

Minutes of the Meeting of Escrick Parish Council on Monday 7th December 2015 at 7:30 pm at Escrick Village Hall

Present:

Councillor L Coulson
Councillor A Lamont
Councillor J Goode
Councillor B Forster
Councillor M Luscombe
Councillor I Reynolds (temporary Chair)
Councillor C Morley-Jones
Councillor R Rowson
Councillor S Cunningham

Mrs L Reader (Clerk)

4 members of the public

1. To Receive Apologies for Absence and approve any reasons for absence

Councillor E Casling
Councillor J Reader

The reasons for absence were accepted by the members.

2. Public Session

Mrs Forster raised the issue of litter from Subway at the garage being left in the lay-by near the telephone box. She asked whether a bin could be provided possibly by Deighton. The Clerk agreed to raise with Deighton's clerk along with another issue to be discussed later.

Mrs Forster also raised the subject of the A19 and safety once more and suggested asking NYCC whether they could trial a temporary pedestrian crossing as had been used in Barlby during recent roadworks. The Clerk agreed to raise this with NYCC highways.

Mr Hardy requested that any communications via the Parish Magazine be timely as he had missed a meeting due to the notice not being in the magazine until after the magazine had been delivered. He also asked about the letter that he had sent. Councillor Reynolds responded to each of the points and Mr Hardy was advised that a letter would be sent out as soon as possible.

Mr O'Donohoe asked about the Bus Shelter issue. Councillor Reynolds reported that he was liaising with the Estate's solicitors and Guest Walker about the matter and Councillor Casling was going to discuss the matter in private with Mr and Mrs O'Donohoe but had clearly not done so as yet. The Clerk advised that she would remind Councillor Casling.

Mrs Forster reported that the street light at the end of Skipwith Road/A19 had been permanently on for 24 hours for over a year. The Clerk agreed to raise this issue.

3. To receive and approve the Minutes of the previous meetings

3.1. 5th October 2015

RESOLVED: The minutes of the Parish Council meeting held on 5th October 2015 were moved, seconded and approved as a correct record.

4. To receive correspondence

The Clerk reported that a letter from Deighton Parish Council's clerk had been received regarding the safety issue around the garage and in particular to the HGV's parking outside, blocking the view for vehicles turning towards Deighton. Deighton want to ask Highways to put double yellow lines down outside the garage to prevent vehicles parking and to ask NY Police to enforce this. The members all felt that this was a good idea and were supportive, although they felt that the lines should be extended up to the lay-by and perhaps bollards could be used to prevent parking on grass verges. The Clerk agreed to relay this to Deighton Parish Council and advise that Escrick Parish Council are supportive of the issue.

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The Clerk had also received information from NYCC on their Minerals and Waste Joint Plan - Preferred Options Consultation (Nov 2015 - Jan 2016). The Clerk agreed to put some information and the link to the NYCC site on the website.

5. Clerk's resignation

The Clerk tendered her resignation as of 7th December and gave one month's notice. Cllr Reynolds expressed his thanks and appreciation to the Clerk for the work she had done in often difficult circumstances. The Clerk had agreed to support the recruitment of a replacement and provide a handover to the successful applicant. A Finance and Admin meeting would be arranged to discuss the recruitment and review the terms and conditions of employment.

6. To receive an update on the Church War Memorial

The faculty had not yet been applied for and the Clerk agreed to chase this with Councillor Casling and also to find out whether any more donations were anticipated.

7. To receive an update from the Clerk on issues not otherwise on the Agenda

There were no updates

8. Reports

8.1. Police and Neighbourhood Watch

None

8.2. County Councillor

None

8.3. District Councillor

There was nothing to report.

8.4. Other

Cllr Coulson reported that she and Cllr Forster had attended a meeting with Mr Power, Gary Lund and Vickie Hennigan to discuss the road safety at the junction of Wheldrake Lane and Skipwith Road near the entrance to Queen Margaret's School. Various measures were agreed following the meeting, including installing new signage warning of children crossing, rumble strips on Skipwith Road in both directions, white marker posts to be erected by Mr Power to prevent overrunning the highway at the junction and white lining to emphasise the junction where drivers often cut the corner. These measures would be in place within 4-8 weeks and were to encourage lower speeds rather than to cut the speed limit itself. This was felt to be a positive outcome to the meeting.

Cllr Goode reported that the application for a defibrillator was successful and a fee of £400 was now due for the cabinet to store the defibrillator as well as the cost of an electrician to install it. Cllr Goode also reported that permission had been granted from the Estate and from the Escrick and Deighton club, where the defibrillator is to be installed. Procedures would need to be put in place for weekly checks on the defibrillator and training would be required as well. The members of the Village Green committee advised that they would approach the rest of the committee with a view to donating the funds for the cabinet and arrange an electrician. The Clerk advised that she would investigate the insurance of the defibrillator with the Council's insurance company.

9. Accounts

9.1. Receipts

Bonfire night fundraising	War memorial	£65.60
Donations	War memorial	£200.00
SDC Highways	Urban grass cutting	£451.10
		<hr/>
		£716.70

9.2. Accounts for Payment

Email and domain hosting	Richard Rowson	£105.75
Tru-green	Grass cutting 2015	£2,112.00
Escrick & Deighton Club	Room hire December	£10.00
Training Course	Cllr Morley-Jones	£45.00

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£2,272.75

RESOLVED: It was proposed, seconded and agreed that these should all be paid.

9.3. Statement of Current Balances

Bank Reconciliation at 7th December 2015

Balance brought forward at 5th October 2015		<u>£15,512.93</u>	
Add Receipts for Month			
	Bonfire night fundraising	War memorial	£65.60
	Donations	War memorial	£200.00
	SDC Highways	Urban grass cutting	<u>£451.10</u>
			<u>£716.70</u>
			<u>£16,229.63</u>
Less Payments for Period			
	L Reader	Salary October	£134.66
	L Reader	Salary November	£134.66
	nPower	Electricity	£101.83
	PKF Littlejohn	External Audit 2014/15	<u>£120.00</u>
			<u>£491.15</u>
Balance at bank and in hand at 6th December 2015			<u>£15,738.48</u>
	Community Account		£288.24
	Business Money Manager		<u>£15,450.24</u>
			<u>£15,738.48</u>
			<u>£0.00</u>
Less unrepresented cheques			
	Escrick & Deighton Club	Room hire September	£10.00
	L Reader	Salary December	£134.66
	HMRC	Tax/NI October	£33.67
	HMRC	Tax/NI November	£33.67
	HMRC	Tax/NI December	£33.67
	Escrick Village Hall	Room hire November	£10.00
			<u>£255.67</u>
			<u>£255.67</u>
	Difference		<u>£15,482.81</u>
			<u>£15,482.81</u>

10. Planning

10.1. Applications Received including Standing Order no. 34 Applications

2015/1211/FUL Proposed installation of windows into east and south elevations and enlarging personnel door and insertion of mezzanine floor Unit J, Escrick Business Park, Riccall Road, Escrick

Planning committee - no objections

2015/1143/HPA Two Storey Side Extension 1 Carrs Meadow, Escrick - Cllr Rowson took no part in discussions about this application as he had declared an interest. The Planning committee agreed to discuss this and come back to the Clerk with the observations.

2015/1288/TPO Oaklands, 3 Dower Park - application for consent to crown, clean then reduce remaining crown by 25-30%, 1 no Oak tree under TPO 5/1984. The Planning committee agreed to discuss this and come back to the Clerk with the observations.

10.2. Notices of Decision

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2015/0723/FUL Extension to existing car park with safety lighting on 5m poles - the application was GRANTED.

11. Matters for the clerk's attention raised by Councillors and items for the next Agenda

Cllr Forster requested that an inspection of the village with respect to street lighting and trees overgrowing them should be made. Cllr Reynolds agreed to accompany Cllr Forster to do this. They also agreed to note any particularly bad areas where leaves were making footpaths slippery as requested by Cllr Coulson.

12. Date and Time of the next meeting

The next meeting would be on Monday 11th January 2015 at 7:30 at Escrick and Deighton Club.

A Finance and Admin meeting would be scheduled for 14th December at 6:30 at Escrick Village Hall.

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