

Minutes of the Admin and Finance Sub-Committee meeting held on Monday 20th April 2015 at Escrick Village Hall

Present: Cllr S Cunningham
Cllr M Luscombe
Cllr J Goode

Clerk Mrs L Reader

1. To Receive Apologies for Absence (omitted from Agenda)

Cllr E Casling

2. To Receive Declarations of Interests (omitted from Agenda)

There were none.

3. To approve an Internal Auditor for 2015

The Clerk reported that quotes had been received from 3 internal auditors;

Quote 1 - £150 plus mileage (£100 per day for 1.5 day's estimated work)

Quote 2 - £30 per hour plus mileage

Quote 3 - £25 per hour plus mileage

Quote 3 was agreed to be the most cost effective and was the same person as last year who completed the audit in one hour, therefore keeping the cost low. The total cost of the audit last year was £67.40.

4. To discuss the Budget

The Budget sheet was examined and discussed and it was found that there was a 19% under spend over the year. However, it was agreed that this should be kept in the contingency fund which was introduced last year.

5. To discuss the Clerk's Salary

RESOLVED: Following the NALC 2014 - 2016 National Salary Award to be implemented on 1st January 2015, it was proposed, seconded and approved that the Clerk's salary should be increased to £10.527 per hour which is the new rate at Spinal Column Point 22, backdated to January 2015.

There being no further items, the meeting was declared closed.