

**Minutes of the Meeting of Escrick Parish Council on Monday 1st June 2015 at 7:30 pm at Escrick and Deighton Club**

Present:

Councillor E Casling (Chair)  
Councillor L Coulson  
Councillor S Cunningham  
Councillor A Lamont  
Councillor J Goode  
Councillor J Reader  
Councillor I Reynolds  
Councillor B Forster

Mr R Rowson

Mrs L Reader (Clerk)

5 members of the public

The Clerk requested that an item be inserted "To co-opt Richard Rowson to the Parish Council" after item 3.1. This was approved.

**1. To Receive Apologies for Absence and approve any reasons for absence**

Councillor M Luscombe

**2. Public Session**

Mr O'Donohoe spoke about item 5 and the Chairman agreed that it would be more relevant if he spoke when item 5 was discussed. Referring to a point made in a letter received from Mrs O'Donohoe, the Chairman assured him that more questionnaires had now been printed and Main Street would receive theirs as soon as possible.

**3. To receive and approve the Minutes of the previous meetings**

**3.1. 11th May 2015**

RESOLVED: The minutes of the Parish Council meeting held on 11th May 2015 were moved, seconded and approved as a correct record.

**3.2 To Co-Opt Richard Rowson to the Parish Council**

RESOLVED: It was proposed, seconded and approved that Richard Rowson be co-opted to the Parish Council.

Councillor Rowson signed his Declaration of Acceptance of Office.

**4. To receive correspondence**

The Clerk reported that another email had been received from Mr Power about the speed on Skipwith Road. Cllr Forster reported that a new "Slow" sign had been put up just before the brow of the hill. Cllr Reader commented that the speed limit sign was obscured by overgrown trees and would need trimming.

PROPOSED: That the Clerk contact Highways and request that the trees be trimmed to make the signs more visible.

PROPOSED: That the Clerk write to Mr Power again and advise that the Parish Council would not be taking any further action.

**5. To receive an update from the Clerk on issues not otherwise on the Agenda**

**5.1. Update on the Bus Shelter**

The Chairman read out an email that had been received from Mrs O'Donohoe regarding the Bus Shelter. Mr O'Donohoe also commented on the situation. The Clerk reported that she had contacted Guest Walker and had sought the advice of Mr John Walker. It was agreed that a letter be written to Guest Walker asking for advice and that the letter be circulated prior to it being sent.

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The Chairman also reassured Mr and Mrs O'Donohoe that nothing would be done without consulting them and that their views would be taken into account. Mr O'Donohoe requested that the "Bus Shelter" sign be removed to prevent people waiting for buses there when they did not know the bus no longer stopped there. Cllr Casling agreed to look into this.

PROPOSED: That the Clerk contact Guest Walker in writing and circulate the letter prior to sending it was proposed, seconded and approved.

### 6. To discuss Escrick becoming a Dementia Friendly Village

Mrs Vanessa Rolfe kindly spoke to the Parish Council about the process of becoming a Dementia Friendly village.

PROPOSED: Cllr Reynolds proposed that a training meeting be set up, to be delivered by Vanessa and that any interested parties from the village, as well as the members of the Parish Council be invited to this meeting. A notice to be put in the Parish Magazine and the Clerk would liaise with Vanessa and book the Village Hall on a suitable date. This was seconded and approved.

### 7. To approve the repair of the War Memorial in the Churchyard

This issue was raised at the Annual Parish Meeting and the Chairman had looked into it. The War Memorial is owned by the Parish Council but is on church land and as such, a "faculty" is required by the Diocese. Caroline Wandless is going to organise this.

RESOLVED: That a quote for the work to clean the monument was proposed, seconded and approved.

RESOLVED: That all Parish Councillors go and look at the monument and report their findings back to the next meeting was proposed, seconded and approved.

## 8. Reports

### 8.1. Police and Neighbourhood Watch

Cllr Reader asked everyone be aware that opportunist thieves had been in the area and had stolen property from vehicles parked outside properties where the occupants were working. He advised that residents advised contractors to lock their vehicles and that residents also locked their vehicles and properties. He requested this to be put on the website.

### 8.2. County Councillor

Cllr Casling reported that she had been appointed as Young People's Champion for North Yorkshire.

### 8.3. District Councillor

Cllr Casling had been appointed to Planning and Scrutiny.

Selby District council is now consulting on Plan Selby: the sites and policies document which will outline how it aims to deliver the principles laid out in its Core Strategy.

## 9. Accounts

### 9.1. Receipts

None

### 9.2. Accounts for Payment

L Reader	Salary June	£134.66
HMRC	Tax/NI June	£33.67
Rainforest	Flowers A Bowman*	£30.00
Escrick & Deighton Club	Room Hire June	£10.00
P Harrison	Internal Audit 2015**	£95.65
		<hr/>
		£303.98

\* The Clerk requested that the payment of £30 for flowers for Avril Bowman who had been ill in May be retrospectively approved because it had not been minuted at the time it was agreed.

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\*\* The Clerk also advised that the payment of £95.65 be included in the Accounts for Payment as the invoice had just been received, after the bank reconciliation had been prepared.

RESOLVED: It was proposed, seconded and agreed that these should all be paid, including the two points noted above.

### 9.3. Statement of Current Balances

Bank Reconciliation at 1st June 2015

Balance brought forward at 11th May 2015			£14,535.61	
Add Receipts for Month				£14,535.61
Less Payments for Period				
HMRC	April	£32.60		
HMRC	May	£33.67		
Tru-Green	Strimming Woodland area	£312.00		
		£378.27		
Balance at bank and in hand at 31 May 2015				£14,157.34
Community Account		£3,711.64		
Business Money Manager		£10,445.70		
		£14,157.34		£0.00
Less unrepresented cheques				
L Reader	Salary May	£134.66		
nPower	Electricity	£134.07		
nPower	Electricity	£2,651.70		
NYCC	Right of Way	£40.00		
Escrick & Deighton Club	Room Hire May	£10.00		
YLCA (York)	Subscriptions	£278.00		
Escrick & Deighton Club	Room Hire April	£10.00		
		£3,258.43		
		£3,258.43		£10,898.91
				£10,898.91

### 9.4. To approve the Audit Commission Annual Return

RESOLVED: That the Audit Commission Annual Return for the year ended 31 March 2015 be approved was proposed, seconded and approved.

### 9.5. To approve the purchase of a Parish Council filing cabinet

The Clerk requested that a filing cabinet be purchased and provided three quotes. Cllr Reynolds kindly agreed to donate a 3-drawer metal filing cabinet.

## 10. Planning

### 10.1. Applications Received including Standing Order no. 34 Applications

None

### 10.2. Notices of Decision

**10.2.1.** 2015/0290/HPA - Escrick Post Office, 45 Main Street, Escrick. Application to change 2no. front downstairs windows and 1no. front bedroom window to current residential building specifications and change front door and frame - GRANTED

## 11. Matters for the clerk's attention raised by Councillors and items for the next Agenda

Cllr Reader reported that the dog mess was worse than ever near the Almshouses. Cllr Good agreed to go out with her spray in that area.

Cllr Cunningham requested an update on the street light proposed overnight switch-off.

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Cllr Coulson requested an update on the Street Lighting loan. Cllr Cunningham reported that she and Cllr Luscombe were still working on the tender document.

Cllr Forster reported that an A' Board had been placed on the footpath next to the bus stop/church gate and he felt that this was in the wrong place. Cllr Casling agreed to speak to Highways.

Cllr Forster also reported that the trees at the end of Main Street that was obscuring the 30mph sign was still an issue and asked whether there was any update on the handrail he had requested on the traffic island opposite the small church gate.

**12. Date and Time of the next meeting**

It was decided that there would be no meeting in July or August and the next meeting would be on 7th September at 7:30 at Escrick and Deighton Club.