

Escrick Parish Council

Minutes of Escrick Parish Council meeting held at 7.30pm in Escrick & Deighton Club on MONDAY
7th OCTOBER 2019

Part 1

- 19143: Welcome:** Chair welcomed Councillors and members of public to the meeting
- 19144: Apologies/Attendance:**
- a. Present: Cllr Bartle, Cllr Cunningham, Cllr Coulson, Cllr Luscombe, Cllr Moran, Cllr Rowson, Cllr Reader, Cllr Rees. + 3 members of the public.
 - b. Apologies: n/a
- 19145: Interests:** Chair reminded members to make any declarations of interest in any agenda items. None received.
- 19146: Public correspondence received:** Council to note any correspondence received from members of the public prior to the meeting:
- a. The Chair has been approached by a resident with concerns about overhanging branches from the Parsonage obstructing visibility and signs on the A19. Cllr Rees has spoken with the general manager of the Parsonage.
 - b. The Chair & Clerk had received several representations about the planning application for the clay extraction, which will be raised under the later agenda item.
 - c. A complaint about debris on the pavement along the A19 had been received and raised with Selby District Council for action.
 - d. A resident has raised concerns about surface water flooding in heavy rain, requesting that drainage arrangements and pavement/road cambers be reviewed. To be raised with Cllr Musgrave as a Highways responsibility.
 - e. A resident has requested cul-de-sac / 'pedestrian only' signage for Carrs Meadow. Awaiting response from NYCC, but the issue was recognised.
- 19147: Public session:** Council to receive comments on agenda items or other questions/comments from electors present. None further received.
- 19148: District and County Councillor updates:** To receive updates from:
- a. District Councillor. Cllr N Reader noted that the proposed changes to waste recycling collections had been approved by the full Council, and likely to be implemented within 6 months.
 - b. County Councillor. No update.
- 19149: Minutes:** It was resolved to accept the minutes of the last meeting ordinary meeting on 2nd September, and extraordinary meeting on 11th September.

Planning

- 19150: Planning, new applications:** To resolve comments on the following applications:
- a. NY/2019/0136/ENV: Proposed clay extraction adjacent to former Escrick quarry.

- i. It was noted that the PC had received 1 letter formally from a resident, and 3 verbal/social media comments against the proposals.
- ii. Cllr Rees talked through the evaluation and proposed response from the Planning Working Group which had been circulated to Councillors prior to the meeting. This proposed that the PC objected on grounds including highways and loss of farmland.
- iii. Cllr J Reader highlighted that he felt that some of the highways concerns being raised were not representative of Plasmor as an operator and relate to issues from a different site operator.
- iv. Cllr Luscombe declared an interest in accordance with section 18 of the Council's code of conduct. He noted that in accordance with the code of conduct and standing orders he was not required to exclude himself from the debate and vote.
- v. Cllr Luscombe stated that he felt the Parish Council should focus on what concessions to request to mitigate the impact of the proposals. He suggested that Plasmor should be asked to provide evidence that this is the most suitable location for the site – but if this evidence could be provided, the PC should focus its response highlighting the issues that need to be addressed. He would not support an object stance.
- vi. Cllr Coulson highlighted that the issue was complicated by the undetermined status of the Minerals and Waste Joint plan. The PC usually encourages the County Council to comply with adopted plans/policies, but at this point the plan is not adopted.
- vii. Cllr Rowson reminded Cllrs that the PC is consulted to ensure local input into the planning process, and given the context of 100+ NDP surveys many raising A19 highways concerns, it would be difficult not to highlight this as a concern against the application.
- viii. Various discussion followed with a broad consensus on the concerns, but mixed views as to whether the PC should specifically 'object' or focus on the list of issues to be addressed. Some Councillors supported an 'object' response and some would not support an objection.
- ix. Cllr Coulson suggested a hybrid position clearly setting out the concerns that residents would have with the proposals. It was resolved by 5 in favour of the hybrid position.
- x. PWG to update the response and pass to the Clerk to circulate to all Councillors prior to submission.

19151: Planning determinations: Noted determinations made since last meeting:

- a. 2019/0791/MAN2: Amendment of approval, 2 Carrs Meadow. Approved
- b. 2019/0796/TCA: Felling of 2 trees, Lilac Cottage Main St. Approved

19152: Planning, ongoing: To note any updates on the following and resolve any further actions:

- a. CYC/2019/00078/OUTM: Caravan park at former North Selby Mine site. Cllr Coulson is in the process of reviewing the updated plans which reduce the scale of the application and will draft an updated response reiterating the relevant points from previous response.
- b. NY/2018/0229/73: Variation to infill conditions at old brick works quarry. No update
- c. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. No update
- d. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update

- e. 2019/0710/S73: Variation to conditions, Lilac Cottage, Stillingfleet Lane. The application type has been amended and more details provided. Based upon the updated information it was felt that the PC can conditionally support the proposal subject to restriction on only being used by relatives. PWG to draft updated response.
- f. 2019/0575/FUL: New dwelling adjacent 2 Carr Lane. No update

19153: Planning, Neighbourhood Plan: Cllr Rees provided an update. Drop in sessions on 20th October, for transport and community workstreams (either 2pm or 3pm TBC). Mail shot to be delivered prior to. Call for sites being planned and informal contacts to landowners planned.

Highways

19154: Highways: Chair provided an update on the A19/Skipwith Road traffic light scheme. This is currently awaiting clarification from NYCC on the proposed arrangements between EPC and NYCC – e.g. whether this is a grant award, or capital funding scheme. Until this is resolved, the request for authority to borrow cannot be submitted.

19155: Highways: Chair provided an update on the Skipwith Road vehicle activated speed sign scheme. The grant application form has been received from NYCC for a £1000 contribution towards the scheme.

- a. It was resolved to sign the grant application form.

Maintenance

19156: Maintenance issues:

- a. Cllr Reader noted that overgrowing hedges continue to be a problem. It was agreed to approach NYCC after the NDP session on 20th October with a collated list of issues where we are requesting their involvement.
- b. It was noted that the grass area where the former ‘twin oaks’ stood on Wenlock Drive has been reseeded for a third time and the area by the bus shelter has been treated with an anti-moss treatment. In the interests of expedience the chair had incurred expenses for the grass seed, moss treatment and moss scraper which were approved to be reimbursed retrospectively. It was noted that pigeons were eating the grass seed.
- c. It was agreed that the PC should attempt to proactively appoint someone to undertake autumnal pavement sweeping. Cllr Moran to see if anyone was interested in taking on this role.

19157: Finance report (RFO):

a. Account balances and reconciliation:

		Community account	BMM account
i.	Account balances as reported at last meeting:	£9,840.58	£26,837.05
ii.	Payments made since last meeting:		
	Came and Company – insurance	-£1667.88	
	YLCA job advert	-£15.00	
iii.	Receipts:		
	Selby DC – second half precept		£9,500.00
	Interest		£13.53
iv.	Account balances as at 30 th Sept 2019:	£8,157.70	£36,350.58
v.	Uncleared cheques:	Nil	Nil

b. Routine payments to be made:

vi.	Autela (payroll, Apr - Jun)	£39.23
vii.	Autela (payroll, Jul - Sept)	£47.08
viii.	Clerk's salary (Jul – Oct)	£1,460.80
i.	Npower – Festive 2018 (account 3)	£42.15
ii.	Npower – Festive 2018 (account 4)	£42.15
iii.	Escrick Park Estate – Village Green rent 19/20	£10.00

c. Purchases / exceptional payments approved to be made:

iv.	Clerk's salary underpayment correction	£608.14
v.	Cllr Rowson – maintenance expenses	£33.96
vi.	Gazebos x 2 (approved at Sept meeting) revised cost	£1526.85

d. It was noted that following liabilities have been incurred but invoices not yet received:

- i. Grass cutting 2018/2019 (Ark Facilities)
- ii. 2 x new streetlights on Carr Lane installed 2018 (NYCC)
- iii. 2 x new streetlights on Main St installed 2019 (NYCC)
- iv. Annual street lighting electricity 2018/19 (NYCC)
- v. Internal auditor
- vi. NDP consultancy costs

19158: Policy and governance:

- a. The Annual Internal Audit Report for 2018/19 included at page 3 of the Annual Governance and Accountability Return (AGAR) was noted.
- b. Section 1 – Annual Governance Statement 2018/19 on page 5 of the AGAR was approved and the chair signed.
- c. Section 2 – Accounting Statements 2018/19 on page 6 of the AGAR was approved and the chair signed.
- d. The publication of the documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities was approved.

19159: Personnel issues:

- a. The proposed new expenses policy was approved
- b. The proposed new absence policy was approved

Other items

19160: Correspondence received:

- a. YALC: Various training courses and White Rose Update
- b. Various advertisements
- c. Rough sleeper survey from SDC – to take place 29th Oct 2019

19161: Items for the next meeting

- a. None raised

Part 2

19162: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

19163: Clerk appointment: It was resolved to appoint Sally Look as the new Parish Council Clerk with effect from 8th October 2019. The chair signed the employment contract.

19164: Former Clerk salary correction: The proposed back-payment to correct underpayments to previous Clerk were approved.

19165: War memorial bus shelter: It was resolved to write to the residents of Rudding House with the letter as drafted.

Meeting closed: 20:47

*Signed: Richard Rowson
Chair, Escrick Parish Council
Date: 4th November 2019*