

Escrick Parish Council

Minutes of Escrick Parish Council Annual meeting held in Escrick & Deighton Club at 7.30pm on MONDAY 6th DECEMBER 2021.

- 21274: **Welcome: Chair welcomed Councillors and member of public to the meeting.**
- 21275: **Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson Cllr Cunningham, Cllr Hopkinson, Cllr Rees and Cllr Rowson. 1 member of the public. Clerk; S Look,
 - b. Apologies: Cllr Hawes and Cllr J Reader.
- 21276: **Declarations of Interests:** None.
- 21277: **Public correspondence received:**
- a. No correspondence received from members of the public.
- 21278: **Public session:**
- a. No comments from member of the public present.
- 21279: **Updates from other authorities:**
- a. No updates to report.
 - b. Police report. No report received.
- 21280: **Minutes:**
- It was resolved to accept the minutes of the Parish Council monthly meeting held on 1st November 2021.

Finance and Governance

- 21281: **Precept for 2022/23**
- a. Councillors considered the budget options for 2022/23 and resolved to keep the precept at £20,000.
- 21282: **Councillors resolved to reconfirm the following payments covered by the Clerk’s delegated authority under 5.6 of the Council’s financial regulations (to pay routine budgeted invoices without prior approval):**
- a. Autela payroll
 - b. NYCC streetlighting electricity
 - c. PWLB streetlighting loan repayments
 - d. Playing fields, village green and footpath leases
 - e. Internal audit costs
 - f. External audit costs
 - g. YLCA membership.
- 21283: **Finance report:**
- a. It was resolved to note the following account balances and reconciliation and accept payments to be made:

		Current account	Savings account
i.	Account balances as reported at last meeting:	£13,902.14	£23,194.24

ii.	Payments made since last meeting:		
	S Look – Oct Salary	-£	
	S Look – Clerks Oct expenses	£18	
	J Massey – Village Maintenance June to Sept	-£90	
	R Rowson – Microsoft 365 Annual payment	-£135.36	
	Lewis Tree Surgery – Arboriculture work at the Coronation Memorial	-£319.20	
	PWLB loan d/d for streetlights	-£1,467.74	
iii.	Payments made since last meeting under clerks delegated powers:		
	Ciq Agency – NDP	-£2,130.00	
	CYC – Bus Shelter A19 southbound	-£2,877.00	
iv.	Receipts:		
		Nil	
v.	Account balances as at 1 st Dec 2021:	£6,451.66	£23,194.24
vi.	Uncleared previously authorised payments:	Nil	

b. Routine payments to be made:

viii.	S Look – Nov salary and 4hr overtime for Dec salary	-£
	S Look – Clerks Nov expenses	-£21.42

c. Purchases / exceptional payments to be approved and made:

ix.		Nil
-----	--	-----

Highways

21284: **Highways: Skipwith Road**

- a. The gateway scheme for Escrick has been ordered in mid-October. No firm date has been given for the installation but this is progressing.

21285: **Ongoing highways issues:**

- a. Overgrown hedge at The Parsonage has been reported to NYCC again. Half of this has now been cut back by The Parsonage. Clerk to notify NYCC Highways if not fully complete in January as the Parish Council contractors cannot work safely on the verge until this has been done.
- b. NYCC have placed an order for disability access / dropped kerbs in the village on 16th June. Still awaiting confirmation of start date.
- c. 20mph zone policy around schools. NYCC have confirmed that due to budget constraints they are not progressing this. Clerk has requested the cost for the Parish Council to consider carrying out the works. NYCC have confirmed that a 20mph limit/zone a speed survey would have to be carried out to determine what speeds vehicles are travelling at past the school. If the results of the survey showed that vehicle speeds are below 24mph, then a 20mph limit/zone could be considered. This would need to be funded by the Parish Council at a cost of £130 and then there would be further costs to implement it if agreed. Councillors resolved not to pursue this due to the further potential costs and no guarantee it will be done after the survey.

21286: **Bus stops:**

- a. CYC have not yet installed the requested litter bin at the A19 southbound bus stop. Clerk to follow up.
- b. CYC have confirmed they have made a request to Arriva to change the bus fares. No progress / update received. Clerk to follow up.
- c. Clerk has made a request to CYC for full plans for the proposed new lighting at the bus stop on the A19 in order to send to neighbouring property. This has not yet been received. Clerk to follow up.

Maintenance

21287: **Maintenance issues:**

- a. Report received of an incident involving a gentleman falling due to the moss on the Wenlock Drive footpath. It was noted that SDC have examined the footpath in the past but are reluctant to clear the moss due to the surface starting to break up in the past. Resolved to contact Cllr Musgrave and Cllr N Reader to ask them to request further action from SDC and Highways.
- b. 'Appearance and environment' initiative. Residents are still working on developing ideas for a community garden. To note Escrick Park Estate have suggested the Parish Council lease this parcel of land and be responsible for it. To be confirmed at a future meeting. Councillors confirmed that they would want the Estate to retain responsibility for the trees. It was noted that the estate have had the trees inspected and reported that they are safe.
- c. Councillors resolved to continue to maintain the urban highway grass cutting on behalf of NYCC for 2022/23 at a rate of £315.77.

21288: **Conservation Officer:**

- a. No update received from Escrick Park Estate conservation adviser on how to better manage our environmental assets. Resolved to take off the agenda.

Planning

21289: **Planning, new applications: To resolve comments on the following applications.**

- a. No planning applications received.

21290: **Planning determinations: To note determinations made since last meeting.**

- a. 2021/1050/FUL. 10 Dower Chase, Escrick. Installation of an air source heat pump. Permission granted. Cllr Coulson commented that the planning officers report did not note the noise level to protect neighbour amenity. It was clarified that noise is covered as a building regulations specification. Agreed to ensure this is clarified on future responses to planning applications.
- b. 2021/0860/HPA. 19 Dower Chase, Escrick. Erection of a new first floor annexe over the existing garage. Permission granted.
- c. 2021/0673/FUL. Excavation of 3No. wildlife ponds, creation of low berm and fencing. Permission granted.

21291: **Planning working group**

- a. No further update from the planning working group.

21292: **Planning, Neighbourhood Plan:**

- a. Cllr Rees gave an update on the NDP. Final document to be submitted to SDC w/c 13th December. SDC have requested an audit trail to be completed with all necessary documentation to be accessible.

Other items

21293: **Village Green and Playing Fields terms of reference:**

- a. Resolved to accept the updated terms of reference of the EPFA and EVGA. Escrick Playing Fields Association (EPFA) has been updated to ensure the Parish Council are responsible for the inspections and Escrick Playing Fields Association will continue to do fundraising. Escrick Village Green Association will split into two groups; a Village Green Events Working Group (VGEWG) being part of the Parish Council to ensure events are fully risk assessed and covered by the Parish Council

insurance, and Escrick Village Green Association (EVGA) who will continue to be responsible for maintenance.

21294: Unregistered land in the parish:

- a. Cllr Rowson and the clerk to work alongside Escrick Park Estate to create a document of all parish owned land. Escrick Park Estate have recently done the same exercise to register their land.

21295: Village shop:

- a. Member of the public gave an update on investigations into establishing a shop in the village. Discussions are taking place with Escrick Park Estate, the club and a potential interested party who would run it. Location proposed is the side room of Escrick & Deighton Club. Alterations to the frontage of the building and internal alterations may need to be required. Concerns raised about parking and deliveries to be considered.

21296: Queen's Jubilee Celebrations 2022:

- a. Cllr Cunningham reported that a group of residents met to discuss events for the Queen's Platinum Jubilee celebrations in June 2022. Street party to take place on Saturday 4th June at a charge to attendees to cover costs for the brass band and facilities. Pre-school and school are involved with activities. Beacon lighting will take place on the evening of Thursday 2nd June. Clarification of dates and timing of all events to be advertised by the volunteers organising it.

21297: Current perception of Parish Council being seen to represent local issues and opinion:

- a. To consider the survey designed by Cllr Hawes and agree next steps at the January Parish Council meeting.

21298: Councillor conduct:

- a. To consider ways of working together more effectively at the January Parish Council meeting.

21299: Correspondence received:

- a. YLCA; White Rose updates and general correspondence noted.
- b. Update on progress towards a new single unitary council for North Yorkshire noted. Clerk to request an update from Cllr Musgrave at the January Parish Council meeting.

21300: Comments from public present on agenda items:

- a. No comments from member of the public present.
- b. To note January Parish Council meeting will be held on 10th January 2022.

Meeting closed at 20:35

Signed: Richard Rowson

Chair, Escrick Parish Council

Date: 10th January 2022