resolved to hold the May monthly meeting and the annual meetings on 4th May 2020.

19187: **Items for the next meeting.**

- a. Noted that December's meeting will be in the committee room (access via the rear door) due to an event in the function room.
- b. Cllr Luscombe tendered his resignation from the Parish Council. Representative requested from the Village Green Association. Cllr Luscombe to make enquiries.

Part 2

19188: **Confidential business: Resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues under the Public Bodies (Admission to Meetings) Act 1960, Section 1.**

19189: **Reviewed and agreed action taken regarding the minutes dated 11th September 2019.**

19190: **War memorial bus shelter:**

- a. Letter sent to resident concerned. No response.

Meeting closed at 20:53.

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 2nd December 2019