

ESCRICK PARISH COUNCIL

MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 8TH JANUARY 2018

Chairman: Cllr R Rowson
Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND
clerk@escrick.org

Part 1

17245: Apologies/Attendance:

- a. **Present:** Rowson, Coulson, Cunningham, Forster, Luscombe, M Casling, Morley-Jones and County Cllr Musgrave.
- b. **Apologies:** Apologies were received from Cllrs Rees, Moran and Councill: it was resolved to accept reasons. Also from District Cllr L Casling and the Clerk.
- c. Attendance book unavailable.

17246: Interests: Chair reminded members to make any declarations of interest in any agenda items. Cllr Forster expressed an interest in item 17251/1/a.

17247: Welcome: Chair welcomed Councillors and visitors to the meeting.

17248: Minutes

- a. It was resolved to accept Minutes of the meeting held on 4th December 2017.
- b. Chairman signed minutes as a true record.

17249: Council to receive comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting)*

Items received ahead of the meeting: A resident asked about the possibility of getting a grit bin for Woodlands, as the shady nature of the road leaves the pavements very icy. The subject of grit bins to be added to the agenda for February's meeting.

17250: To receive reports, for information only, from:

- a) County Councillor: Cllr Musgrave stated that the application for a waste sorting centre at Stillingfleet Mine had been deferred from Feb's planning meeting at the request of the applicant.
- b) District Councillor - None.
- c) Police - Various items received via the Community Messaging Service. Residents recommended to register with this service to obtain Police updates:
<https://www.northyorkshirecommunitymessaging.org/>
- d) Other - None.

17251: Planning: Comments were resolved as follows:

1. Applications:

- a. 2017/1301/TPO: Crown raise by 2.5m over footpath and 5.2m over highway to 1no Evergreen Oak (T1) covered by TPO 4/1977 within the conservation area at 5 Dower Chase, Escrick. No comments. Cllr Forster declared an interest and took no part in discussion regarding this item.

2. Decisions:

a. 2017/1128/TPO: Application for consent to fell 1no Oak Tree covered by TPO 4/1977 at High Oak, 7 Dower Chase, Escrick. Approved.

3. Consultations/Other:

a. Plasmoor Quarrying application: It has been suggested that a visit to the active landfill site at the old Brickworks may be beneficial. Agreed – Cllr M Casling to organise when the weather/ground conditions improve. Also noted was letter received from Plasmoor's planning consultant. No further action.

17252: RFO reported on closing balances and recent payments.

a) **Account balances**

- | | |
|---|------------|
| 1. Current account balance as at 3rd January 2018 | £1,579.54 |
| 2. Savings account balance as at 31st December 2017 | £15,925.31 |

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

- | | |
|---|-----------|
| 1. Autela Group Ltd | £38.40 |
| 2. Escrick Park Home Farm (PF rent) | £10.00 |
| 3. Hargreaves Industrial Services Ltd (grass cutting) | £2,316.00 |
| 4. To note payment of Clerk's salary. | |

d) **Receipts:**

- | | |
|-------------|-------|
| 1. Interest | £1.77 |
|-------------|-------|

e) **S106 balance:** (Item brought from last meeting) Information received that there is a credit balance of £604.80 due to Escrick Parish. It was resolved to proceed to get quotes for the picnic bench and 4 x folding tables, and make an application on that basis (assuming quotes are in line with expectations). This is expected to leave a surplus which could be considered for a separate application for a beacon.

f) **SDC Budget Consultation** - to discuss and resolve any response (deadline 19th January). Resolved not to submit a response.

g) **HMRC response to VAT inquiry** - to note advice received from HMRC regarding reclaiming VAT for village groups. Noted
It was resolved to accept the report and payments made.

17253: Councillor Vacancy: The vacancy has been advertised - no expressions of interest received.

17254: Neighbourhood Plan:

1. Working Group to report on quotes for consultant in the Confidential session of the meeting.

17255: Battle's Over: (Item deferred from last meeting) Next year, it will be 100 Years since the end of the First World War: this is a tribute to the sacrifices made by our soldiers and fires are to be lit across the country as 'beacons of light' in remembrance on the 11th November 2018. It was resolved that Cllr Luscombe would explore whether the VGA would be willing to help organise this event; all Cllrs to explore levels of interest within local groups; Chair to inform via the Parish Magazine and ask those interested to contact the Parish Council.

17256: Street Lighting: Lamp at business park bus stop ordered, due for installation late January/early February. Noted.

17257: North Yorkshire Permit Scheme: This is due to come into effect in February 2018. The Clerk has received one Permit. It was resolved that the Clerk to pass details to the Chair (as they are received) who will evaluate local impact and level of publicity required.

17258: Village Maintenance

NYCC have actioned a number of the issues raised with them. SDC have advised they are looking at options. Noted.

17259: General Data Protection Regulation (GDPR): This is due to come into force in May and requires the Council to appoint a 'Data Protection Officer'. It was resolved that the Finance & Admin Committee to liaise with Clerk to complete data audit, then to keep watching brief on national guidance regarding the requirement to appoint a 'Data Protection Officer'.

17260: Review of effectiveness of meetings and emails: It was resolved that the current levels of email/detail acceptable. No further action.

17261: Forward agenda: The following items were resolved: Feb: Spring clean plans; Street lighting; April: Speed mitigation measures; May: Annual meetings; Aug: No meeting; Nov: Initial precept discussions.

17262: Correspondence received was noted:

- a. News items received by email forwarded to Councillors.
- b. YLCA - White Rose Update (circulated to Councillors).
- c. Various advertisements received.

17263: Letters/Emails Sent or Action Taken Since Last Meeting: Nothing additional.

17264: Minor Items (for information only). None.

17265: Comments from public present on agenda items – None.

17266: Items for the next agenda. None

17267: Dates of future meetings were noted (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club:

2018 - 5th February, 5th March, 9th April and 14th May (APM & ACM).

Meeting dates for the year 2018/19 were resolved as follows:

2018 - 4th June, 2nd July, 13th August, 3rd September, 1st October, 5th November and 3rd December.

2019 - 7th January, 4th February, 4th March.

Closure of Part 1 meeting.

Part 2

17268: Confidential business: It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

17269: Tree Maintenance: Agreed to appoint work as per proposals, providing prices unchanged as a result of reducing the scope.

17270: Grass Cutting: To discuss and resolve which of the grass cutting quotes to accept. Agreed to appoint Hargreaves, including the section of A19 verge.

17271: Neighbourhood Development Plan: It was noted that the PC may incur some costs outside those covered by the grant – namely travel expenses, room hire, and printing costs. Resolved to appoint as per proposal subject to agreed detailed terms, e.g. termination and payment, and ensuring these are back to back grant with grant arrangements. It was noted that the consultants will be working 'at risk' until the grant application is approved. Appointment to be resolved at the next meeting subject to agreement being reached.

17273: Bus Shelter War Memorial - Cllr Morley-Jones to contact the Church to establish next steps.

Closure of Part 2 meeting.

Signed **R Rowson**
Chairman, Escrick Parish Council
Date : 5th February 2018